



Oak Park Elementary School District 97

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**TO: Dr. Ushma Shah, Superintendent
Board of Education**

FROM: Patrick King, Senior Director of Finance

RE: Crossing Guard Services Contract

DATE: June 14, 2022

Summary

Oak Park District 97 has had an intergovernmental agreement (IGA) for several years with the Village of Oak Park to provide crossing guard services. As part of the IGA, the Village has contracted with Andy Frain Services, Inc. since at least 2010 to provide crossing guards during the school year. Due to the expiration of the current IGA at the end of the 2021-2022 school year, D97 will be required to contract directly for crossing guard services for the 2022-2023 school year. The District does have an interest in renewing the IGA with the Village of Oak Park in the future and administration will continue to have an open dialogue with them to pursue that.

D97 administration published a request for proposals (RFP) for crossing guard services in the newspaper in April and posted on the D97 website as well. Andy Frain Services, Inc. was the only response to the RFP. Please note the D97 annual cost history from Andy Frain (billed through the Village of Oak Park) below:

2015-2016	\$175,000
2016-2017	\$175,000
2017-2018	\$175,000
2018-2019	\$146,575
2019-2020	\$190,359
2020-2021	\$182,403
2021-2022	\$290,000 (Projected)
2022-2023	\$335,000 (Proposed Estimate)

Per discussions with Andy Frain, the recent price increases are due to market conditions, as surrounding communities (primarily CPS) are paying crossing guards a higher hourly wage and Andy Frain has needed to raise their rates from \$14/hr to \$17/hr to remain competitive and be able to properly staff our intersections. D97 has also added more crossing guards over the past few years leading to some of the increased cost. There are now a total of 36 intersections staffed with over 40 crossing guards on a daily basis. Andy Frain also provides a full-time field supervisor dedicated solely to our District. This contract is for 1 year, with an annual renewal option for the following 3 years.

Further analysis of D97's peer districts and other school districts in the Chicagoland area was completed to determine if other crossing guard vendors exist in the marketplace and if other alternatives are feasible. Of the 23 Districts analyzed, 11 of the Districts use their local police department, 5 contracted directly with Andy Frain, and 7 managed it themselves. D97 has concluded the most viable option for FY 23 is to contract directly with Andy Frain, as it would be an almost seamless transition from the IGA with the Village, they have extensive experience with D97 and the community, and they are the only vendor in the local marketplace that can provide crossing guard services.

D97 administration did also explore managing the crossing guard program internally. While D97 Safety & Security Manager, James Hackett, will serve as the internal lead on implementing this contract, it was determined that this option would be costlier than outsourcing it to Andy Frain. D97 would have the same staffing challenges and would need to pay the same hourly rate as Andy Frain to hire over 40 employees and most likely a full-time salaried field supervisor. In addition, there would be a large expense for supplies, training, insurance, etc. D97 will continue to monitor data and work with Andy Frain to ensure intersections are properly staffed daily to ensure safe passage for our students throughout the school year.

Motion

Administration is seeking a motion that the Board of Education of Oak Park Elementary School District 97 approve the contract provided with Andy Frain Services, Inc.

Cc: Felicia Starks Turner, Associate Superintendent of Education
James Hackett, Safety & Security Manager