



**Donation (Cash / Property) to the Madison Public Schools**

Completion of this form is required prior to the district's consideration of a proposed donation to the Madison Public Schools. This form is to be completed in its entirety and submitted to the building principal / assistant principal, Athletic Director, or Superintendent prior to receipt of any donated goods, services, or funds. The school principal may approve gifts to a school that are valued at \$500 to \$3,000 and meet criteria established by the administrative regulations established in accordance with their policy. Donations valued in excess of \$1,000 must be approved by the Board of Education. (Reference Policy #3281)

Date Form Completed: 12/4/2023

Organization / Individual Making Donation: DHHS Fencing Boosters

Address: 35 Colonial Rd Madison, CT 06443  
(Street, city, zip)

Phone #: 203-2855958

Description of Donation / Gift and intended use: Funds to supply needed uniform (fencing whites,

lames, masks) to outfit team for season due to sizing of this year's athletes  
Approximate Value: \$1750.00

Recipient(s) name: Daniel Hand Fencing Team

Acknowledgements: (optional)

In honor/memory of: \_\_\_\_\_

Acknowledgement Contact: \_\_\_\_\_

Acknowledgement Address: \_\_\_\_\_

*This request cannot be acted up on before the building Principal / Assistant Principal, Athletic Director, or Superintendent has been consulted concerning this gift. Please provide the name/signature of the person who was consulted.*

Signature of Person Consulted: [Signature] 12/6/23 Chris Farrell  
Director of Athletics

Are there conditions of use attached to the gift/donation?  Yes  No

If yes, please explain conditions: \_\_\_\_\_

Are there installation, site preparation, labor, or equipment costs needed for installation, etc?  Yes  No  
If yes, who is responsible for the costs? \_\_\_\_\_

What is the annual maintenance cost of the donation, if any?  Yes  No

Are there any other additional costs to the District?  Yes  No

[Signature]  
(Signature of Donor)

Accepted by Superintendent: [Signature]  
Signature

12/6/23  
Date

Accepted by Board of Education on: \_\_\_\_\_  
Date

Revised August 2021