

EDEN PRAIRIE SCHOOL BOARD
2020-2021 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

October 26, 2020

| Board Meeting or Board Workshop Type, Date and Time | Board Work | | | | Supt Consent Agenda Items (Human Resources & Business Services Reports) | Board Education & Required Reporting | Workshop Topic(s) |
|--|---|---|--|--|---|--------------------------------------|-------------------|
| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |
| *****2020***** Brief Business Meeting Wed, Jul 8, 2020 7:30 AM | | | | <ul style="list-style-type: none"> Community Linkage Meeting Minutes Board Development Committee Minutes | | | |
| Board Meeting Mon, Jul 27, 2020 7:30 AM | | <ul style="list-style-type: none"> August Meeting Discussion | <ul style="list-style-type: none"> Resolution to "Call the General Election" Schedule Candidate Information Sessions | | <ul style="list-style-type: none"> Monthly Reports Student Handbooks: <ul style="list-style-type: none"> - High School - Middle School - Elementary Schools (Summary Detail Included) | | |
| School Board "New Candidate" Information Session Monday (to be scheduled) ASC/EDC, 6:30 – 8:30 p.m. | | | | | | | |
| School Board "New Candidate" Information Session Monday (to be scheduled) ASC/EDC, 6:30 – 8:30 p.m. | | | | | | | |
| Brief Business Meeting Wed, Aug 5, 2020 7:30 AM -Cancelled- | | | | | | | |
| Regular Business Meeting Mon, Aug 10, 2020 6:00 PM | | | | | | | |
| Brief Business Meeting Thurs, Aug 13, 2020 Time: 6:00 PM | | | | | | | |

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| -Cancelled- | | | | | | | |
| Board Meeting Mon, Aug 24, 2020 6:00 PM | <ul style="list-style-type: none"> •EL 2.1 Emergency Supt. Succession •EL 2.2 Treatment of Students •EL 2.7 Asset Protection | | <ul style="list-style-type: none"> •2020-21 School Site Visits •EP Online <hr/> <ul style="list-style-type: none"> •Record of Board Self-Evaluation | | <ul style="list-style-type: none"> •Monthly Reports | | |
| Post Meeting Board Workshop Mon, Aug 24, 2020 | | | | | | | <ul style="list-style-type: none"> •School Board Mtg. Self-Assessment |
| Brief Business Meeting Mon, Sep 14, 2020 6:00 PM -Cancelled- | | | | | <ul style="list-style-type: none"> •Contract Agreements | | |
| Board Workshop Mon, Sep 14, 2020 6:00 PM | | | | | | | <ul style="list-style-type: none"> •2019-20 Budget Update •Update on School Openings •Morris Leatherman Survey •ADMIN Proposals for FY 2020-21 Workshops •NEW Policy Development Discussion (Ends & EL Policies) |

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| | | | | | | | <ul style="list-style-type: none"> • School Board Listening Session Discussion • Policy Monitoring: All BMD Policies – BMD 3.0 – BMD 3.3 • Policy Monitoring: GP's: 4.4, 4.5, 4.6, 4.7, 4.8, & 4.10 • Confirm agenda for next Board Workshop |
| Board Meeting Mon, Sep 28, 2020 6:00 PM | <ul style="list-style-type: none"> • EL 2.3 Treatment of Parents • EL 2.6 Financial Management & Operations • <hr/> <ul style="list-style-type: none"> • All BMD Policies • BMD 3.0 Single Point of Connection • BMD 3.1 Unity of Control • BMD 3.2 Delegation to the Superintendent • BMD 3.3 Superintendent Accountability & Performance <hr/> <ul style="list-style-type: none"> • GP 4.4 Officer Roles | <ul style="list-style-type: none"> • School Site Visits • <i>New Policy Introduction for GP 4.5 – School Board Electronic Devices (1st Reading)</i> | <ul style="list-style-type: none"> • Approval of Preliminary FY 2021-22 Levy - Tax Levy Comparison - Tax Levy Presentation Pay 21 • Resolution Authorizing the Sale of Facility Maintenance Bonds • Resolution Authorizing Sale of Refunding Bonds • <i>Reassessment Update – Safe Schools Plan</i> <hr/> <ul style="list-style-type: none"> • Record of Board Self-Evaluation | | <ul style="list-style-type: none"> • Monthly Reports | <u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> • FY 2019-2020 Year-end Preliminary Financial Report • FY 2020-2021 Preliminary Enrollment Report | |

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| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |
| | <ul style="list-style-type: none"> •GP 4.5 School Board Members Code of Conduct •GP 4.6 Process for Addressing School Board Member Violations •GP 4.7 School Board Committee Principles •GP 4.8 School Board Committee Structure •GP 4.10 Operation of the School Board Governing Rules | | | | | | |
| Post Meeting Board Workshop Mon, Sep 28, 2020 | | | | | | | •School Board Mtg. Self-Assessment |
| Board Workshop Mon, Oct 12, 2020 6:00 PM | | | | | | | <ul style="list-style-type: none"> •Administration: Setting Stage for FY 2021-22 Budget Guidelines •Policy Monitoring Discussion: GP 4.4 & GP 4.4.1.4 •Policy Monitoring: GP 4.0, 4.1, 4.2, 4.3, 4.9 •Time Frame: Joint Workshop |

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| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |
| | | | | | | | between School Board Members & ADMIN to discuss Enrollment • School Start Times • Site Visit Discussion - ADMIN • Confirm agenda for next Board Workshop |
| Board Meeting Mon, Oct 26, 2020 6:00 PM | <ul style="list-style-type: none"> • Ends 1.1, 1.2, 1.3 Evidence (FY 2018-19) <hr/> • EL 2.4 Treatment of Staff • EL 2.8 Compensation and Benefits <hr/> • GP 4.0 Global Governance Commitment • GP 4.1 Governing Style • GP 4.2 School Board Job Products • GP 4.3 Annual Work Plan • GP 4.9 Governance Investment • 2nd Reading – New Policy for GP 4.5 - (GP 4.5.6.1)– School Board Electronic Devices • Policy GP 4.4.1.4 | COVID-19 Re-monitor | <ul style="list-style-type: none"> • Future Board Workshop Topics • Resolution Awarding the Sale of Facility Maintenance Bonds <i>(Moved from 11/23/20)</i> • Resolution Authorizing Sale of Refunding Bonds Purchase <i>(Moved from 11/23/20)</i> <hr/> • Record of Board Self-Evaluation | | <ul style="list-style-type: none"> • Monthly Reports • FY 2020-21 Bus Purchase <i>(Moved from 01/25/21)</i> | <u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> • Enrollment Report as of Oct. 1, 2020 -Exec. Summary -Capture Rate -History & Projection Totals -Official October 1 Enrollment Count • World’s Best Workforce Report • FY 2019-2020 Achievement Integration Summary Report | |

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| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |
| Post Meeting Board Workshop Mon, Oct 26, 2020 | | | | | | | • School Board Mtg. Self-Assessment |
| Brief Business Meeting Mon, Nov 9, 2020 6:00 PM Rescheduled on Nov 13, 2020 | | | <ul style="list-style-type: none"> • Resolution Approving Canvassing of Elections • Resolution Authorizing Issuance of Certificates of Election | | | | |
| Board Workshop Mon, Nov 9, 2020 6:15 PM 6:00 PM | | | | | | | <ul style="list-style-type: none"> • Policy Monitoring Discussion: BMD's: 3.0 & 3.2.3 GP's: 4.5, 4.5.1, 4.5.3 (& Child Policies), 4.5.4, 4.5.6, 4.5.7 & 4.6, 4.6.4.2 & 4.10 • "New Policy Introductions" • Review of Treasurer's Annual Report • Student Enrollment • Discussion: Board Monitoring Process and Communication • Confirm agenda for next Board Workshop |

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|---|---|---|---|--|---|---|---|
| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |
| Brief Business Meeting Friday, Nov 13, 2020 2:00PM Zoom Conferencing | | | <ul style="list-style-type: none"> Resolution Approving Canvassing of Elections Resolution Authorizing Issuance of Certificates of Election | | | | |
| Board Meeting Mon, Nov 23, 2020 6:00 PM | <ul style="list-style-type: none"> EL 2.9 Communication and Support to the School Board Vote on Policies from the Nov 9, 2020 Workshop – Discussed and Re-monitored | <ul style="list-style-type: none"> COVID-19 Re-monitor Closed Session: Review of FY 2019-20 Superintendent Annual Review -Minn. Stat. 13D.05, Subd. 3 | <ul style="list-style-type: none"> Resolution Awarding the Sale of Facility Maintenance Bonds Resolution Authorizing Sale of Refunding Bonds Purchase (moved to 10/26/20) <hr/> <ul style="list-style-type: none"> Record of Board Self-Evaluation | | <ul style="list-style-type: none"> Monthly Reports | <ul style="list-style-type: none"> FY 2019-20 Audited Financial Presentation | |
| Post Meeting Board Workshop Mon, Nov 23, 2020 | | | | | | | <ul style="list-style-type: none"> School Board Mtg. Self-Assessment |
| Board Meeting Mon, Dec 14, 2020 6:00 PM | <ul style="list-style-type: none"> EL 2.5 Financial Planning and Budgeting EL 2.0 Global Executive Constraint | <ul style="list-style-type: none"> Board Site Visit Debrief COVID-19 Re-monitor | <ul style="list-style-type: none"> Approval of Final FY 2021-22 Levy <hr/> <ul style="list-style-type: none"> Record of Board Self-Evaluation | <ul style="list-style-type: none"> Community Linkage Senior Citizen Listening Presentation for Discussion at the January 2021 Workshop School Board Treasurer's Report | <ul style="list-style-type: none"> Monthly Reports | <ul style="list-style-type: none"> Truth in Taxation Hearing <hr/> | |
| Post Meeting Board Workshop | | | | | | | <ul style="list-style-type: none"> School Board Mtg. Self-Assessment |

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| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |
| Mon, Dec 14, 2020 | | | | | | | |

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|--|--|--|---|--|---|--|---|
| <p>*****2021*****</p> <p align="center">Annual Organizational Meeting Mon, Jan 4, 2021 6:00 PM</p> | | | <ul style="list-style-type: none"> • 2021 Annual Organizational Mtg. <ul style="list-style-type: none"> - Election of Officers - School Board Compensation - School Board Calendar • Resolution for Combined Polling Places for the General Elections • School Board Meeting Calendar: Jan 1, 2021 through Jun 30, 2021 • Appointment of Intermediate District 287 Representative <hr/> | | <ul style="list-style-type: none"> •2021 Annual School District Organizational Items: <ul style="list-style-type: none"> - School District Newspaper - School District Depository/Financial Institutions - Money Wire Transfers - Early Claims Payment - School District Legal Counsel - School District Responsible Authority - Deputy Clerk & Deputy Treasurer - Facsimile Signature Authorization - Authorization to Sign Contracts - Local Education Agency (LEA) Representative - MDE Designation of Identified Official with Authority (IOWA) - Seek Bids | | |
| <p>Board Workshop Mon, Jan 4, 2021 6:15 PM</p> | | | | | | | <ul style="list-style-type: none"> • 2021 Committees & Outside Organization Discussion |

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| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |
| Convene following the Annual Organizational Meeting | | | | | | | <ul style="list-style-type: none"> • CLC: Senior Center Talking Points, Agenda & Attendance Discussion • Budget: 5-Year Financial Forecast • Levy's & Schedule • School Wide Enrichment Model (SEM) –1-(<i>Move from the February 2021 Workshop</i>) • Engagement Strategies • Confirm agenda for next Board Workshop |
| Board Meeting Mon, Jan 25, 2021 6:00 PM | | <ul style="list-style-type: none"> • FY 2021-22 Final School Calendar (<i>Draft</i>) • FY 2022-23 Preliminary School Calendar (<i>Draft</i>) • FY 2021-22 Budget Timelines – <i>First Reading</i> • FY 2021-22 Budget Assumptions – <i>First Reading</i> | <ul style="list-style-type: none"> • FY 2020-21 Mid-Year Budget Approval • Record of Board Self-Evaluation | <ul style="list-style-type: none"> • 2021 School Board Committee & Outside Organization Assignments | <ul style="list-style-type: none"> • Monthly Reports • FY 2021-22 Bus Purchase (<i>moved to 10/26/20</i>) | | |
| Post Meeting Board Workshop Mon, Jan 25, 2021 | | | | | | | <ul style="list-style-type: none"> • School Board Meeting Self-Assessment |

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| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |
| Board Workshop Mon, Feb 8, 2021 6:00 PM | | | | | | | <ul style="list-style-type: none"> • Finance 101 • Transportation: Funding & Options • School Wide Enrichment Model (SEM) – 1 (Move to January 2021 Workshop) • Walk through School Board Agenda • Confirm agenda for next Board Workshop |
| Board Meeting Mon, Feb 22, 2021 6:00 PM | | | <hr style="width: 100px; margin-left: 0;"/> <ul style="list-style-type: none"> • Record of Board Self-Evaluation | | <ul style="list-style-type: none"> • Monthly Reports • Approval of FY 2021-22 School Calendar • Approval of Preliminary FY 2022-23 School Calendar | | |
| Post Meeting Board Workshop Mon, Feb 22, 2021 | | | | | | | <ul style="list-style-type: none"> • School Board Meeting Self-Assessment |
| Board Workshop Mon, Mar 8, 2021 6:00 PM | | | | | | | <ul style="list-style-type: none"> • Communications • Define Policy under Policy Governance: Ends, EL's, GP's and BMD's |

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| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |
| | | | | | | | <ul style="list-style-type: none"> •Policy Workshop: Discus Potential Policy Changes •Confirm agenda for next Board Workshop |
| Board Meeting Mon, Mar 22, 2021 6:00 PM | | <ul style="list-style-type: none"> • FY 2021-22 Capital Budget – <i>First Reading</i> • FY 2021-22 Capital Outlay | <ul style="list-style-type: none"> •Resolution to Release Probationary Teachers •Final FY 2021-22 Budget Assumptions <hr/> <ul style="list-style-type: none"> •Record of Board Self-Evaluation | | <ul style="list-style-type: none"> •Monthly Reports •Achievement & Integration Budget | | |
| Post Meeting Board Workshop Mon, Mar 22, 2021 | | | | | | | <ul style="list-style-type: none"> •School Board Meeting Self-Assessment |
| Board Workshop Mon, Apr 12, 2021 6:00 PM | | | | | | | <ul style="list-style-type: none"> •Agenda Items: Sample Agenda & Discussion of Agenda Elements •Source of Agenda Items: Board Request for Information; Superintendent Information; Agenda Timeline •FY 2021-2022 Annual Work Plan Calendar Discussion |

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| | | | | | | | <ul style="list-style-type: none"> • <i>Discussion/Review all items in Placeholder area on "Work Plan Changes Document"</i> • FY 2021-2022 School Board Meeting Calendar Discussion • FY 2021-2022 School Board Budget Discussion • Mechanics of Monitoring • Choice for Each: School Wide Enrichment Model (SEM) • Confirm agenda for next Board Workshop |
| Board Meeting Mon, Apr 26, 2021 6:00 PM | | <ul style="list-style-type: none"> • FY 2021-22 School Board Work Plan – <i>First Reading</i> • Closed Session: Negotiation Strategy • FY 2021-22 School Board Budget – <i>First Reading</i> | <ul style="list-style-type: none"> • Approval of • FY 2021-22 Capital Budget • Approval of • FY 2021-22 School Board Meeting Calendar <hr style="width: 20%; margin: 5px auto;"/> <ul style="list-style-type: none"> • Record of Board Self-Evaluation | | <ul style="list-style-type: none"> • Monthly Reports • ALC Fiscal Agent Agreement with District 287 | | |

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| Post Meeting Board Workshop Mon, Apr 26, 2021 | | | | | | | •School Board Meeting Self-Assessment |
| Board Workshop Mon, May 10, 2021 6:00 PM | | | | | | | •Strategic Plan •Community Ed •Y-T-D Update and Plan Update •Confirm agenda for next Board Workshop |
| Board Meeting Mon, May 24, 2021 6:00 PM | | • FY 2021-22 Budget – <i>First Reading</i> | •Approval of FY 2021-22 School Board Work Plan •Approval of FY 2021-22 School Board Budget <hr/> •Record of Board Self-Evaluation | | •Monthly Reports •MSHSL Resolution for Membership •Approval of FY 2021-22 School Meal Prices | | |
| Post Meeting Board Workshop Mon, May 24, 2021 | | | | | | | •School Board Meeting Self-Assessment |
| Board Workshop Mon, June 14, 2021 6:00 PM | | | | | | | •General Fund Budget Q&A •Confirm agenda for next Board Workshop |

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| Board Meeting Mon, June 28, 2021 6:00 PM | <ul style="list-style-type: none"> •Ends 1.1, 1.2, 1.3 OI | | <ul style="list-style-type: none"> •Approval of FY 2021-22 Adopted Budget •ISD 287 10-Year Facilities Maintenance Resolution <hr/> <ul style="list-style-type: none"> •Record of Board Self-Evaluation | | <ul style="list-style-type: none"> •Monthly Reports •EPS 10-Year Facilities Maintenance Plan •Q-Comp Annual Report •Annual Review of District Mandated Policies •Approval of Updated District Policies | | |
| Post Meeting Board Workshop Mon, Jun 28, 2021 | | | | | | | <ul style="list-style-type: none"> •School Board Meeting Self-Assessment |