

Browning Public Schools
Board Agenda Request
Meeting To Be Held: August 30, 2023



Recognition:	<input type="checkbox"/> Students	<input type="checkbox"/> Staff	<input type="checkbox"/> Parents
Information:	<input type="checkbox"/> Building Report	<input type="checkbox"/> Old Business	<input type="checkbox"/> Superintendent's Report
Action:	<input type="checkbox"/> Resignations	<input checked="" type="checkbox"/> Hiring	<input type="checkbox"/> Contract Service Agreements
	<input type="checkbox"/> Travel Out-of-State	<input type="checkbox"/> Travel In State	<input type="checkbox"/> Approvals
	<input type="checkbox"/> Termination	<input type="checkbox"/> Legal Matters	<input type="checkbox"/> Other: _____
	This action request pertains to	<input checked="" type="checkbox"/> Elementary (only)	<input type="checkbox"/> High School/District Wide

Date: 8/2/23

To: Corrina Guardipee-Hall
Superintendent of Schools

From: Beverly Sinclair
Title: Director of Human Resources

Subject: Hiring: BMS 7th Grade Girls Basketball Coach 2023-2024

Description: Tony Wagner is recommending the following coach for the 2023-2024 sport season:

✚ Cara Guardipee, 7th Grade Girls Basketball Coach (Exp. 0)
Pending successful completion of pre-hire process required

Financial Impact: \$1,032.00

Funding Source (Budget/Grant, etc): 126.50.720.3581.150

Attachment(s): Hiring Report

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Human Resources
Department

Browning Public Schools Hiring Selection Report

Position 7th Grade GBB		Applicant Recommended Cara Guardipee	
Department/Location Browning Middle School		Supervisor Doug Blackman/Tony Wagner	
Type of Position Coach	Starting Date 8/30/23	Term Sport season	

Recruiting Date Posted: 6/19/23 Updated: Closing Date: Open Until Filled

Comments: Per BPS Policy #5120, the complete process may be unnecessary in the following circumstance:
B. only one applicant is qualified and meets eligibility requirements and further recruitment is impractical. There are only two candidate who have applied for multiple positions

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Cara Guardipee	8/24/23	Yes	

Interview Committee	Title	Name	Title

Recommendation: Cara played basketball in high school. She has a very good attitude is looking forward to working with the students.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	8/23/23	Yes	OK
State & Federal Criminal background check			Pending
Tribal Background check			Pending

Salary: \$1,032.00 Placement: Exp. 0 Contract Days: Sport Season

Prepared by: John E Salois Date 8/2/23 Approved by: _____ Date: _____