

**Mary M. Knight School District
Surplus Property Disposition Request Form**

Surplused By: S. Freeman

Date: 8/22/25

The following form must accompany all items being surplused and all items should be clearly marked as surplus. Please forward a copy of this form to the administration building.

Qty	Item Description	Manufacturer	Model #	Serial #	ISBN #	Copyright Date	Condition
1	Display Ref. Case (milk cooler)						good/used

(For Admin Use) Location of Stored Surplused Items: _____