



**Aztec Municipal School District
Field Trip Request**

The AHS Health Science: Brooke Hankins respectfully requests permission to travel to Albq. UNM.

Health Science

Points to Consider Before Requesting Approval

- ☐ Appropriate for the age level, grade level, and curriculum?
- ☐ All district employees will travel on the bus unless prior approval by the Principal?
- ☐ Request made long enough in advance so that arrangements can be made prior to the trip?
- ☐ Written permission must be obtained from the parents or legal guardians?
- ☐ Have these students attended this trip or a similar trip in the past three years?

Justification for Trip – How does this trip align with your school's current 90 Day Plan, the learning standards in your classroom, and how it will improve the learning of your students?

Type or attach narrative:

Date(s) of Trip: 02/28/2025

Time of Departure: 7:30 Time you will Arrive Back: 6:00pm

Names of Adult Chaperones: Brooke Hankins

Estimated Cost of The Trip: \$ 0 Please attach an itemized list of costs.

Will fundraisers be used to secure funds for this trip? ☐ Yes ☒ No UNM covers the cost
Please attach a list of approved fundraisers.

Name of Person Making Request: Brooke Hankins Date Request Submitted: 01/23/2025

Approved by:

Principal/Athletic and Activities Director:

[Signature]

Date 01/27/2025

Superintendent:

Date _____

Board of Education: (If required per Board Policy IJOA)

Date _____