

RESOLUTION NO. R25/26-12

A RESOLUTION OF THE CLACKAMAS COMMUNITY COLLEGE, CLACKAMAS COUNTY, OREGON, DECLARING A VACANCY ON THE BOARD OF EDUCATION FOR ZONE 1 AND ESTABLISHING THE APPLICATION PROCESS TO FILL THE VACANCY

WHEREAS, Clackamas Community College is governed by a seven-member Board of Education; and

WHEREAS, Clackamas Community College Board Policy BBC states that when a Board member resigns the Board must announce the Board member's resignation, declare the position vacant, and determine a process to be used in filling the vacancy; and

WHEREAS, Board Director Kathy Hyzy, serving in the Position for Zone 1, announced her resignation at the September 17, 2025 Board meeting; and

WHEREAS, Clackamas Community College Board Policy BBE states that Board vacancies will be filled through Board appointment.

NOW, THEREFORE, BE IT RESOLVED:

SECTION 1. The Board of Education declares the Position for Zone 1 vacant and approves the process and timeline listed below:

The vacancy will be advertised on the College's website and social media.

Proposed timeline (subject to change based on Board member availability):

October 15, 2025	Declare Position 1 vacant. Approve process to fill position.
October 20	Position open for applications. Opening advertisement.
November 19 by 5 PM	Deadline for applications.
Dec. 1 - 3	Schedule candidate interviews
Dec. 1 – 3	Deliberation and Discussion
Dec. 8 - 10	Vote to Appoint the new Board Member at a Special Meeting
Dec. 17	Oath of Office for new Board Member at Regular Meeting

The new Board Member will take office upon appointment and serve until June 30, 2027.

SECTION 2. This Resolution shall take effect immediately upon its adoption by the Clackamas Community College Board of Education.

ADOPTED by the Board of Education of Clackamas Community College, Clackamas County, Oregon, this 15 day of October 2025.

**CLACKAMAS COMMUNITY COLLEGE,
CLACKAMAS COUNTY, OREGON**

By: _____
Chair, Board of Education

ATTEST:

By: _____
President/Clerk