

Regular Meeting

Wednesday, January 8, 2025 6:00 PM

Board of Education Office, 321 E Main St, Chanute, Kansas 66720

Attendance Taken at 5:59 PM.

Cassie Cleaver: Present

Matt Godinez: Present

Heather Guernsey: Present

Dr. Bruce Lee: Present

Bri Leroy: Present

Derek Waggoner: Present

Landon Wolken: Present

Attendance Update Taken at 7:50 PM.

Dr. Bruce Lee: Absent

Attendance Update Taken at 7:52 PM.

Dr. Bruce Lee: Present

Attendance Update Taken at 8:08 PM.

Derek Waggoner: Absent

Attendance Update Taken at 8:10 PM.

Derek Waggoner: Present

Attendance Update Taken at 9:44 PM.

Landon Wolken: Absent

I. Call to Order

II. Silent Roll Call

III. Approve Agenda

I move to amend the agenda, adding a closed executive session to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA, immediately preceding the current executive sessions. This motion, made by Cassie Cleaver and seconded by Bri Leroy, Carried.

Cassie
Cleaver: Yea

Matt
Godinez: Yea

Heather
Guernsey Yea

:

Dr.
Bruce Yea
Lee:

Bri Yea

Leroy:
Derek
Waggoner Yea
:
Landon
Wolken: Yea

Yea: 7, Nay: 0
I move to approve the amended agenda.
This motion, made by Cassie Cleaver and
seconded by Landon Wolken, Carried.
Cassie
Cleaver: Yea

Matt
Godinez: Yea

Heather
Guernsey Yea
:
Dr.
Bruce Yea
Lee:

Bri Yea
Leroy:
Derek
Waggoner Yea
:
Landon
Wolken: Yea

Yea: 7, Nay: 0

IV. Chanute USD 413 Strategic Plan

V. Student Recognition

A. Chanute High School

Cade Small, 2025 Shrine Bowl East
Team Selection

VI. Staff Recognition

A. Chanute High School

Clete Frazell, 2025 Kansas Shrine
Bowl East Coaching Staff

VII. Open Forum

VIII. Consent Agenda

A. Approve Minutes

B. Approve Payment of Bills

C. Update the signature card for the Royster Middle School Activity Fund located at Community National Bank, requiring two signatures of the following staff:

Taylor Hogue
Matthew Koester
Jennifer Mason
Christopher Shields
Tamara Slane

D. Declare four indoor scoreboards as surplus and provide proper disposal

E. Accept a donation in the amount of \$5 from Labette Bank's Mascot Program for Chanute Elementary School to use for teacher supplies

F. Accept a donation in the amount of \$250 from Community National Bank for the Royster Middle School Vocal Music Program

G. Accept a donation in the amount of \$300 from The Monarch Cement Company for Royster Middle School Vocal Music Program

H. Approve the Audit Engagement Letter with Jarred, Gilmore and Phillips, PA for audit of the 2024-2025 Fiscal Year

I move to approve the consent agenda. This motion, made by Cassie Cleaver and seconded by Matt Godinez, Carried.

Cassie
Cleaver: Yea

Matt
Godinez: Yea

Heather
Guersey: Yea

Dr. Bruce
Lee: Yea

Bri
Leroy: Yea

Dere
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Wagg Yea
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Land
on
Wolk Yea
en:

Yea: 7, Nay: 0

IX. Discussion Items

X. Building Administration/Student Reports Tyler Applegate

College and Career Fair and CEA update

XI. Reports by Administrators

A. Superintendent's Report Matt Koester

B. Assistant Superintendent's Report Dr. G Kent Wire

XII. ANW Special Education Cooperative Board Meeting Report

XIII. Unfinished Business

XIV. New Business

A. First Read, Policy Updates

B. First Read, Chanutte High School Course Catalog 25-26

C. First Read of the Emergency Management, Operation, and Response Guidelines

XV. Board Member Comments

XVI. Closed executive session to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA.

I move to go into closed executive session to discuss an individual employee's performance pursuant to non-elected personnel exception under KOMA, inviting Superintendent Koester, and return to open session in this room at 8:38 pm. This motion, made by Cassie Cleaver and seconded by Dr. Bruce Lee, Carried.

Cassie
Cleaver: Yea

Matt
Godinez: Yea

Heather Yea

Guernsey

:

Dr.

Bruce Yea

Lee:

Bri

Leroy: Yea

Derek

Waggoner Yea

:

Landon

Wolken: Yea

Yea: 7, Nay: 0

8:28 pm

XVII. Reconvene to open meeting to take
desired/necessary options

XVIII. Closed executive session to discuss
an individual employee's performance
pursuant to the non-elected personnel
exception under KOMA.

I move to go into closed executive
session to discuss an individual
employee's performance pursuant to non-
elected personnel exception under KOMA,
inviting Superintendent Koester and
Assistant Superintendent Wire, and return
to open session in this room at 8:55pm.
This motion, made by Cassie Cleaver and
seconded by Landon Wolken, Carried.

Cassie

Cleaver: Yea

Matt

Godinez: Yea

Heather

Guernsey Yea

:

Dr.

Bruce Yea

Lee:

Bri

Leroy: Yea

Derek

Waggoner Yea

:

Landon

Wolken: Yea

Yea: 7, Nay: 0

I move to extend executive session to
9:10pm. This motion, made by Cassie

Cleaver and seconded by Landon Wolken,
Carried.

Cassie
Cleaver: Yea

Matt
Godinez: Yea

Heather
Guernsey Yea

:

Dr.
Bruce Yea
Lee:

Bri
Leroy: Yea

Derek
Waggoner Yea

:

Landon
Wolken: Yea

Yea: 7, Nay: 0

8:38 pm

8:55 pm -- Dr. Lee and Derek Waggoner
remained in the executive boardroom

- XIX. Reconvene to open meeting to take
desired/necessary options

I move we give Superintendent Koester the
authority to suspend an employee without
pay for five (5) days as discussed in the
executive session per policy GBK. This
motion, made by Cassie Cleaver and
seconded by Bri Leroy, Carried.

Cassie
Cleaver: Yea

Matt
Godinez: Yea

Heather
Guernsey Yea

:

Dr.
Bruce Yea
Lee:

Bri
Leroy: Yea

Derek
Waggoner Yea

:

Landon
Wolken: Yea

Yea: 7, Nay: 0

XX. Closed executive session to discuss negotiations. The executive session is required pursuant to the exception for employer-employee negotiations under KOMA.

I move to go into closed executive session to discuss negotiations pursuant to the exception for employer-employee negotiations under KOMA, inviting Superintendent Koester and Assistant Superintendent Wire, and return to open session in this room at 9:21pm. This motion, made by Cassie Cleaver and seconded by Bri Leroy, Carried.

Cassie
Cleaver: Yea

Matt
Godinez: Yea

Heather
Guernsey Yea
:

Dr.
Bruce Yea
Lee:

Bri Yea
Leroy:

Derek
Waggoner Yea
:

Landon
Wolken: Yea

Yea: 7, Nay: 0

I move to extend the executive session until 9:25 pm. This motion, made by Cassie Cleaver and seconded by Bri Leroy, Carried.

Cassie
Cleaver: Yea

Matt
Godinez: Yea

Heather
Guernsey Yea
:

Dr.
Bruce Yea
Lee:

Bri
Leroy: Yea

Derek
Waggoner Yea

:

Landon
Wolken: Yea

Yea: 7, Nay: 0
9:11 pm

9:25pm--Matt Godinez, Dr. Lee and Derek
Waggoner didn't return to the board table
to extend the executive session.

XXI. Reconvene to open meeting to take actions
desired/necessary

9:25 pm

XXII. Closed executive session to discuss
resignations/retirements/employments/tran
sfers of non-elected personnel pursuant
to the non-elected personnel exception
under KOMA.

I move to go into closed executive
session to discuss
resignations/retirements/employments/tran
sfers of non-elected personnel pursuant
to non-elected personnel exception under
KOMAs, inviting Superintendent Koester and
Assistant Superintendent Wire, and return
to open session in this room at 9:36pm.

This motion, made by Bri Leroy and
seconded by Cassie Cleaver, Carried.

Cassie
Cleaver: Yea

Matt
Godinez: Yea

Heather
Guernsey Yea

:

Dr.
Bruce Yea
Lee:

Bri
Leroy: Yea

Derek
Waggoner Yea

:

Landon
Wolken: Yea

Yea: 7, Nay: 0
I move to extend the executive session to

9:46pm. This motion, made by Cassie Cleaver and seconded by Landon Wolken, Carried.

Cassie
Cleaver: Yea

Matt
Godinez: Yea

Heather
Guernsey Yea
:

Dr.
Bruce Yea
Lee:

Bri Yea
Leroy:

Derek
Waggoner Yea
:

Landon
Wolken: Yea

Yea: 7, Nay: 0

I move to extend the executive session until 9:57pm. This motion, made by Cassie Cleaver and seconded by Matt Godinez, Carried.

Cassie
Cleaver: Yea

Matt
Godinez: Yea

Heather
Guernsey Yea
:

Dr.
Bruce Yea
Lee:

Bri Yea
Leroy:

Derek
Waggoner Yea
:

Landon
Wolken: Absent

Yea: 6, Nay: 0, Absent: 1

9:25 pm

9:35 pm -- Matt Godinez, Dr. Lee and Derek Waggoner did not return to the board table to extend the executive

session.

9:45 pm -- Lando Wolken left the executive session

9:46 pm -- Dr. Lee and Derek Waggoner did not return to the board table to extend the executive session.

XXIII. Reconvene to open meeting to take actions desired/necessary
I move to approve the personnel report as presented in the agenda and the administrative contracts as presented in executive session. This motion, made by Cassie Cleaver and seconded by Dr. Bruce Lee, Carried.

Cassie
Cleaver: Yea

Matt
Godinez: Yea

Heather
Guernsey Yea

:
Dr.
Bruce Yea
Lee:

Bri Yea
Leroy:

Derek
Waggoner Yea

:
Landon
Wolken: Absent

Yea: 6, Nay: 0, Absent: 1

XXIV. Adjournment
I move to adjourn. This motion, made by Bri Leroy and seconded by Matt Godinez, Carried.

Cassie
Cleaver: Yea

Matt
Godinez: Yea

Heather
Guernsey Yea

:
Dr.
Bruce Yea
Lee:

Bri Yea
Leroy:

Derek
Waggoner Yea
:
Landon
Wolken: Absent

Yea: 6, Nay: 0, Absent: 1

SIGNED : _____
Board Clerk

APPROVED:

SIGNED : _____
Board President