

Harlem School District No. 122 Proof of Residency

To be Completed by Parent or Legal Guardian:

Student: _____ Grade: _____
 Student: _____ Grade: _____
 Student: _____ Grade: _____
 Student: _____ Grade: _____

Name of Parent or Legal Guardian: _____
 Home Phone Number: _____ Alternate Phone Number: _____
 Parent/Legal Guardian Address: _____

Verification Documents: A minimum of two (2) documents are required to establish residency, one (1) from each category. If a utility bill is used to satisfy Category A, the same bill cannot be used to satisfy Category B. No hand-written letters will be accepted as Legal Rental Agreements or Affidavits. Board approved forms must be used.)

Category A

- _____ Mortgage Document or Property Tax Bill
- _____ Legal Rental Agreement (Current, Not Expired)
- _____ Month-to-Month Lease & Proof of Prior Month Payment
- _____ In Lieu of Lease 7:60-AP2, E1 & Proof of Prior Month Payment
- _____ Section 8 Letter (Current, Not Expired)
- _____ Gas, Water, Sewer or Electric Bill (dated within 60 days)
- _____ Cable or Internet Bill (dated within 60 days)
- _____ Disposal Bill (dated within 60 days)

Category B

- _____ Pay Stub (Must be dated within 60 days)
- _____ Gas, Water, Sewer or Electric Bill (dated within 60 days)
- _____ Valid Driver's License or State ID (Current)
- _____ DHS Approval Letter (dated within 60 days)
- _____ Vehicle Registration (dated within 60 days)
- _____ Renters Insurance (Not Expired)
- _____ Moving van receipt (Must be dated within 45 days)
- _____ Cable or Internet Bill (dated within 60 days)
- _____ Disposal Bill (dated within 60 days)

(A Post Office Box **Will NOT** Be Accepted)

I hereby certify that the information given above on this form is a true and correct statement of my legal residence and that I am a parent or the legal guardian of the above student(s). Should my legal residence change while the above listed student(s) is (are) enrolled in the Harlem Consolidated School District, I will promptly notify the appropriate officials of this school district of the residency change. Further, I understand that a pupil is not legally enrolled until this form is completed and signed by the parent or legal guardian with whom the student resides. **I understand that a pupil admitted under false information is not legally enrolled.** The person providing false information is subject to penalty (Class C Misdemeanor) and is responsible for reimbursement to the school district for tuition on behalf of the student.

Illinois law indicates that a school district must establish schools to accommodate students who reside within the District. Boards of Education have a statutory duty to charge tuition to the parents or guardians of non-resident students. In Harlem School District No. 122, parents/guardians are required to verify that they reside within the boundaries of the District and of the specific school to which they attend. **A person who knowingly or willfully presents to the Harlem School District any false information regarding the residency of a student for the purpose of enabling that student to attend any school in the District without the payment of a nonresident tuition charge is guilty of a Class C Misdemeanor (105 ILCS 5/10-20.12.b(f)).**

 (Signature of Parent or Legal Guardian)

 (Date)

-Office Use Only-

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|--|---|---------------------|-----------|
| <input type="checkbox"/> New Student(s) | <input type="checkbox"/> Change of Address | School Path: | CST _____ |
| <input type="checkbox"/> Returning Student(s) | <input type="checkbox"/> Change of Guardian | _____ | IDT _____ |
| <input type="checkbox"/> Birth Certificate/Guardian Verified | <input type="checkbox"/> Foster Parent | | |

Name of District Resident on Affidavit 7:60-AP-E-2 if applicable, mark as attached: _____

 (Signature of District Representative – Required)

 (Date)

Approved: