



## Lemont High School

800 Porter Street  
Lemont, IL 60439  
Phone - (630) 257-5838  
Fax - (630) 257-7603  
Web - [www.lhs210.net](http://www.lhs210.net)  
Dr. Mary Ticknor, Superintendent  
Eric Michaelsen, Principal



**Exemplary High Performing School • 2017 National Blue Ribbon Schools Program**

Via Upload as requested

June 10, 2025

Sheri Reid  
Smart Procure  
[sreid@smartprocure.com](mailto:sreid@smartprocure.com)

**Re: SmartProcure FOIA Request to Lemont Township High School District No. 210 For PO/Vendor Information**

Dear Ms. Reid:

This letter is in response to your Freedom of Information Act (FOIA) request dated June 6, 2025, and received in my office on June 6, 2025.

**In your letter you requested the following:**

SmartProcure is submitting a commercial FOIA request to the Lemont Township High School District No. 210 for general purchasing records from 3/17/2025 to the current request date of 6/6/2025.

To be specific, we are looking for a report comparable in format and content to the attached report from an older request.

The unique upload link below has been added as a security measure for current and future requests. Please feel free to upload responsive documents here, or attach them to your response email:

<https://upload.smartprocure.com/?id=c2RqPWEyYlZQMDAwMDAwWVM1N1IBRyZzdD1JTCZvcmc9TGVtb250VG93bnNoaXBlaWdoU2Nob29sRGlzdHJpY3RObzlxMCZvcmdpZD03Mzg1Mw%3D%3D>

**Response to request:**

Please see the attached.

As Superintendent and one of the FOIA Officers for the District, I am responsible for granting and denying requests for records under the FOIA. The District's responses contained in this letter intend to be fully responsive to your specific request. If I have misinterpreted your request, please clarify your request in writing to me.

If you should have further questions, please do not hesitate to contact me.

Sincerely,

Dr. Mary Ticknor  
Superintendent  
Lemont High School District 210

----- Forwarded message -----

From: **Sheri Reid** <[sreid@smartprocure.com](mailto:sreid@smartprocure.com)>

Date: Fri, Jun 6, 2025 at 10:54 AM

Subject: SmartProcure FOIA Request to Lemont Township High School District No. 210 For PO/Vendor Information

To: [mticknor@lhs210.net](mailto:mticknor@lhs210.net) <[mticknor@lhs210.net](mailto:mticknor@lhs210.net)>

Dear Mary Ticknor,

Thank you for reviewing our request.

Please confirm receipt of this request. The attached documents are past reports from your agency, and can be used as references for this request.

SmartProcure is submitting a commercial FOIA request to the Lemont Township High School District No. 210 for general purchasing records from 3/17/2025 to the current request date of 6/6/2025.

To be specific, we are looking for a report comparable in format and content to the attached report from an older request.

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For any questions or concerns, please feel free to contact me via email or at the phone number in my signature below.

As always, thank you for your time and consideration.

Regards,

--

Sheri Reid

Data Acquisition Specialist

SmartProcure

Direct: (561) 609-6759 | Support: 954-420-9900

Email: [sreid@smartprocure.com](mailto:sreid@smartprocure.com) | <https://smartprocure.us/>

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