



Oak Park Elementary School District 97

970 Madison ▪ Oak Park ▪ Illinois ▪ 60302 ▪ ph: 708.524.3000 ▪ fax: 708.524.3019 ▪ www.op97.org

TO: Dr. Albert G. Roberts, Superintendent of Schools

FROM: Therese M. O'Neill, Assistant Superintendent for Finance & Operations

RE: Printing & Xerographic Paper

DATE: May 7, 2013

Every three years, we prepare a Printing & Xerographic Paper bid document to insure we are deriving competitive prices for all types of printing and copier paper utilized throughout our District. Included in the April 11, 2013 issue of the Oak Leaves, a legal notice was published announcing a formal bid opening on April 25, 2013 at 11:00 a.m. (see attached legal notice). Eighteen firms (see attached list) were invited to bid and on Thursday, April 25, 2013, six bids were received – five complete and one a partial bid (see attached summary).

I am recommending award to Murnane Paper in the total amount of \$95,547.50, the low responsible bidder. Murnane has been the provider these previous past three years (2010-11, 2011-12 and 2012-13), and was one of two providers in the time sequence previous to the past three years. We have been extremely pleased with their service, response to added needs on short notice, and cooperation throughout the school year.

This will return to the Board for approval consideration at its May 28, 2013 meeting.

tmo

attachments (3)

LEGAL NOTICE

Invitation to Bid

Oak Park Elementary School District #97 will receive sealed bids at the Board of Education Office, 970 Madison Street, Oak Park, Illinois 60302, until 11:00 a.m. on Thursday, April 25, 2013 for **“PRINTING AND XEROGRAPHIC PAPER”**.

Only those bids complying with the provisions and specifications of the bid will be considered. Specifications may be obtained at the Business Office at the above address. The bid opening will be at 11:00 a.m. on Thursday, April 25, 2013 and presented to the Board of Education for approval.

The Board of Education reserves the right to waive any informalities, to reject any or all bids, or to accept any bid in whole or part, which in its judgment is in the best interest of the Board of Education.

Contracts awarded by the Board of Education require that bidders comply with the Prevailing Wage Act of the State of Illinois; and the general prevailing rate of wages shall be paid for each type of work required to execute the contract.

Therese M. O’Neill
Assistant Superintendant of Finance and Operations
Board of Education, School District #97

FOR PUBLICATION IN THE OAK LEAVES ON April 11, 2013



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PRINTING & XEROGRAPHIC PAPER – VENDOR LIST

Standard Stationary Supply Company
2251 Foster Avenue
Wheeling, IL 60090

Alphie Marks
Republic Paper
3642 N. Seeley Avenue
Chicago, IL 60618

Jerry Damascus
Unisource Paper Company
1141 N. Swift Avenue
Addison, IL 60101

Gordon Caplan
Marvin Envelope & Paper Company
2040 W. North Avenue
Chicago, IL 60647

Terry Murnane
Murnane Paper Company
345 Fischer Farm Road
Elmhurst, IL 60126

Valerie Spedale
Illinois Paper Company
960 Oak Creek Drive
Lombard, IL 60148

Charlie Sinnard
Warehouse Direct Office Products
1601 W. Algonquin Road
Mt. Prospect, IL 60056

Laurie A. Dahler
RIS Paper Co., Inc.
1531 Boettler Road – Suite E
Union Town, OH 44685

Elpi Economou
Illinois Paper Company
6 Territorial Court
Bolingbrook, IL 60440

Elaine Maheras
Office Depot
515 Kehoe Boulevard
Carol Stream, IL 60188

LaVerne bitts
Midland Paper Company
101 Palatine Road
Wheeling, IL 60090

Stephanie Gold
Quill
100 Schelter Road
Lincolnshire, IL 60069

Christopher Hoffman
Prestige Office Products
9801 S. 78th Avenue
Hickory Hills, IL 60457

Graphic 3 Paper
307 Eisenhower Lane
Lombard, IL 60148

Robin Pugh
OfficeMax Commercial
2601 Technology Place
Norman, OK 73071

David Cain
CPI Office Products
1301 Ridgeview
Louisville, TX 75057

Bye-Mo'r, Inc.
P. O. Box 107
Kingsbury, IN 46345-0107

Crystal Brook Direct
600 West Park Road
P. O. Box 61
Redwood Falls, MN 56283

