

**INDEPENDENT SCHOOL DISTRICT NO. 831**  
**Forest Lake, Minnesota**  
**SCHOOL BOARD MEETING**  
**December 19, 2013**

A School Board Meeting of Independent School District No. 831, Forest Lake, Minnesota was called to order by President Rob Rapheal at 8:02 pm on Thursday, December 19, 2013 at the School District Offices. At roll call the following members were present: Kathleen Bystrom, Julie Corcoran, Dan Kieger, Karen Morehead, Rob Rapheal, Gail Theisen, Erin Turner, and Superintendent Linda Madsen ex officio.

3.0 CONSENT AGENDA ITEMS:

Member Kieger moved to approve Consent Agenda items 3.1-3.3. The motion was seconded by Member Turner all members present voted aye and the motion carried.

3.1 Approve the bills as of December 19, 2013

3.2 Approve Classified Personnel

**RESIGNATION:**

Butcher, Ashley – Deaf Interpreter at Wyoming Elementary, effective December 20, 2013

Erickson, Jennifer – School Bus Driver, effective December 2, 2013.

Olson, Carolyn – Noon Duty Supervisor I at Linwood Elementary, effective December 9, 2013

Smith, Beth – Noon Duty Supervisor I at Linwood Elementary, effective November 26, 2013

**RECOMMENDATION OF EMPLOYMENT:**

Bennett, Michelle – Noon Duty Supervisor I at Linwood Elementary, 2 hours per day and 35 weeks per year, effective December 2, 2013. (Open position)

McGraw, Melissa – Special Education Paraprofessional II at Scandia Elementary, 6 hours per day and 37 weeks per year, effective November 11, 2013. (Open position)

Moravec, Melody – Special Education Paraprofessional II at Wyoming Elementary, 6 hours per day and 37 weeks per year, effective December 2, 2013. (Open position)

Olson, Carolyn – Noon Duty Supervisor I at Linwood Elementary, 2 hours per day and 35 weeks per year, effective December 2, 2013. (Open position)

**AUTHORIZATION OF TRANSFER:**

Collins, Joyce- Noon Duty Supervisor I at Central Montessori from 2.5 hours per day to 17 hours per week and 35 weeks per year, effective November 1, 2013. (Open position)

Madison, Shelley – from Health Office Assistant II at St. Peter’s Elementary, 3.75 hours per day to Special Education Paraprofessional II at Forest View Elementary, 3.75 hours per day and 35 weeks per year, effective December 12, 2013. (Pending approval of additional position)

Mann, Martin – from Custodian II, B shift at Forest Lake Sr. High to Custodian Night Lead V, B shift at the Central Learning Center, effective December 2, 2013. (Open position)

Noren, Troy – from Custodian, B shift at Forest Lake Sr. High to Custodian, A shift at the Central Learning Center, effective December 9, 2013. (Open position)

**LEAVE OF ABSENCE:**

Buys, Shannon – School Age Care Program Aide at the Central Learning Center, leave of absence from November 1, 2013 through January 20, 2014.

**ADDITIONAL POSITION:**

Special Education Paraprofessional II at Forest View Elementary, 3.75 hours per day and 35 weeks per year, effective December 12, 2013. This additional position to be paid for in part through special education dollars.

## 3.3 Approve Licensed Personnel

**UNPAID LEAVE OF ABSENCE:**

Fischer, Katie: Unpaid LOA for half day on 2/21/14 and then full days from 2/24/14-2/28/14 & 3/3/14.

**NON-CURRICULAR ASSIGNMENT (on non-contract status):**

Dreese, James: Debate Asst (SR)

Ellson, Alyssa: Choir Director, effective @ start of 12-13 SY (SR)

Hanton, Cole: .23 Drumline Asst (SR)

Henry, Kale: .45 Boys' Basketball Asst (SR)

Johnson, David: Nordic Asst (SR)

Lourey, Stephanie: DECA Asst (SR)

Ostercamp, David: .45 Boys' Basketball Asst (SR)

Sykora, Briana: Student Council Advisor (CME)

**EMPLOYMENT:**

Kazmierczak, Clare: .5 FTE effective 12/2/13.

**PRINCIPAL RESIGNATION/AGREEMENT**

- 4.0 Curriculum Review Update – Presented by Jennifer Tolzmann, Joe Mueller and Brad Ward.
- 5.0 Resolution Amending the Intention of the School Board to Enter into a Lease Purchase Agreement; Approving and Authorizing the Execution of Documentation Relating Thereto. Member Kieger moved, seconded by Member Theisen to Approve the Resolution Amending the Intention of the School Board to Enter into a Lease Purchase Agreement; Approving and Authorizing the Execution of Documentation Relating Thereto. By roll call vote Members Corcoran, Kieger, Morehead, Rapheal, Theisen and Turner voted aye. Member Bystrom voted no. The motion carried.

As there was no further business, Member Corcoran moved to adjourn. The motion was seconded by Member Theisen and the meeting adjourned at 8:31 pm.

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Rob Rapheal

President

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Kathleen Bystrom

Clerk