

Unity School District
Administrative Rule 321.1
Calendar and Hours of Instruction
3/7/19

The Board of Education recognizes that the preparation of a calendar for the instructional program of the schools is necessary for orderly educational planning and for the efficient operation of the District.

Regular school year classes shall not begin prior to September 1st except when so authorized by the Wisconsin Department of Public Instruction.

The development of the annual District Calendar will be the responsibility of the Board Calendar Committee Representatives and the District Administrator. They will take into consideration suggestions from the administrative team, who represent the district staff, parents, and students

Each year, the Board of Education shall approve a District Calendar defining the number of days when the schools will be in session for instructional purposes. The school year shall consist of student contact days, sufficient to meet all required student instruction time mandates set by State law, and shall contain a number of non-instructional days for parent-teacher conferences, staff education and training, or other reasons during which staff are required to report.

The District Administrator is authorized to collaborate with CESA 11 on the development of a calendar commonalities for all of the districts in the service area.

If school days are cancelled due to inclement weather, or other reason such that the amount of instructional time would fall below the required amount of time, the District Administrator shall determine whether additional school days during which student instruction will occur will be scheduled or whether additional instructional time shall be added to existing school days such that the required instructional time is reached. Non-instructional days lost due to inclement weather or other reasons may be made up at the discretion of the Board.

The District Administrator shall certify to the Department of Public Instruction the number of hours of student instruction during the previous school year.