

### Things to Consider Prior to Starting Workbook

This workbook is meant to support both TIP and TAP development. Differences between the two will be notated within each sheet/tab. The workbook serves as planning tool to assist you when filling out the form link for the TAP/TIP turn in. Modify the cells as needed - the workbook attempts to follow the form logic as closely as possible. During the submission, you will complete one submission per strategy and then complete additional submissions as needed until all TIPs, and TAPs are complete.

Please note that student outcome goals, for all individual campuses, and closure/reassignment, for all individual campuses, will be on different forms.

### Directions

1. Fill out the workbook PRIOR to the official link (or choose your own draft too)
2. If there is criteria for success, it will be posted at the top.
3. Note that not all tabs need to be filled out - this depends on the strategy selected.
4. Items highlighted yellow indicate they only apply to certain strategies so read carefully.
5. Read each tab/sheet carefully.

\* UPDATES THAT CAUSED CHANGES ARE OUTLINED IN RED

Question/Prompt	Please select the type of plan you are submitting
Additional Instructions	Targeted Improvement Plan (TIP) or Turn Around Plan (TAP)
Answer	Targeted Improvement Plan (TIP)



Criteria for Success

Did the LEA meet statutory requirements for stakeholder engagement, and has the board approved the plan?

- The district assures that the Campus Intervention Team (CIT) conducted a public meeting at each campus identified for school improvement with the campus principal, the members of the campus-level planning and decision-making committee, parents of students attending the campus, and community members residing in the school district to review the campus performance rating and solicit input for the development of the targeted improvement plan.
- The district assures that written notice of all public meetings was provided to parents and students of each impacted campus, notice of the meeting was posted on each campus website, and this notice included the date, time, and place of the meeting.
- The board conducted a hearing regarding the plans for each campus identified for school improvement.
- The plan is approved by the board.
- Written comments from stakeholders, if any, are attached.

ASSURANCES ARE THE SAME FOR BOTH T1/T2/T3						
Question	List or copy and paste all SI - identified campuses below	I assure that all campuses named in this plan have conducted an on-site needs assessment that meets the requirements in Section 39A.053 of the Texas Education Code. (For example: Texas Strategic Leadership Landscape Analysis, Effective Schools Framework Diagnostic, or a local needs assessment.)	I assure that all locally conducted needs assessments meet the requirements in Section 39A.053 of the Texas Education Code, and the results of the local needs assessment are available upon request.	I assure that the Campus Intervention Team (CIT) conducted a public meeting at each campus named in the plan with the Targeted Improvement Plan with the campus principal, the members of the campus-level planning and decision-making committee, parents of students attending the campus, and community members residing in the school district to review the campus performance rating and solicit input for the development of the plan.	I assure that written notice of all public meetings was provided to parents and students of each impacted campus, notice of the meeting was posted on each campus website, and this notice included the date, time, and place of the meeting.	I assure that the board conducted a hearing regarding the plans for each campus identified for school improvement with the campus principal, the members of the campus-level planning and decision-making committee, parents of students attending the campus, and community members residing in the school district to review the campus performance rating and solicit input for the development of the plan.
Additional Instructions	List all SI campuses in the district	Choose one of the following: ESF Diagnostic and Local Classroom Review, Locally Conducted Needs Assessment, Texas Strategic Leadership Landscape Analysis	For locally conducted assessments only	Yes or No	Yes or No	Yes or No
	Crosby Middle School Stewart Elementary Hitchcock Primary Kids First Head Start	You will give this assurance at the time	You will give this assurance at the time	You will give this assurance at the time or	You will give this assurance at the time or	You will give this assurance at the time or
						Record the board approval date for each campus
						November 17, 2025 November 17, 2025 November 17, 2025 November 17, 2025

Question/Prompt	List (select) campuses to which this strategy will apply	Name of the staff member employed by the school system completing this plan submission	Email	What role applies to the person completing this submission?
Additional Instructions	May be asked to provide CDCN if not listed			Please select/type one of the following: Superintendent, District Coordinator of School Improvement (DCSI), Other (if other, please specify)
Answer	Crosby Middle School 084908042	Keri Launius	klaunius@hitchcockisd.org	DCSI
	Stewart Elementary 084908103	Keri Launius	klaunius@hitchcockisd.org	DCSI
	Hitchcock Primary 084908106	Keri Launius	klaunius@hitchcockisd.org	DCSI
	Kids First Head Start 084908104	Keri Launius	klaunius@hitchcockisd.org	DCSI

[illegible]

[illegible]









### Criteria for Success

#### How will the strategy be implemented?

- Milestones include all activities needed to fully implement the program or strategy, covering planning and implementation stages.
- Milestones include all upfront capacity building, implementation action steps, and ongoing support and coaching touchpoints, and student assessment cycles.
- Milestones cover, at a minimum, the two school years that the campus is required to implement the plan.

Question	List or copy and paste all SI - identified campuses below	Please share the key milestones for this strategy through August 2026 for TIP, and key milestones through August 2027 for TAP. Be sure to include milestones related to capacity building efforts, resources/tool deployment, implementation checkpoints, coaching touchpoints, and assessment cycles.
Additional Instructions	List all SI campuses in the district	Timeframe is, at minimum, through end of SY 26-27 for TIP and through end of SY 27-28 for TAP.
	Crosby Middle School	<p>By mid-fall semester: all teachers are within 5 days of the BL pacing guide, and teachers are not reading from a script/ instruction is consistently aligned to the RBIS.</p> <p>BOY Screener (6-8 MATH/RLA/Science NWEA, Social Studies Exploros) - 9/3/25, 9/4/25 and 9/9/25</p> <p>BOY Screener data reviewed at principal PLC (principal, principal supervisor, DCSI) - 9/23/25</p> <p>Principal PLC to review data up to this point (CUA, Blue Bonnet Modules, etc.) with principal, principal supervisor, DCSI</p> <p>6-8 RLA Benchmark, 6-8 Math, 8 Science, &amp; 8 Social Studies - 12/9/25, 12/10/25, 12/16/25, 12/17/25</p> <p>Benchmark data reviewed at principal PLC (principal, principal supervisor, DCSI) - 12/16/25</p> <p>MOY Screener (6-12 MATH/RLA/Science NWEA) - 1/21/26, 1/22/26, 1/27/26</p> <p>MOY Screener data reviewed at principal PLC (principal, principal supervisor, DCSI) - 1/27/26</p> <p>6-8 RLA Benchmark (STAAR Released), 6-8 Math (STAAR Released), Science (STAAR Released) - 2/25/26, 3/18/26, 3/16/26, 3/24/26</p>
		<p>Benchmark data reviewed at principal PLC (principal, principal supervisor, DCSI) - 3/24/26</p> <p>EOY Screener (K-12 MATH/RLA/Science NWEA, Social Studies Exploros) - 5/5/26, 5/6/26, 5/12/26, 5/13/26</p> <p>EOY Screener data reviewed at principal PLC (principal, principal supervisor, DCSI) - 5/19/26</p>
	Stewart Elementary	<p>By mid-fall semester: all teachers are within 5 days of the BL pacing guide and teachers are not reading from a script/instruction is consistently aligned to the RBIS</p> <p>BOY Screener (3-5 RLA NWEA, 3-5 Math NWEA, 5th Science NWEA) - 3/3/25, 3/4/25, 3/9/25</p> <p>BOY Screener data reviewed at principal PLC (principal, DCSI) - 9/23/25</p> <p>Principal PLC to review data up to this point (CUA, Blue Bonnet Modules, etc.) with principal, DCSI</p> <p>3-5 RLA Benchmark, 3-5 Math, 5 Science - 12/9/25, 12/10/25, 12/16/25</p> <p>Benchmark data reviewed at principal PLC (principal, DCSI) - 12/16/25</p> <p>MOY Screener (3-5 RLA NWEA, 3-5 Math NWEA, 5th Science NWEA) - 1/21/26, 1/22/26, 1/27/26</p> <p>MOY Screener data reviewed at principal PLC (principal, DCSI) - 1/27/26</p> <p>3-5 RLA Benchmark (STAAR Released), 3-5 Math (STAAR Released), 5 Science (STAAR Released) - 2/25/26, 3/18/26, 3/24/26</p> <p>Benchmark data reviewed at principal PLC (principal, DCSI) - 3/24/26</p> <p>EOY Screener (3-5 RLA NWEA, 3-5 Math NWEA, 5th Science NWEA) - 5/5/26, 5/6/26, 5/12/26</p> <p>EOY Screener data reviewed at principal PLC (principal, DCSI) - 5/19/26</p>
	Hitchcock Primary	<p>By mid-fall semester: all teachers are within 5 days of the BL pacing guide and teachers are not reading from a script/ instruction is consistently aligned to the RBIS</p> <p>BOY Screener (K-2 NWEA Reading Fluency, K-2 RLA NWEA, K-2 Math NWEA, Circle Kinder Progress Monitoring, Teaching Strategies) - 8/26/25-8/28/25, 9/3/25, 9/4/25</p> <p>BOY Screener data reviewed at principal PLC (principal, DCSI) 9/23/25</p> <p>Principal PLC to review data up to this point (CUA, Blue Bonnet Modules, etc.) with principal, DCSI</p> <p>MOY Screener (K-2 NWEA Reading Fluency, K-2 RLA NWEA, K-2 Math NWEA, Teaching Strategies) - 1-13/26-1/15/26, 1/21/26, 1/22/26</p> <p>MOY Screener data reviewed at principal PLC (principal, DCSI) - 1/27/26</p> <p>EOY Screener (K-2 NWEA Reading Fluency, K-2 RLA NWEA, K-2 Math NWEA, Circle Kinder Progress Monitoring, Teaching Strategies) - 4/28/26-4/30/26, 5/5/26, 5/6/26</p> <p>EOY Screener data reviewed at principal PLC (principal, DCSI) - 5/19/26</p>
	Kids First Head Start	Paired Campus



**Criteria for Success**

Has the district outlined a performance management plan that ensures the strategy will be implemented with fidelity?

-There is a plan for plan performance management, including superintendent and other key leadership review of metrics and progress at a semesterly cadence.

-The response describes:

- +Who will review progress towards milestones,
- +How frequently progress is reviewed,
- +How progress data will be collected, and
- +How it is shared with district leadership and other relevant stakeholders

Question	List or copy and paste all SI-identified campuses below	Please describe how district and campus leaders will monitor the successful implementation of this plan.	Who will be responsible for reviewing progress towards the milestones described in the previous section?	How frequently will progress toward milestones be reviewed?	How will milestone progress data be collected?	How will milestone progress data be shared with district leadership and other relevant stakeholders?
<b>Additional Instructions</b>	List all SI campuses in the district					
	Crosby Middle School	<p>District and campus leaders will ensure the successful implementation of this plan through systematic monitoring and accountability structures. Monitoring will occur through scheduled data analysis meetings, formal walkthroughs, and progress checks aligned to district and state performance indicators.</p> <p>Campus leaders will be responsible for collecting and analyzing evidence of implementation, including instructional practices, professional development participation, and student outcome data. Findings will be documented and reported regularly to district leadership.</p> <p>District leaders will review campus reports, conduct joint monitoring visits, and facilitate leadership meetings to ensure fidelity to the plan. Adjustments will be made based on evidence from formative assessments, performance trends, and stakeholder feedback.</p> <p>This multi-level monitoring system will provide consistent oversight, promote alignment across campuses, and ensure that both district and campus leaders are accountable for achieving the identified goals.</p>	Campus Principal, DCSI	Monthly	<p>Data will be collected through multiple sources to ensure accuracy and alignment with the plan's objectives.</p> <p>Student Achievement Data: Collected from state assessments, district benchmarks, progress monitoring tools, and classroom-based assessments entered into the district's data management system.</p> <p>Instructional Practice Evidence: Gathered through scheduled classroom walkthroughs, formal observations, and implementation checklists completed by campus administrators.</p> <p>Professional Development Participation: Tracked through sign-in sheets.</p> <p>Progress Monitoring Reports: Compiled by campus leaders using attendance records, intervention logs, and curriculum pacing guides.</p> <p>Stakeholder Feedback: Collected through staff surveys, parent/community input forms, and focus groups when applicable.</p> <p>All data will be centralized in the district's reporting system, reviewed during scheduled leadership meetings, and used to guide continuous improvement efforts.</p>	<p>Milestone progress data will be shared with district leadership and relevant stakeholders through structured and transparent communication processes. Campus principals will submit scheduled progress reports aligned to established milestones, which will be reviewed during district-led leadership meetings to analyze data trends, address challenges, and plan next steps. Within the campus, progress will be communicated to staff during faculty meetings and professional learning communities (PLCs) to ensure teachers receive timely updates and can make necessary instructional adjustments. At the district and community level, summarized updates will be presented in board reports, newsletters, and campus communications to promote accountability and transparency. Parents and families will also be informed of milestone progress through parent-teacher conferences, school websites, and family engagement events. This comprehensive approach ensures that all stakeholders remain informed and engaged in supporting the successful implementation of the plan. The campus principal, DCSI, will review the data once a month during the Principal PLC to ensure that the campus is on track to meet their goals set.</p>
	Stewart El	<p>District and campus leaders will ensure the successful implementation of this plan through systematic monitoring and accountability structures. Monitoring will occur through scheduled data analysis meetings, formal walkthroughs, and progress checks aligned to district and state performance indicators.</p> <p>Campus leaders will be responsible for collecting and analyzing evidence of implementation, including instructional practices, professional development participation, and student outcome data. Findings will be documented and reported regularly to district leadership.</p> <p>District leaders will review campus reports, conduct joint monitoring visits, and facilitate leadership meetings to ensure fidelity to the plan. Adjustments will be made based on evidence from formative assessments, performance trends, and stakeholder feedback.</p> <p>This multi-level monitoring system will provide consistent oversight, promote alignment across campuses, and ensure that both district and campus leaders are accountable for achieving the identified goals.</p>	Campus Principal DCSI	Monthly	<p>Data will be collected through multiple sources to ensure accuracy and alignment with the plan's objectives.</p> <p>Student Achievement Data: Collected from state assessments, district benchmarks, progress monitoring tools, and classroom-based assessments entered into the district's data management system.</p> <p>Instructional Practice Evidence: Gathered through scheduled classroom walkthroughs, formal observations, and implementation checklists completed by campus administrators.</p> <p>Professional Development Participation: Tracked through sign-in sheets.</p> <p>Progress Monitoring Reports: Compiled by campus leaders using attendance records, intervention logs, and curriculum pacing guides.</p> <p>Stakeholder Feedback: Collected through staff surveys, parent/community input forms, and focus groups when applicable.</p> <p>All data will be centralized in the district's reporting system, reviewed during scheduled leadership meetings, and used to guide continuous improvement efforts.</p>	<p>Milestone progress data will be shared with district leadership and relevant stakeholders through structured and transparent communication processes. Campus principals will submit scheduled progress reports aligned to established milestones, which will be reviewed during district-led leadership meetings to analyze data trends, address challenges, and plan next steps. Within the campus, progress will be communicated to staff during faculty meetings and professional learning communities (PLCs) to ensure teachers receive timely updates and can make necessary instructional adjustments. At the district and community level, summarized updates will be presented in board reports, newsletters, and campus communications to promote accountability and transparency. Parents and families will also be informed of milestone progress through parent-teacher conferences, school websites, and family engagement events. This comprehensive approach ensures that all stakeholders remain informed and engaged in supporting the successful implementation of the plan. The campus principal, and the DCSI will review the data once a month during the Principal PLC to ensure that the campus is on track to meet their goals set.</p>
	Hilchook Primary Kids First Head Start	Paired Campus	Paired Campus	Paired Campus	Paired Campus	Paired Campus

Criteria for Success					
<b>Has the district identified all resources needed to implement the SI strategy?</b> -The description lists all additional costs associated with implementing the school improvement strategy (e.g., stipends, instructional materials, training/professional development costs, costs for additional staff positions created to implement the strategy, etc.) -Each cost described includes the source of funds.					
Question	List or copy and paste all SI - identified campuses below	Please share the required costs to Implement plan and source of funds			If the strategy is contingent on a grant funding source, what is your alternative funding or implementation plan if you do not receive the grant? How would your district still support and execute this strategy?
<b>Additional Instructions</b>	List all SI campuses in the district				
	Crosby Middle School	Local Funds	Supplemental Curriculum: IXL	Hitchcock ISD utilizes IXL as a supplemental, data-driven curriculum tool to reinforce foundational reading and math skills, provide personalized practice aligned to TEKS, and support continuous progress monitoring as part of the district's overall school improvement efforts.	Locally Funded
	Stewart Elementary Hitchcock Primary Kids First Head Start	LASO 3  Paired Campus	Use of Product Advisors from Region IV to assist with Planning and Implementation of Bluebonnet Curriculum along with PLC support	Partnering with Region IV for TIL to provide training to Campus ILT and Principal supervisors in high yield instructional strategies to increase student outcomes and teacher efficiency.	Strong Foundations Grant

Question	List or copy and paste all SI - identified campuses below	(Optional) Please share any additional information about your strategy that was not included in the prior sections. You may also upload documents.		
Additional Instructions	List all SI campuses in the district			
	Crosby Middle School	Artifacts to collect: Leadership team agendas and minutes, observation and feedback schedules with follow-up actions, PLC agendas and completed data analysis protocols. Also classroom walkthrough checklist and student progress tracking artifacts.		
	Stewart Elementary Hitchcock Primary Kids First Head Start	Strengthening Professional Development (5.1) by implementing targeted PD aligned with content-specific instructional best practices.	Enhancing Observation and Feedback Cycles (5.2) by establishing systematic observation schedules for instructional leaders and implementing structured debrief protocols to provide actionable feedback to teachers.	Artifacts to collect: Leadership team agendas and minutes, observation and feedback schedules with follow-up actions, PLC agendas and completed data analysis protocols. Also classroom walkthrough checklist and student progress tracking artifacts.

[Data Protocol](#)