

Browning Public Schools
Board Agenda Request
Meeting To Be Held: July 31, 2024



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 7/18/24

To: Board of Trustees
 BPS

From: Rebecca Rappold
Title: Superintendent

Subject: Travel: 2024 Administrators Institute

Description: Request travel for Travis Miller to attend the 2024 Administrators Institute in Helena, MT, July 25, 2024. Training will focus on Recruitment and Retention of Quality Educations; Social, Emothional, and Behavioral Health; and Innovations in Education Helena July 22-24,2024

Financial Impact: \$,1513.48

Funding Source (Budget/grant, etc.): 126 / 226.90.161.2213.582

Attachment(s): Travel Request/Agenda

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

2024 SAM Administrators Institute Schedule at a Glance

Sunday, July 21		2024 SAM Administrators Institute		
4:00 - 6:00 PM		SAM Business Partners Exhibitors - Ballroom		
Monday, July 22		2024 SAM Administrators Institute		
11:00 AM - 12:45 PM		SAM Business Partners Exhibitors Set Up - Ballroom		
7:30 - 8:15 AM		Continental Breakfast & Conference Registration - Oriental Ltd.		
8:15 - 9:00 AM		Pre-Conference: Jason Neiffer, Next Gen Teacher's Assistant, Putting AI at Your Service in the Classroom		
Room Location	Oriental LTD	Empire Builder	Western Star	
9:15 AM - 10:15 AM	Clarifying Engagement, A Tangible Breakdown for Classroom Success: Brian Miller	Every Student a Reader: Genevieve Thomas	IEFA Implementation: Jenny Combs & Devon Flamm	
10:30 AM - 11:15 AM	Pre-Conference: Kim Bearden, Talk to Me - find the right words to inspire, encourage and get things done.			
11:15 AM - Noon	Pre-Conference: Troy Kemp, Move the Crowd - managing change.			
11:45 AM - 12:45 PM	Conference Registration			
12:45 - 2:15 PM	Welcome - SAM President Carol Phillips Opening General Session -Ballroom - <i>Keynote with Ron Clark</i>			
2:15 - 2:45 PM	Network and Visit SAM Business Partners			
Focus Zones	SAM AI Focus Zones - Innovation	SAM AI Focus Zones - Inclusion	SAM AI Focus Zones - Inspiration	
Room Location	Oriental Ltd.	Empire Building	Western Star	
Focus Zone 1 2:45 - 3:45 PM	<i>Creating Administrator Digital Warriors - Jon Konen & Bea Kaleva</i>	<i>Options for Out-of-School time with 4-Day School Weeks - Rachel Wanderscheid (& Panel of School Leaders?)</i>	<i>Innovative Solutions for Transforming Educational Environments: A Focus on Whole Child Learning and Safety</i> Erin Liplind & Jessica Johnson	
3:45 - 4:00 PM	Network and Visit SAM Business Partners			
Focus Zone 2 4:00 - 5:00 PM	<i>Proficiency-Based Education: Shift Toward a Student-Centered Model - Genevieve Thomas</i>	<i>Threat Assessments - Emily Salle, Tina Eblen, Tammy Tolleson-Knee</i>	<i>Innovative Retention Strategies--Reducing Teacher and Leader Isolation in Medium- and Small-sized Districts in Montana - Jeff Liberty BetterLesson</i>	
5:00 - 6:30 PM	Reception -			
	Dinner on your own			

Tuesday, July 23	2024 SAM Administrators Institute		
7:00 -8:00 AM	Continental Breakfast & Conference Registration - Ballroom		
8:00 - 9:45 AM	Welcome - SAM President Carol Phillips Opening General Session -Ballroom - <i>Lead Like a Pirate</i> -Beth Houf		
9:45 - 10:00 AM	Network and Visit SAM Business Partners		
Focus Zones	SAM AI Focus Zones - Innovation	SAM AI Focus Zones - Inclusion	SAM AI Focus Zones - Inspiration
Room Location	Oriental Ltd.	Empire Building	Western Star
Focus Zone 3 10:00 - 11:00 AM	<i>Para Pathways Project</i> - Patrick Cates & Danni McCarthy	<i>Building Safe, Inclusive, & Supportive Environments with Montana's Whole Child Competencies</i> - Melissa Tovaas	<i>Growing Teacher Leadership Through Collective Efficacy</i> - Barbara Frank
11:15 - 11:30 AM	Network and Visit SAM Business Partners		
Panel Discussion 11:30 AM - 12:30 PM	K12 Education Priorities for 2025: A Panel Discussion with MT Constitutional Players Committee		
12:30 - 1:30 PM	Lunch		
1:30 - 1:45 PM	Break to set the room		
Focus Zone 4 1:45 AM - 2:45 PM	<i>The Next Education Workforce: Team-based Staffing Models for Better Educator & Student Outcomes</i> - Jan Vesely	<i>Disability Rights Montana</i> - Michelle Weltman	<i>Lead in the Water</i> - Brian Miller
2:45 - 3:00 PM	Break to set the room		
3:00 - 4:30 PM	School Sims - Ken Spero		
4:45 - 6:30 PM	Reception - "SAM Story Hour" - SAM awards/years of service		
	Dinner on your own		

Wednesday, July 24		2024 SAM Administrators Institute		
7:00 - 8:00 AM	Hot Breakfast & Conference Registration			
8:00 - 8:15 AM	Welcome - Carol Phillips, SAM President			
8:15 - 9:45 AM	<i>Becoming a Literacy Leader</i> - Danielle Thompson, Maria Pace: MT Reading League			
9:45 - 10:15 AM	Network and Visit SAM Business Partners			
Focus Zones	SAM AI Focus Zones - Innovation	SAM AI Focus Zones - Inclusion	SAM AI Focus Zones - OPI Innovation	
Room Location	Oriental Ltd.	Empire building	Western Star	
Focus Zone 7 10:15- 11:15 AM	<i>Department of Labor and Industry</i> - Sarah Swanson	<i>School Sims</i> - Ken Spero	<i>Data Modernization</i> - Christine Bushnell & Ashley Perez	
11:15 - 11:30 AM	Network and Visit SAM Business Partners			
Focus Zone 8 11:15 AM- 12:15 PM	<i>Teacher Crisis</i> - Andrea Meiers & Jenny Combs	<i>The Indigenous Whole Learning Framework & Strategies to Create Inclusive, Indigenous Environments</i> - Michele Henson	<i>K-12 Accreditation 2024-25</i> - Crystal Andrews, Michelle Price and Ellery Bresler	
Closing Speaker 12:15- 12:45 PM	Closing Speaker: Mike Jetty, IEFA Specialist OPI, Reaffirming our Commitment to IEFA			
12:45 - 1:00 PM	Closing Remarks and Prize Drawings - Carol Phillips, SAM President			

**BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request**

Employee Name Travis Miller
Building Administration

Employee # _____
Substitute Name _____

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
July 22-24, 2024	26 Hrs	School Related
_____	_____	_____

Employee Signature _____ Date _____

Approved; Condition upon the specific leave being available for the specific employee Not Approved

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop 2024 SAM Administrators Institute (Attach Brochure/Agenda)

Location Helena, Mt.

Departure Date July 21, 2024

Return Date July 24, 2024

Departure Time 3:00 PM

Return Time 5:00 PM

Transportation: Personal Vehicle
 District Vehicle
 Professional Development

Mileage 344 @ .657 = \$230.48

Per Diem 3 Days @ \$51 + 1D @ \$20 = \$173.00

Registration PO# _____ = \$450.00

Hotel PO# _____ = \$660.00

Other PO# _____ = _____

Other PO# _____ = _____

Sub Total \$1,513.48

Budget 126.90.161.2213.582 (75 %) \$302.61

226.90.161.2213.582 (25 %) \$100.87

Check Total \$403.48

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____