9050 DUTIES OF THE CHAIRPERSON

The Chairperson of the School Board, or in his or her absence the Vice-Chairperson, shallperform the following duties:

- 1. Preside at all regular and special meetings of the School Board.
- Require, relative to voting at School Board meetings, that the manner in which each member voted be recorded in the minutes of the meeting.
 A) When a voice vote is taken with no dissenting votes, the Chairperson shall direct the Clerk to record the vote as unanimous.
 B) When a voice vote is challenged, or there are one or more dissenting votes, the Chairperson will request a show of hands, or direct the roll to be called and the individual votes to be recorded in the minutes as appropriate.
 Sign and execute, in conjunction with the Clerk, all contracts, agreements, deeds,
- Sign and execute, in conjunction with the Clerk, all contracts, agreements, deeds, bonds, orders upon the Treasurer, and other documents, when authorized to do soby the School Board.
- 4. Appoint all standing and special committees of the School Board unless the School Board wishes to elect one or more special committees.
- 5. Assure that members of the School Board are informed of the laws which governtheir actions.
- 6. Serve as a member on any standing or special committee to which he or she isappointed or elected.
- 7. Perform such other duties as are provided by law.

Adopted: 06-09-1970 ISD 709 Revised: 06-08-1976 06-20-1995 09-15-1998 ISD 709