

PERSONNEL COMMITTEE  
MEETING MINUTES  
Tuesday, June 3, 2025  
Howard Male Conference Room

The Personnel Committee met on Tuesday, June 3, 2025, at 12:00 p.m. in the Howard Male Conference Room.

COMMISSIONERS PRESENT: Brenda Fournier, Chair  
Todd Britton  
John Kozlowski

OTHERS PRESENT: Jesse Osmer, County Administrator  
Keri Bertrand, County Clerk  
Jennifer Mathis, Human Resource Specialist  
Mandy Smith, Register of Deeds  
Kim Elkie, Emergency Management & E911 Director

CALL TO ORDER

Chair Fournier called the meeting to order at 12:00 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

ADOPT AGENDA

Chair Fournier presented the agenda for approval. Motion was made by Commissioner Britton and supported by Commissioner Kozlowski to approve the agenda with the addition of Airport Manager Position. Motion carried.

PUBLIC COMMENT

None.

CORRECTIONS UNION NEGOTIATIONS

County Administrator Osmer reported the only union contract up for negotiations this year is with our Corrections Officers and asked for direction on how the Personnel Committee would like to proceed. The Committee agreed for Administrator Osmer to move forward with negotiations and report back to the committee.

AIRPORT MANAGER POSITION

Discussion was made on the process for hiring a new Airport Manager. Advertisements for the position will be sent out with applications being due in two weeks. The Airport Committee members will be invited to attend interviews.

INFORMATION ITEM: HR Specialist Jennifer Mathis reported the following employee separations:



- The two Sunken Lake Park co-managers

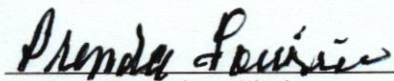
CLOSED SESSION

The Committee went into closed session at 12:04 p.m. for discussion on TPOAM Earned Sick Time and opened session at 12:31 p.m. All committee members present.

**\*Next Meeting: Tuesday, July 1, 2025, at 12:00 p.m. in the Howard Male Conference Room/Zoom**

Motion was made by Commissioner Britton and supported by Commissioner Kozlowski to adjourn the meeting.

The meeting adjourned at 12:32 p.m.



Brenda Fournier, Chair

kvm