

Gift Acceptance Guidelines

8:80-ED1 Exhibit - Gift Acceptance Form

Date January 30, 2020

Donation to school location Irving Elementary School

Detailed description of the gift 12 student Ukuleles from Mark & Dawn Deaton

Estimated actual gift value \$1,100

Intended Use

Used to ensure class and other school costs. Currently only used to identify who has or has not received the gift in a group with classes.

How will the gift fit on the budget? Please check the following items that apply and provide a brief description of the impact the gift will have on the district.

- Professional development or staff training
- Equity across all students**
- Installation and/or construction work
- District curriculum
- Coordination of scheduling work
- Ongoing maintenance/replacement
- District and/or school computer network
- Ongoing financial or staff support
- Hire additional staff
- Other MUSIC ACCESS**

Outside vendor required Yes No

District performing the work Yes No

Donation timeline

They will be used as soon as they are purchased.

[Signature]
Principal/Administrator Signature

1.30.2020
Date

Principal/Administrator - Please use the space below to provide your rationale for either approving or denying the proposed donation.

We would like to expose our students to a variety of instruments.

For Internal Use Only

Superintendent Approval Yes No

Board Approval Needed Yes No

Work Session Agenda Date _____

Board Approval Date _____

Donor Notification _____

Superintendent Signature _____ Date _____

Administrator Signature _____ Date _____

(if applicable)

DATED: December 6, 2016