

Sunray ISD Election Calendar of Events

Monday, December 19, 2016 - Post Notice of Deadline to File Applications for Place on the Ballot in a building in which the authority maintains an office. The notice must be posted not later than the 30th day before the first day to file. (Sec. 141.040; Sec. 49.113 Water Code).

Wednesday, January 18, 2017 - First day to file an application for a place on the ballot. (Secs. 143.007, 144.005 Election Code; Secs. 11.055 and 130.082(g) Educ. Code).

Monday, February 6, 2017 - Last day for eligible political subdivisions to submit Notice of Exemption Under Section 61.013 or an Application of Undue Burden Status to the Secretary of State for exemption from the accessible voting system requirement. (Secs. 1.006, 61.013).

Tuesday, February 14, 2017 - If a candidate dies on or before this date, his or her name is not placed on the ballot, if the filing deadline is Friday, February 17, 2017. (Sec. 145.094(a)(1)).

Friday, February 17, 2017 - 5:00 p.m. - Last day for a candidate in a political subdivision (other than a county) to file an application for a place on the ballot for general election for officers for most political subdivisions, except as otherwise provided by the Texas Election Code. (Secs. 143.007(c), 144.005(d); Sec. 11.055, Education Code; Chapter 286, Health & Safety Code).

Deadline for political subdivisions to order a general election to be held on Saturday, May 6, 2017, unless otherwise provided by the Election Code. (Sec. 3.005).

Recommended date to order the lists of registered voters from the county voter registrar. The list should include both the voters' residences and mailing addresses in order to conduct early voting by mail. (Sec. 18.006).

Recommended date to confirm telephone number for the county voter registrar's office on election day.

Recommended date to order election supplies. (Subchapter A, Chapter 51).

Recommended date to appoint presiding and alternate judges.

Recommended date to appoint the presiding judge of the early voting ballot board or to designate the election workers of one election precinct to serve as the early voting ballot board. (Secs. 87.001, 87.002, and 87.004).

Tuesday, February 21, 2017 - 5:00 p.m. - Deadline for write-in candidates to file Declarations of Write-In Candidacy for regular officers for city, school district, library district, junior college district, hospital district, common school districts, Chapter 36 and 49 Water Code districts, and other political subdivision elections, unless otherwise provided by law. (Secs. 144.006(b)(2), 146.054(b)(2), 146.055, 146.083, Election Code; Secs. 11.056, 11.304, 130.0825, Education Code; Secs. 326.0431, 326.0432, Local Government Code; Sec. 285.131, Health and Safety Code; and Secs. 36.059, 49.101, 63.0945, Water Code).

Wednesday, February 22, 2017 - Recommended first day that an election may be cancelled if all filing deadlines have passed and each candidate for an office listed on the ballot is unopposed. (Sec. 2.052).

Thursday, February 23, 2017 - First day to post Notice of Drawing for Place on Ballot if drawing is to be conducted on Monday, February 27, 2017. This notice must be posted for 72 hours immediately preceding the time of the drawing. (Sec. 52.094(c)).

Friday, February 24, 2017 - 5:00 p.m. - Last day for a candidate to withdraw, by submission of a Certificate of Withdrawal or a notarized letter. If a candidate withdraws or is declared ineligible by this date, his or her name is omitted from the ballot. (Secs. 145.092(f), 145.094(a)(4)).

Saturday, February 25, 2017 - Last day to order a special election to fill a vacancy (if authorized to fill vacancies by special election) and have the filing deadline be the 62nd day before election day. (Secs. 201.054(a)(1)), 201.052. Please note that the Election Code requires the election to be ordered as soon as practicable after the vacancy occurs. (Sec. 201.051).

Monday, February 27, 2017 - Recommended date to conduct ballot position drawing. (Sec. 52.094).

Monday, March 6, 2017 - 5:00 p.m. - Last day to file application for a place on the ballot in a special election to fill a vacancy, if the special election is ordered on or before the 70th day before election day, Saturday, February 25, 2017. (Secs. 1.006, 201.054(a)(1)).

Tuesday, March 7, 2017 - Last day for the governing body of a political subdivision to deliver notice of the election to the county clerk/elections administrator and voter registrar of each county in which the political subdivision is wholly or partly located. (Sec. 4.008).

Recommended date to request the county clerk/county elections administrator to deliver an initial list of voters who have submitted annual applications for ballot by mail under Section 86.0015 to the early voting clerk of any political subdivision located within the county that is holding an election on May 6, 2017. The list should only include voters that reside in the political subdivision holding the election. The list should only be created and sent to those political subdivisions that have provided notice of the election to the county clerk/elections administrator. See also, the note below, and the entry at Tuesday, April 25, 2017 for more information about delivery of a final list of voters. See entry at Monday, April 24, 2017 and entry at Wednesday, May 3, 2017 for more information on the delivery of copies/images of the applications.

Thursday, March 9, 2017 - Last day to notify election judges of their appointment if they were appointed, as recommended, by Friday, February 17, 2017. (Sec. 32.009(b)). Presiding judges and their alternates must be given a Notice of Appointment not later than the 20th day after the appointment is made. (Sec. 32.009). If the appointment is for a single election, the notice may be combined with the Writ of Election, which is required to be delivered to each presiding judge not later than the 15th day before the election, Friday, April 21, 2017. (Sec. 4.007, 32.009(e)). If the notices are combined, both must be delivered by the date required by the earlier notice.

Friday, March 10, 2017 - 5:00 p.m. – Last day for a candidate to file Certificate of Withdrawal in a special election, in which the filing deadline is the 62nd day before Election Day. If a candidate withdraws or is declared ineligible by this date, his or her name is omitted from the ballot. (Secs. 145.092(b) and (e) and 145.094(a)(3)).

Friday, March 17, 2017 – Thursday, June 15, 2017 (50th day before election day – 40th day after election day) - Mandatory Office Hours: Each county clerk, city secretary or secretary of a governing body (or the person performing duties of a secretary) must keep the office open for election

duties for at least 3 hours each day, during regular office hours, on regular business days. (Sec. 31.122).

Sunday, March 19, 2017 - Last day to publish notice for testing of automatic tabulation equipment testing and logic and accuracy testing (L&A testing) of a voting system that uses direct recording electronic (DRE) voting machines and precinct scanners if test will be completed by recommended deadline of Tuesday, March 21, 2017. Notice of the public tests must be published at least 48 hours before the test begins. (Secs. 127.093, 129.001, 129.023). See Note 13, above.

Tuesday, March 21, 2017 - Last day to order a special election to fill a vacancy (if authorized to fill vacancies by special election). The filing deadline will be the 40th day before election day. (Secs. 201.052 and 201.054(a)(2)). Please note that the Election Code requires the election to be ordered as soon as practicable after the vacancy occurs. (Sec. 201.051).

Recommended date to conduct the first test of the automatic tabulating equipment and for logic and accuracy (L&A test) test on precinct scanners and DREs. (Secs. 127.093; 127.096; 129.022; 129.023). The SOS recommends you complete your first round of testing prior to mailing your mail ballots if those ballots will be counted using automatic tabulation equipment. If you conduct your first round of testing by this date, you must publish notice of the test 48 hours prior to testing. See Note 13, above.

Wednesday, March 22, 2017 - Deadline to mail ballots to military or overseas voters who submitted their ballot request via a federal postcard application (FPCA) or via a standard application for ballot by mail and indicated that they are outside the United States. Ballots must be mailed by this date or the 7th day after the clerk receives the application. If the early voting clerk cannot meet this 45th-day deadline, the clerk must notify the Secretary of State within 24 hours. (Sec. 86.004(b)).

Monday, March 27, 2017 - 5:00 p.m. – Last day to file for a place on the ballot in a special election to fill a vacancy, if the special election is ordered after the 70th day before election day, but on or before the 46th day before election day, Tuesday, March 21, 2017. (Sec. 201.054(a)(2)).

Saturday, April 1, 2017 - 5:00 p.m. – Last day for a candidate to file a Certificate of Withdrawal in a special election, in which the filing deadline is the 40th day before election day. If a candidate withdraws or is declared

ineligible by this date, his or her name is omitted from the ballot. Section 1.006 does not apply to this section of law, and the deadline does not move forward. (Secs. 145.092(a) and 145.094(a)(2)).

Thursday, April 6, 2017 - Last day to register to vote or make a change of address effective for the May 6, 2017 election. (Secs. 13.143, 15.025).

First day of period during which notice of election must be published if the method of giving notice is not specified by a law outside the Election Code, and publication is the selected method of giving notice. (Sec. 4.003(a)(1)). The notice of election ordered by an authority of a city or school district, must be given by publication in a newspaper in addition to any other method specified. (Secs. 4.003(c) and (d)).

Recommended date for early voting clerk to issue order calling for appointment of signature verification committee. (Sec. 87.027).

Friday, April 7, 2017 - Recommended last day for early voting clerk to order supplemental and registration correction lists, if applicable, or order revised original list of registered voters from the voter registrar for early voting by personal appearance. (Secs. 18.001, 18.002, 18.003, 18.004).

Tuesday, April 11, 2017 - Recommended date to conduct the first test of the automatic tabulating equipment and for logic and accuracy (L&A test) test on precinct scanners and DREs. (Secs. 127.093; 127.096; 129.022; 129.023).

Sunday, April 16, 2017 - First day that the signature verification committee, if one is appointed, may begin operating. (Sec. 87.027).

Monday, April 17, 2017 - Last day to post notice of election on bulletin board used for posting notices of meetings of governing body. (Sec. 4.003(b)). A Record of Posting Notice of Election should be completed at the time of posting. (Sec. 4.005).

Last day to post notice of election in each election precinct, if the method of giving notice is not specified by a law outside the Election Code and notice is given by this method in lieu of publication (extended deadline). (Sec. 4.003(a)(2)). Cities and school districts must publish their notice in the newspaper. A Record of Posting Notice of Election should be completed at the time of posting. (Sec. 4.005).

Tuesday, April 18, 2017 - If a defective application to vote early by mail is received on or before this date, the early voting clerk must mail the applicant a new application with explanation of defects and instructions for submitting the new application. For defective applications received after this date and before the end of early voting by personal appearance, the early voting clerk must mail only the Notice of Rejected Application for Ballot by Mail and a statement that the voter is not entitled to vote early by mail unless he or she submits a sufficient application by the deadline, which is Tuesday, April 25, 2017. (Secs. 84.007(c), 86.008).

Wednesday, April 19, 2017 - Last day to publish notice of L&A test for DRE voting machines or precinct scanners if test will be held on Friday, April 21, 2017, if testing has not already been completed by March 21, 2017. Notice of the public L&A Test must be published at least 48 hours before the test begins. (Secs. 129.001, 129.023). See Note 13, above.

Friday, April 21, 2017 - Last day to conduct public L&A test of a voting system that uses DRE voting machines or precinct scanners. We highly recommend that this test is done on an earlier date to allow time for corrections to programming, if necessary. (See Note 13, above). Per Section 129.023, the L&A test shall be conducted not later than 48 hours before voting begins on such voting systems, assuming that the voting system will first be used for early voting in person.

Monday, April 24, 2017 - First day to vote early in person. (Sec. 85.001(a)).NOTE - Independent School Districts: Despite the change in state law that allows an ISD to be closed on school holidays during the mandatory office hours period, you are required to be open during the entire early voting period, except on legal state and national holidays.

Last day to notify election judges of duty to hold election (Writ of Election). Notice must be given by the 15th day before the election or the 7th day after the day the election is ordered, whichever is later.

Tuesday, April 25, 2017 - Last day to receive an FPCA from a registered voter. (Sec. 101.052(b), (f)).

Last day to receive an application for a ballot by mail. All applications to vote by mail must be received by the early voting clerk before the close of regular business or 12 noon, whichever is later. Applications to vote by mail must be submitted by mail, common or contract carrier, fax (if a fax

machine is available in the office of the early voting clerk), or by electronic submission of a scanned application with an original signature. (Sec. 84.007(b) and (c)).

Last day for county clerk/elections administrator to deliver final list of voters that have submitted an annual application for ballot by mail to political subdivisions located within the county holding an election on May 6, 2017, for which the county clerk/elections administrator is not the early voting clerk via a joint election agreement or contract for election services

Wednesday, April 26, 2017 - Last day of period during which notice of election must be published if method of giving notice is not specified by a law outside the Election Code and publication is the selected method of giving notice. (Sec. 4.003(a)(1)). The notice of election ordered by a commissioners court or by an authority of a city or school district, must be given by publication in a newspaper in addition to any other method specified. (Secs. 4.003(c) and (d)).

Last day to mail a copy of the notice of election to each registered voter in the county if method of giving notice is not specified by a law outside the Election Code and this method of giving notice is selected. (Secs. 1.006, 4.003(a)(3)).

Monday, May 1, 2017 - A voter is eligible to vote a late ballot if they will be out of the county on election day due to a death in the immediate family (related within 2nd degree of consanguinity or affinity) that occurs on or after this day. The voter may submit the Application for Emergency Early Ballot Due to Death in Family starting Wednesday, May 3, 2017 (the day after early voting in person ends). (Secs. 103.001, 103.003(b)).

Last day to publish notice of public test of automatic tabulating equipment, if test will be held on Wednesday, May 3, 2017, and testing was not already completed. The public notice of the test of automatic tabulating equipment must be published at least 48 hours before the test begins. (Sec. 127.096).

Tuesday, May 2, 2017 - Last day to vote early by personal appearance. (Sec. 85.001(a)).

5:00 p.m. – Deadline to submit a Request for Election Inspectors for election day, Saturday, May 6, 2017 to the Secretary of State. (Sec. 34.001).

Early voting clerk must post Notice of Delivery of Early Voting Balloting Materials to the early voting ballot board if materials are to be delivered to the board on Wednesday, May 3, 2017. Notice must be posted continuously for 24 hours preceding each delivery to the board. (Secs. 87.0221, 87.0222, 87.023, 87.024, 87.0241).

Wednesday, May 3, 2017 - First day that all other counties and political subdivisions may convene the early voting ballot board for the purpose of processing and qualifying mail ballots or to receive ballots voted early in person after the end of the period for early voting in person and before the polls open on election day.

First day to submit an Application for Emergency Early Ballot Due to Death in Family to vote a late ballot because of a death in the immediate family that occurred on or after Monday, May 1, 2017, and will require absence from the county on election day. (Secs. 103.001, 103.003(b)).

First day submit an Application for Emergency Early Voting Ballot Due to Sickness or Physical Disability that arose on or after Monday, April 24, 2017. (Secs. 102.001, 102.003).

Last day to conduct public test of automatic tabulation equipment. Per Section 127.093, the test shall be conducted at least 48 hours before the automatic tabulating equipment is used to count ballots voted in an election and was not previously tested. We highly recommend that this test is done on an earlier date to allow time for corrections to programming, if necessary. (See Note 13, above).

Wednesday, May 5, 2017 - Last day to submit an Application for Emergency Early Ballot Due to Death in Family. The application must be submitted by the close of business on this day. (Sec. 103.003(b)).

Last day to for early voting clerk to mark the precinct list of registered voters with a notation beside each name of voter who voted early, and deliver list to election judges. The early voting clerk must also deliver the precinct early voting list. (Sec. 87.122).

Delivery of Provisional Ballots and Forms: If the voter registrar wants to take possession of the provisional ballots and forms on election night, the voter registrar must inform the custodian of the election records and post a Notice of Election Night Transfer no later than Friday, May 5, 2017, 24 hours before

election day. (1 Tex. Admin. Code. Secs. 81.174(d)(3)). However, under this type of delivery, the county voter registrar must go to the office of the custodian of election records and pick up the provisional ballots and forms.

Saturday, May 6, 2017 - Election Day

Tuesday, May 9, 2017 - The first possible day to conduct official local canvass of returns by governing authority of the political subdivision. However, the canvass may not be conducted until the ballot board has verified and counted all provisional ballots, if a provisional ballot has been cast in the election, AND counted all timely received ballots cast from addresses outside the United States, if a ballot by mail was provided to a person outside of the United States. (Sec. 67.003). Notice of canvass must be posted at least 72 hours continuously before the canvass is conducted.

If a political subdivision was able to CANCEL its election, this is the first day its elected officials can take the oath of office and be issued a certificate of election. (Secs. 2.053(e), 67.003 & 67.016).

Wednesday, May 17, 2017 -Last day for official canvass of returns by governing authority of political subdivision. Because the last day falls on a Saturday, the deadline is extended. (Secs. 1.006, 67.003).