

INDEPENDENT SCHOOL DISTRICT 763
MEDFORD, MN 55049

JANUARY 9, 2017

Organizational Meeting

The organizational meeting of the Medford Board of Education was called to order by Ms. Berg, at 7:00 p.m. in the Community Room at the Medford School. Present were Ms. Janke, Mr. Cronin, Mr. Wiersma, Ms. Hemann, Ms. Berg, Ms. Jones, Ms. Steffen and Superintendent Dahman. Mr. Sutherland was absent.

Motion by Ms. Berg, second by Mr. Wiersma, to approve the Organizational Meeting Agenda as presented. Motion carried

Motion by Ms. Janke, second by Ms. Hemann, to nominate and elect Ms. Berg, Chair. Motion carried

Motion by Ms. Berg, second by Ms. Jones, to nominate and elect Mr. Wiersma, Vice-Chair. Motion carried

Motion by Ms. Janke, second by Ms. Hemann, to nominate and elect Ms. Jones, Clerk. Motion carried

Motion by Ms. Berg, second by Ms. Jones, to nominate and elect Ms. Janke, Treasurer. Motion carried

Motion by Mr. Wiersma, second by Mr. Cronin, to approve the noted board meeting schedule as presented. Motion carried

Board Meetings

- | | |
|------------------------|---|
| a. Time | 7:00 p.m. |
| b. Day of Week | Monday |
| c. Week of Month | 3rd (schedule enclosed-approved 12.19.16) |
| d. Planning /Committee | 3rd Monday, 6:00 p.m.-6:45 p.m. |
| e. Other | As needed with official notice |

Motion by Mr. Cronin, second by Ms. Berg, to approve the noted board pay schedule as presented. Motion carried

Board Pay

- | | |
|-------------------------|----------|
| a. Monthly Stipend | \$ 50.00 |
| b. Mediation Meetings | 25.00 |
| c. Negotiation Meetings | 25.00 |
| d. All-Day Meetings | 125.00 |

Motion by Ms. Berg, second by Ms. Hemann, to approve the noted officer pay schedule as presented. Motion carried

Officer Pay

- | | |
|------------------------------|------------|
| a. Chair | \$100/year |
| b. Vice-Chair | \$60/year |
| c. Clerk | \$60/year |
| d. Treasurer | \$60/year |
| e. Negotiations Spokesperson | \$100/year |
| f. Negotiations Secretary | \$50/year |

Motion by Ms. Berg, second by Ms. Janke, to approve the IRS Standard Rate for mileage reimbursement in 2017. Motion carried

Motion by Mr. Wiersma, second by Ms. Jones, to approve the CAST and Owatonna People's Press as the official district newspaper for 2017. Motion carried

Motion by Ms. Berg, second by Ms. Hemann, to name the District Medical Contact as the Mayo Health System-Owatonna for 2017. Motion carried

Motion by Mr. Cronin, second by Ms. Jones, to approve Ratwick, Roszak & Maloney and Dow, Einhaus, & Mattison, P.A., as district legal counsel for 2017. Motion carried

Motion by Mr. Cronin, second by Ms. Berg, to name the district official depositories as First State Bank/Red Wing and MSDLAF for 2017. Motion carried

Motion by Ms. Berg, second by Mr. Wiersma, to approve the designee, Lylia Iverson, Business Associate, to wire transfers, excess funds, and bond payments. Motion carried

Motion by Mr. Wiersma, second by Ms. Janke, to publish the official board minutes in the CAST for 2017. Motion carried

Motion by Ms. Janke, second by Ms. Berg, to approve the following committee assignments for 2017. Motion carried

- Employee Negotiations – Ms. Janke, Mr. Cronin, Ms. Berg
- Comparable Worth – Ms. Janke, Mr. Cronin, Ms. Berg
- Policy-Mr. Wiersma, Ms. Jones, Mr. Sutherland
- Meet and Confer-Mr. Wiersma, Ms. Berg
- District Advisory Council-Ms. Janke, Ms. Jones
- MSHSL/Athletic Advisory-Mr. Sutherland, Mr. Wiersma
- MSBA/Legislative-Mr. Sutherland, Mr. Cronin, Ms. Berg
- Continuing Education-Ms. Janke, Ms. Hemann, Mr. Wiersma
- Community Education-Ms. Jones, Ms. Hemann, Mr. Sutherland
- ECFE-Ms. Jones, Ms. Janke, Ms. Hemann
- Steele Co. Mental Health Collaborative (Governing Board)-Ms. Hemann, Mr. Wiersma
- Agricultural Advisory-Mr. Cronin, Mr. Sutherland
- CVSEC Board-Ms. Jones

Motion by Ms. Berg, second by Ms. Jones, to adjourn the Organizational Meeting at 7:07 p.m.
Motion carried

Regular Board Meeting

Chair, Ms. Berg, called the January 9, 2017, regular School Board meeting to order at 7:08 p.m. in the Community Room of the Medford School. Members present were Ms. Janke, Mr. Cronin, Ms. Berg, Mr. Wiersma, Ms. Hemann, Ms. Jones, Ms. Steffen and Superintendent Dahman. Mr. Sutherland was absent .

Motion by Ms. Berg, second by Ms. Hemann, to approve the agenda as presented. Motion carried

There was no public input.

Motion by Ms. Jones, second by Ms. Janke, to approve the consent agenda as presented.
Motion carried

5. Consent Agenda
 - a. Correction and approval of minutes
 - i. December 19, 2016 Regular Meeting
 - b. Claims
 - c. Personnel
 - i. Resignations /Retirements
 - ii. Employment
 - iii. Leave of Absence
 - d. Gifts and Donations
 - e. Written Reports

Mr. Ovrebo, Secondary Principal, reported on the end of the first semester and upcoming testing dates.

Superintendent Dahman reported on the following:

- i. Enrollment – 898
- ii. Facilities Update – Revised LTFM 10 year plan
- iii. General Obligation Facilities Maintenance Bond Presale Report – Jeff Seeley, Ehlers

Member Ms. Berg introduced the following resolution and moved its adoption:

RESOLUTION STATING THE INTENTION OF THE SCHOOL BOARD TO ISSUE GENERAL OBLIGATION BONDS TO FINANCE PROJECTS INCLUDED IN THE DISTRICT'S APPROVED TEN-YEAR FACILITY PLAN; COVENANTING AND OBLIGATING THE DISTRICT TO BE BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA

STATUTES, SECTION 126C.55 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS

BE IT RESOLVED by the School Board of Independent School District No. 763, State of Minnesota, as follows:

1. The Board hereby finds and declares that it is necessary and expedient for Independent School District No. 763 (the "District") to issue its fully registered general obligation facilities maintenance bonds (the "Bonds") pursuant to Minnesota Statutes, Section 123B.595, subdivision 5 and Chapter 475, as amended, to fund the costs of the following projects included in its approved ten-year facility plan and related financing costs:

- deferred maintenance projects included in the District's ten-year facility plan approved by the Commissioner of Education, including replacement of roof top heating, ventilation and air conditioning units, and maintenance of the athletic field.

The Bonds would be issued in the total aggregate principal amount of not to exceed \$740,000. The issuance of the Bonds is hereby authorized.

2. The ten-year facility plan is approved by the Board and is incorporated in this resolution as though fully specified herein. The administration is authorized and directed to submit to the Commissioner such additional information as may be necessary to secure the approval of the Commissioner for the ten-year facility plan and this bond issuance, as required by Minnesota Statutes, Section 123B.595. The submission of a proposed plan and a request for approval prior to the date of this resolution is ratified and approved in all respects.

3. The District further covenants to comply with all procedures now or hereafter established by the Minnesota Department of Education pursuant to Minnesota Statutes, Section 123B.595 and otherwise to take such actions as necessary to comply with that statute. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

4. The clerk is hereby authorized and directed to cause a notice substantially in the form of the Notice attached hereto as EXHIBIT A and incorporated herein by reference to be published as a legal notice one (1) time in the official newspaper of the District as soon as reasonably practicable after the date of adoption of this resolution, but at least twenty (20) days before the earliest of the solicitation of bids, the issuance of bonds or the final certification of levies. Any publication of said notice prior to the date of adoption of this resolution is hereby ratified and approved in all respects.

5. The Board, having been advised by Ehlers & Associates, Inc., its independent municipal advisor, hereby determines that the Bonds shall be privately sold after receipt of written proposals, as authorized pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, as amended.

6. If the issuance of the Bonds is approved, the Board shall meet at the time and place specified in the Official Statement to receive and consider proposals for the purchase of

the Bonds. The terms and provisions specified in the Official Statement are hereby adopted as the terms and conditions of the Bonds and of the sale thereof, and shall be made available to all prospective purchasers of the Bonds. Ehlers & Associates, Inc., is authorized to prepare an Official Statement and to open, read and tabulate the proposals for presentation to the Board.

7. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

The motion for the adoption of the foregoing resolution was duly seconded by Member Ms. Janke and, upon vote being taken thereon, the following voted in favor thereof: Ms. Janke, Ms. Jones, Mr. Cronin, Ms. Berg, Ms. Hemann and Mr. Wiersma

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

Member Mr. Wiersma, introduced the following resolution, and moved its adoption:

**RESOLUTION DIRECTING THE ADMINISTRATION
TO MAKE RECOMMENDATIONS FOR REDUCTION
IN PROGRAMS AND POSITIONS AND REASONS
THEREFORE**

BE IT RESOLVED, by the School Board of Independent School District No. 763, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district, reduce expenditures, and make recommendations to discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by member, Ms. Berg, and upon vote being taken thereon, the following voted in favor thereof: Mr. Wiersma, Mr. Cronin, Ms. Berg, Ms. Hemann, Ms. Jones and Ms. Janke.

And the following voted against the same: None

WHEREUPON, said resolution was declared duly passed and adopted the 9th day of January 2017.

Motion by Ms. Berg, second by Ms. Hemann, to approve the 6th Grade Trip to Eagle Bluff on March 1-3, 2017. Motion carried

MSBA Winter Conference is January 12-13, 2017. The next regularly scheduled meeting is February 13, 2017 at 7:00 p.m. A special meeting will be held February 16, 2017 at 4:00 p.m.

Motion by Ms. Berg, second by Ms. Janke, to adjourn the regular meeting at 7:47 p.m. Motion carried

Jackie Berg, Chair
February 13, 2017

Jennifer Jones, Clerk
February 13, 2017