


REGION 7
 EDUCATION SERVICE CENTER
The Prime Educational Solution
Service Agreements

As of Tuesday, July 10, 2012, WASKOM ISD has selected the following services:

Administrative Leadership Cooperative	
Administrative Leadership Cooperative	\$1700.00
Comprehensive Business/Finance/Attendance Accounting Cooperative	
Business/Finance/Operations & Attendance Accounting/PEIMS 10% Discount	\$2610.00
Comprehensive Core Curriculum Cooperative	
Comprehensive Core Curriculum Services(Cscope,ELA/SS,G/T(includes G/T Student Seminars),Math/Science)	\$21919.00
Data Management for Assessment and Curriculum (DMAC)	
Class Roster Fee	\$0.00
Option 1 (6 uploads/year)	\$511.00
PDAS	\$750.00
PGP	\$800.00
SIP	\$1500.00
SSI	\$500.00
State Assessment	\$1200.00
TAG	\$800.00
TEKScore	\$1000.00
Early Childhood Cooperative	
Early Childhood Cooperative	\$250.00
Educational Technology - ePower	
Option 2 Unitedstreaming Video-on-Demand Only	\$1564.14
Fine Arts Cooperative	
Fine Arts	\$500.00
Guidance and Counseling Contracted	
Guidance and Counseling Contracted	\$1000.00
On-line Internet Safety	
On-Line Internet Safety	\$275.10
Personnel Services Cooperative	

Online Application Consortium	\$1489.00
Personnel Cooperative	\$1400.00
Purchasing Cooperative	
Purchasing Cooperative	\$793.00
Rosetta Stone	
Rosetta Stone	\$40.00
Superintendent Academy	
Superintendent Academy	\$600.00
Title I, Part A - Contracted	
Title I, Part A Complete Services Package	\$4275.00
Video Conference Bridging Service	
Video Conference Bridging Service 2013	\$2000.00
Title III Bilingual/ESL - SSA	
Title III Bilingual/ESL - SSA	\$0.00
Title I, Part C - Migrant Education Program SSA	
Title I, Part C - Migrant Education Program SSA	\$0.00
Region 7 ESC Head Start / ISD Cooperative Agreement	
Head Start	\$0.00



Region 7 ESC Head Start / ISD Cooperative Agreement September 1, 2012 - August 31, 2013

This agreement indicates the commitment of WASKOM ISD to join the Region 7 ESC Head Start Cooperative and to assume local district/organization responsibilities as described below. It also defines the responsibilities of Region 7 Head Start to the cooperative members.

Fee Details and Comments

Head Start/ISD Cooperative Agreement

20 children in 1 class will be served during the school year.

- Region 7 Education Service Center shall implement and fulfill the ESC commitments contained in the document(s):
Head Start/ISD Cooperative Agreement 2012/2013.
- The local school district/organization shall implement and fulfill the ISD/organization commitments contained in the document(s):
Head Start/ISD Cooperative Agreement 2012/2013.

Name of Superintendent

Signature of Superintendent

Date

Mrs. Elizabeth Abernethy

Name of Executive Director

Signature of Executive Director

Date

Please sign and mail this page to:
Region 7 Education Service Center
Attention: Elizabeth Abernethy
1909 North Longview Street
Kilgore, TX 75662

Purchasing Cooperative Inter-Local Agreement 2012/2013

This Agreement is entered into by and between the agencies shown below as Contracting Parties for the period of September 1, 2012 through August 31, 2013. Authority for such services is granted by the Interlocal Cooperation Act, Article 791.011 and Section 11.32 of the Texas Education Code.

The goal of the purchasing cooperative is to assist public schools and other educational entities, deemed appropriate secure quality work and products at the lowest, practical prices in the best interest of the taxpayers by stimulating competitive bidding. Competitive bidding establishes a formal process that provides all prospective vendors an opportunity to offer competitive prices utilizing the Purchasing Cooperative Terms, conditions, and bid specifications relative to future contracts for goods and services.

This contract will remain in effect until either party by thirty (30) days written notice chooses to withdraw from the contract. The district participation fee will be prorated at the end of the thirty day notice.

WASKOM ISD
Education Entity

Contact Person/Title

Superintendent

Date

Education Service Center Executive Director

Date

(Note: Return "original" signed page to Region 7.)

Region 7 Education Service Center
Attention: Elizabeth Abernethy
1909 North Longview Street
Kilgore, TX 75662

Resolution

TO THE REGIONAL PURCHASING COOPERATIVE:

WHEREAS, WASKOM ISD, pursuant to the authority granted by Article 791.011 Interlocal Cooperation Act as amended desires to participate in described purchasing programs of the Regional Purchasing Cooperative.

WHEREAS, WASKOM ISD is of the opinion that participation in these programs will be highly beneficial to the taxpayers of this district through the anticipated savings to be realized:

NOW, THEREFORE BE IT RESOLVED, that the WASKOM ISD does request that the Regional Purchasing Cooperative purchasing program include its stated need for all categories on the Regional Purchasing Cooperative Program annual contracts; and that _____ is authorized and directed to sign and deliver all necessary requests and other documents in connection therewith for and on behalf of WASKOM ISD.

I certify that the following is a true and correct copy of the resolution duly adopted by WASKOM ISD on 7/10/2012, and that the same now appears of record in my office.

President, Board of Trustees

Superintendent

In witness thereof, I have hereunto set my hand and affixed my official seal this _____ day of _____ year of _____.

BY: _____ Notary Public for the State of Texas

(Note: Return "original" signed page to Region 7.)

Region 7 Education Service Center
Attention: Elizabeth Abernethy
1909 North Longview Street
Kilgore, TX 75662

Administrative Leadership Cooperative

Continuous Improvement of Student Learning through Leadership Development

This agreement acts as a contract between the Region 7 Education Service Center and WASKOM ISD regarding Administrative Leadership Cooperative. This agreement begins September 1, 2012, and ends August 31, 2013. The school district will maintain its membership throughout the period. Funds will be utilized for regional services if the arrangement dissolves the following year.

Dissolution of this agreement requires both the district superintendent and the Region 7 Executive Director's signature.

For clients, Region 7 Education Service Center shall:

Provide:

- Administrative Appraisal Training (No fee for Admin Leadership Coop members)

One time training is required for principals and their appraisers if using the Commissioner-Recommended Student Performance Domain instrument per TAC 19§150.1022. This training includes a detailed explanation of the rules, forms, and procedures for incorporating the domain into a local evaluation process.

- First Time Texas Campus Administrators' Academy (No fee for Admin Leadership Coop members)

This academy meets the legal requirements of an induction program with an assigned mentor for first year Texas principals and assistant principals. [§19TAC241.25]

- Instructional Leadership Development (ILD) and Professional Development Appraisal System (PDAS)

As a member of this cooperative, campus and district administrators who will be the PDAS appraisers of record for the current semester pay a minimal **\$75 per session** to cover the cost of their state ILD and PDAS certificates.

The fee for all others is \$400 for ILD and \$350 for PDAS which covers training, materials, and state certificate.

Leadership Series of Online Professional Development (For Admin Leadership Coop members only and at nominal fee)

Courses include:

- Powerful Communication Skills, Powerful Presentation Skills, How to Supervise People, How to Coach an Effective Team, How to Handle Conflict and Confrontation

Additional workshops pertinent to the role of 21st century campus administrators (No fee or reduced cost for coop members)

Technical assistance to campus administrators and aspiring administrators.

For Region 7 Education Service Center, each client shall:

Provide a district contact person's name, telephone number, and email address.

Service	Fee
Administrative Leadership Cooperative	\$1700.00

Contact Information

Beth Nelms 903-988-6841 bnelms@esc7.net

Comprehensive Business/Finance/Attendance Accounting Cooperative

Creating Successful Business Management Through Highly Qualified Technical Assistance

This agreement acts as a contract between the Region 7 Education Service Center and WASKOM ISD regarding Comprehensive Business/Finance/Attendance Accounting Cooperative. This agreement begins September 1, 2012, and ends August 31, 2013. The school district will maintain its membership throughout the period. Funds will be utilized for regional services if the arrangement dissolves the following year. Dissolution of this agreement requires both the district superintendent and the Region 7 Executive Director's signature.

For clients, Region 7 Education Service Center shall:

Business/Finance & Operations (BFO) Services

Directed toward the business and financial operations and activities of districts and charter schools. Services to be provided:

- Information Services: including the Annual Tax Rate Survey, Enrollment Projections Services, and the Sample Calendar
- School Financial Advisory Services: Consultation on School Finance as needed with Finance Specialists
- Business Training Services: including *Investment Officer Training* (IOT), web-based Foundation School Program system and the *Financial Integrity Rating System of Texas (FIRST)* training as needed.
- Finance Specialist Services: Assist in the development and implementation of effective two-way communication network among the Texas Education Agency-Division of School Funding, Region 7 Education Service Center and Region 7 districts and charter schools. A Finance Specialist will be available to assist districts and charter schools as needed.
- Activities of the Finance Specialist:
 - Assist with the State Funding Calculations & Utilization of State Funding Templates
 - Assist with Budget Development and Management
 - Assist with the Assessment of Financial Procedures in the District or Charter School
 - Assist with the Analysis of Financial Data
- Training in:
 - Financial Integrity Rating System of Texas
 - Web-based System for the Allocation and Distribution of State Funds
 - State Funding Templates

Attendance Accounting/PEIMS Services

Trainings/webinars included for unlimited personnel.

- New PEIMS Staff Orientation
- Fall PEIMS Student Data Review
- Leaver Data Validation Monitoring (for districts targeted)
- PEIMS Summer and Extended Year

~~• Analyze, identify trends, and potential problems that have financial implications for school district data and communicate back to school districts.~~

- Provide phone support on attendance accounting related questions and running district reports
- Provide phone support on PEIMS related questions and running district reports
- Provide training for new attendance accounting personnel
- Provide training for new PEIMS personnel
- Provide phone support for coding of students
- Partnering with three Region 7 centers including Special Education Services, Federal Programs, and Curriculum Services to provide workshops/webinars related to coding of students and provide relevant information related to funding.

- Behavior/Discipline
- Compensatory Education
- CTE
- Gifted and Talented
- Guidance and Counseling
- Homeless
- Migrant
- Special Education
- Title I, Part A (highly qualified, AYP, economically disadvantaged)
- Title III Bilingual/ESL

For Region 7 Education Service Center, each client shall:

Business/Finance/Operations- Pay any travel at state rate for ESC personnel from either Kilgore or Lufkin.

Attendance Accounting/PEIMS- Provide contact information including name, phone number, and e-mail address for all district personnel involved in attendance accounting and PEIMS including campus administrators, business managers, counselors, PEIMS coordinators, PEIMS campus personnel, campus attendance clerks, special education directors, CTE directors, and any other district personnel involved in attendance accounting or PEIMS coding. Allow release for all district personnel to participate in professional development.

Service	Fee
Business/Finance/Operations & Attendance Accounting/PEIMS 10% Discount	\$2610.00

Contact Information

Ronnie Hemann (903) 988-6834 Barbara Bruhn (903) 988-6728

Comprehensive Core Curriculum Cooperative

Professional Development Opportunities Meet NCLB Highly Qualified Teacher Requirements

This agreement acts as a contract between the Region 7 Education Service Center and WASKOM ISD regarding Comprehensive Core Curriculum Cooperative. This agreement begins September 1, 2012, and ends August 31, 2013. The school district will maintain its membership throughout the period. Funds will be utilized for regional services if the arrangement dissolves the following year.

Dissolution of this agreement requires both the district superintendent and the Region 7 Executive Director's signature.

For clients, Region 7 Education Service Center shall:

The Comprehensive Core Curriculum Coop includes:

- CSCOPE
- ELA/Social Studies
- Gifted and Talented Complete Program (including Student Seminars)
- Math/Science

Member districts of the Comprehensive Core Curriculum Coop receive an additional 20% discount off the Basic Core Coop.

In addition, member districts of the Comprehensive Core Curriculum Coop may participate in the following professional development/student seminars at no charge:

- Differentiated Instruction Using the CSCOPE Curriculum
- Instructional Coaching Academy
- Gifted and Talented Summer Conference
- Social Studies Summit

The Basic Core Coop includes:

- ELA/Social Studies
- Gifted and Talented Complete Program (including Student Seminars)
- Math/Science

Member districts of the Basic Core Coop receive a 10% discount off the total cost of individual coops.

Individual Coop membership

Districts may join the following individual coops separately:

- CSCOPE
- Gifted and Talented Complete Program (including Student Seminars)
- Gifted and Talented Student Seminars Only
- ELA/Social Studies
- Math/Science

Member districts will pay full price for individual coops.

CSCOPE Provides:

~~• Access to the CSCOPE K-12 Core Content Curriculum Management System~~

- Domain name registration
- Unlimited number of users per district
- ESC Curriculum Collaborative TEKS-driven units
- Professional Development content specific trainings will be offered at a reduced fee for members
- Webinars
- Access to electronic newsletter sent each six weeks that includes a preview of the upcoming units, suggestions, tips, and strategies to use with the curriculum
- Professional development and technical assistance for administrators, leadership teams, and teachers

dependent upon the level of implementation

• **Professional development and technical assistance for Levels 1-2 that will include, but not limited to:**

- CSCOPE Overview
- CSCOPE 101 sessions for teachers and administrators
- Implementation Guide Training
- 5E Model Training
- CSCOPE for Administrators-sessions on using the CSCOPE tools for monitoring instruction

• **Professional development and technical assistance for Levels 3-5 that will include, but not be limited to:**

- The CSCOPE Curriculum and Assessment Connection (includes how to inform instruction using the exemplar lessons and unit assessments)
- Rubrics
- Performance Indicators
- Leading Change
- Instructional Coaching for CSCOPE Leaders

ELA/Social Studies Provides:

- Provide professional development delivered in a variety of modalities, including face-to-face, webinars, on-line courses and video conferencing.
- In-depth analysis of the relationships among the state requirements: ELAR TEKS, end of course (EOC) requirements, STAAR Standards, College and Career Readiness Standards (CCRS), and English Language Proficiency Standards (ELPS)
- In-depth analysis of the relationships among the state requirements: Social Studies, TEKS, end of Course (EOC) requirements, STAAR Standards, College and Career Readiness Standards (CCRS), and English Language Proficiency Standards (ELPS)
- Application and integration of knowledge of the state requirements to enhance curriculum and instruction
- English/language arts and social studies professional development and technical assistance targeting highly effective, research-based strategies
- Multiple day comprehensive literacy professional development and technical assistance in which the five components of the reading program (phonics, phonemic awareness, vocabulary, fluency, and comprehension) will be addressed
- Professional development and technical assistance to enhance the ability of teachers to apply the RtI process of differentiation to meet the diverse needs of students
- Data analysis of the district's ELA and Social Studies programs
- TPR1 (Texas Primary Reading Inventory) training

Gifted/Talented Complete Program, including Student Seminars Provides:

• **Student Seminars grades 1 to 12**

- Imagination Fairs for grades 1-3
- Kaleidoscope Connections
- Mock Trial
- Robotics Competitions for grades 1-12
- Invention Convention for grades 4-8
- Model United Nations (Simulations) for grades 6-8 and 9-12

• **Professional development opportunities in gifted learner education for all district educators**

- Strategies for differentiating content, process, and product
- Emphasis on strategies that enhance the skills of teachers to encourage higher order thinking required to meet the rigorous standards of the STAAR
- Integration of differentiation strategies through collaboration with the four core content areas
- Texas Performance Standards Project
- Research using Independent Investigation Method (IIM)

• **Professional Development and technical assistance to meet the requirements of the Texas State Plan for the Education of Gifted/Talented Students**

- 30 Clock Hours G/T Basic Training
- Face to face (no fee for members)
- Online (minimal fee for members)
- 6 Clock Hours Administrator/Counselor Professional Development
- On-going consultation and technical assistance to G/T program personnel on creating a quality G/T program for districts/campuses
- Technical assistance for preparing districts to meet and exceed legal requirements of the newly revised Texas State Plan for Education of Gifted/Talented Students

• **Scholarships to gifted learners for summer enrichment opportunities**

Math/Science Provides:

- Professional development delivered in a variety of modalities, including face-to-face, webinars, online courses, and video conferencing
- In-depth analysis of the relationships among the state requirements: Math TEKS, End of Course (EOC) requirements, STAAR Standards, College and Career Readiness Standards (CCRS), and English Language Proficiency Standards (ELPS)
- In-depth analysis of the relationships among the state requirements: Science TEKS, End of Course (EOC) requirements, STAAR Standards, College and Career Readiness Standards (CCRS), and English Language Proficiency Standards (ELPS)
- Application and integration of knowledge of the state requirements to enhance curriculum and instruction
- Math and Science professional development and technical assistance targeting highly effective, research-based strategies
- Professional development and technical assistance to enhance the ability of teachers to apply the RtI process of differentiation to meet the diverse needs of students
- Data analysis of the district's Math and Science programs
- Professional development to assist teachers with the implementation of the new math TEKS

OPTIONAL AGREEMENT:

You may purchase **Gifted and Talented Student Seminars as a stand-alone agreement.**

ADDITIONAL OPPORTUNITIES FOR MEMBERS OF THE COMPREHENSIVE CORE CURRICULUM COOP, OR ELA/SOCIAL STUDIES COOP:

- Reading Institute- Additional reading professional development customized to the specific needs of the campus/district; 6 days for 30 participants for \$7200 (which includes materials).
- Writing Institute- Additional writing professional development customized to the specific needs of the campus/district; 6 days for 30 participants for \$7200 (which includes materials).

For Region 7 Education Service Center, each client shall:

- Develop a plan for professional development as identified in the District Improvement Plan
- Cooperate and participate in the professional development activities which meet identified needs of the

district/campuses

- Assure that funding is supplemental to all state mandates, SBOE rules, and local requirements for training and professional development; District responsibility applies here only if paid from federal funds
- Allow release time for teachers to participate in professional development
- Complete and submit start up documentation for CSCOPE
- Use CSCOPE only in the building(s) for which the contract exists
- Remove and/or destroy all CSCOPE materials at the end of the contract
- Allow principals to attend required training for the successful implementation of CSCOPE
- Agree to the terms and conditions of the CSCOPE District User License Agreement (DULA). Must sign and return DULA to Region 7.

Service	Fee
Comprehensive Core Curriculum Services(Cscope,ELA/SS,G/T(includes G/T Student Seminars),Math/Science)	\$21919.00

Contact Information

Sheron Darragh 903-988-6824 sdarragh@esc7.net

Data Management for Assessment and Curriculum (DMAC)

Chart Local Compliance with NCLB and State Accountability Regulations by Managing Local and State Student Assessment Data

This agreement acts as a contract between the Region 7 Education Service Center and WASKOM ISD regarding Data Management for Assessment and Curriculum (DMAC). This agreement begins September 1, 2012, and ends August 31, 2013. The school district will maintain its membership throughout the period. Funds will be utilized for regional services if the arrangement dissolves the following year.

Dissolution of this agreement requires both the district superintendent and the Region 7 Executive Director's signature.

For clients, Region 7 Education Service Center shall:

- Host and maintain DMAC Solutions, a web-based comprehensive data management software suite designed and created by Region 7 ESC.
 - **CAP** (Credit Acquisition Plan) -- Assists users in developing and maintaining four year plans for high school students. CTE Clusters and Career Pathways are integrated into the program for ease of use.
 - **CIA Alignment** (Curriculum, Instruction & Assessment) -- Allows users to create curriculum maps for all TEKS-based courses. Local assessment timelines can also be charted through these reports.
 - **Class Notes** -- Allows teachers to post class activities, assignments, and notes on the internet for student and parent access. Can be used as an online lesson plan system.
 - **PDAS** (Professional Development and Appraisal System) -- Allows appraisers, teachers, and district level staff to create and maintain records using the state approved PDAS forms. Teachers fill out the Self Report online. Appraisers can do walkthroughs on mobile devices.
 - **PGP** (Personal Graduation Plan) -- Assists users in developing state-mandated Personal Graduation Plan for 6th-12th grade students in danger of not graduating on time. Benchmark results in TEKScore as well as TAKS results from State Assessment automatically populate into PGP.
 - **Rtl** (Response to Intervention) -- Assists users in creating and maintaining individual plans for students in any tier of intervention.
 - **SIP** (School Improvement Plan) -- Assists users in creating and maintaining campus and district improvement plans including the ability to upload pdf documents to be included in the plan.
 - **SSI** (Student Success Initiative) -- Assists users in developing and maintaining state-mandated accelerated instruction plans for students in grades 3, 5, and 8 who have failed the Reading and/or Math portion of the TAKS test. Includes all forms related to the Grade Placement Committee.
 - **State Assessment** -- Provides analysis of TAKS, historical SDAA II, and RPTE/TELPAS student data. Users may track results by district, campus, teacher, or individual student. Reports will help track AYP and state accountability measures as well as provide instructional data analysis.
 - **TAG** -- Allows users to create TEKS-based assessments. Users may choose Release Test items, those written by content specialists or enter their own test items. DMAC also provides item writing training to member districts.
 - **Tejas LEE** -- Assists with Tejas LEE data collection, reporting, and analysis. The program assists users in the ARI annual evaluation preparation. Provides electronic data transfer for compliance with ~~Texas School Ready~~ as mandated in SB 1871.
 - **TEKSscore** -- Provides users with a complete tool kit for pre-bubbling answer sheets, scanning, scoring, and analyzing TEKS-based benchmark tests. Users may track results by district, campus, teacher, or individual student.
 - **TPRI** -- Assists with TPRI data collection, reporting, and analysis. The program assists users in ARI annual evaluation preparation. Provides electronic data transfer for compliance with **Texas School Ready** as mandated in SB 1871.
- Provide unlimited training and technical support, as requested, to member districts.

For Region 7 Education Service Center, each client shall:

- Designate an administrative contact person to coordinate local DMAC activities.
- Designate a technical contact person to provide local technical support.
- Agree to the terms and conditions of the DMAC End User License Agreement (contact DMAC for a copy)
- Allow 48 hours for DMAC staff to process class roster import files.

Service	Fee
Class Roster Fee	\$0.00
Option 1 (6 uploads/year)	\$511.00
PDAS	\$750.00
PGP	\$800.00
SIP	\$1500.00
SSI	\$500.00
State Assessment	\$1200.00
TAG	\$800.00
TEKScore	\$1000.00

Note: Class Roster is a required service for CAP, PGP, TEKScore, TPRI, TejasLEE, SSI, State Assessment, and Rtl and will be added or removed as needed.

Contact Information

Anita Luff (903) 988-6804 aluff@esc7.net



Early Childhood Cooperative

Professional Development, Technical Assistance, and Services to Support Early Childhood Educators

This agreement acts as a contract between the Region 7 Education Service Center and WASKOM ISD regarding Early Childhood Cooperative. This agreement begins September 1, 2012, and ends August 31, 2013. The school district will maintain its membership throughout the period. Funds will be utilized for regional services if the arrangement dissolves the following year.

Dissolution of this agreement requires both the district superintendent and the Region 7 Executive Director's signature.

For clients, Region 7 Education Service Center shall:

- Provide training and technical assistance targeting effective, research based strategies for early childhood educators and administrators
 - 2 day literacy (CIRCLE) training
 - Trainings including family literacy, brain development, nutrition, diversity, math, science, social emotional, instructional technology, special needs, ESL/ELL, creative arts and child abuse
- Provide technical assistance for on-line training
- Provide training for Texas Pre-K Guidelines
- Provide training in Child Development Topics
- Provide training to Childcare in topics required by Texas Childcare Licensing standards
- Provide training in Early Childhood Best Practices
- Provide training in CPR and First Aid for children

For Region 7 Education Service Center, each client shall:

- Designate a contact to Region 7 ESC
- Provide email addresses for personnel to receive communication
- Provide adequate release time for personnel to attend staff development sessions
- Purchase one agreement per licensed facility (applies to childcare centers)

Service	Fee
Early Childhood Cooperative	\$250.00

Contact Information

Nancy Welch 903-988-7605 nwelch@esc7.net

Educational Technology - ePower

Seamlessly integrating technology into the classroom through teacher training and video on demand.

This agreement acts as a contract between the Region 7 Education Service Center and WASKOM ISD regarding Educational Technology - ePower. This agreement begins September 1, 2012, and ends August 31, 2013. The school district will maintain its membership throughout the period. Funds will be utilized for regional services if the arrangement dissolves the following year.

Dissolution of this agreement requires both the district superintendent and the Region 7 Executive Director's signature.

For clients, Region 7 Education Service Center shall:

Option 1 ePower: Educational Technology Package (online and face-to-face technology training, Moodle Hosting and Unitedstreaming Video-on-Demand)

BEST VALUE* *Discounted Pricing Included

- Provide ePower services including:
 - Professional development and technical assistance
 - Access to Region 7 Educational Technology workshops at a discounted rate or free of charge
 - Onsite technology staff development sessions upon request and presenter availability
 - Online technology application courses for all personnel
 - Email and telephone support for technology integration

- Provide Unitedstreaming video-on-demand from Discovery Education (see Option 2 below for details)

- Provide Moodle Hosting services (see Option 3 below for details)

Option 2 Unitedstreaming Video-on-Demand (Discovery Education) Only

- Enriched Video Content includes more than 5,000 videos from Discovery Channel, BBC, Math Mastery, and others - including more than 1,000 new videos in subject areas including foreign language, secondary math, science, and language arts
- Expanded Teacher Tools include Assignment Builder and Quiz Builder to help teachers select and create content for students
- Teacher-Managed Student Access enables teachers to select and publish assignments, quizzes and playlists to the Student Center, where teachers can track how and when students use materials
- Digital Media for a variety of styles of teaching and learning. In addition to more than 50,000 segments from 5,600 full-length videos, Discovery Education Unitedstreaming offers a growing library including:
 - 20,800 images
 - 2,000 geography pictures
 - 1,500 clip art images
 - 500 Spanish videos
 - 1,500 closed-caption titles
 - 27,000 encyclopedia articles
 - 212 lesson plans
 - 2085 quizzes
 - 3088 sound effects
 - 603 writing prompt

- Professional Development Enhancements include a video library of best practices; live Web seminars on science, language arts, social studies and literacy; technology demonstrations, and tips on using

educational software

- Administration Tools provide various reports and allow management of content downloads and streaming

Option 3 Moodle Hosting

- Provide file server space of district Moodle content
- Provide training for content development and course management
- Provide technical support for course content and management
- Provide a users group to create a community of content developers
- Provide assistance for backing up courses

For Region 7 Education Service Center, each client shall:

- Designate an Educational Technology contact and provide their contact information
- Communicate training opportunities to the appropriate district personnel
- Provide adequate release time for district personnel to attend staff development sessions
- Abide by federal copyright laws
- Maintain appropriate photo release information for students and staff

****Please note that this contract is associated with a 3rd party vendor and contract dissolution is not permitted.**

Service	Fee
Option 2 Unitedstreaming Video-on-Demand Only	\$1564.14

Contact Information

Jay Olson (903) 988-6962 jolson@esc7.net

Fine Arts Cooperative

Fine Arts Professional Development Provided Through This Cooperative

This agreement acts as a contract between the Region 7 Education Service Center and WASKOM ISD regarding Fine Arts Cooperative. This agreement begins September 1, 2012, and ends August 31, 2013. The school district will maintain its membership throughout the period. Funds will be utilized for regional services if the arrangement dissolves the following year.

Dissolution of this agreement requires both the district superintendent and the Region 7 Executive Director's signature.

For clients, Region 7 Education Service Center shall:

Provide:

- Professional development targeting highly effective, research-based strategies in the fine arts
- A minimum of 3 workshops in the following areas:
 - Theatre
 - Art
 - Band/Choir
- Annual Fine Arts Summit

For Region 7 Education Service Center, each client shall:

- Develop a plan for professional development as identified in the District Improvement Plan
- Cooperate and participate in the professional development activities which meet identified needs of the district/campuses
- Assure that funding is supplemental to all state mandates, SBOE rules, and local requirements for training and professional development. District responsibility applies here only if paid from federal funds.
- Allow release time for teachers to participate in professional development

Service	Fee
Fine Arts	\$500.00

Contact Information

Lisa Mullins (903) 988-6801 lmullins@esc7.net



Guidance and Counseling Contracted

Provide Counselors with Updates of State Requirements, Networking Opportunities with Other Guidance Professionals, and Staff Development in Guidance and Counseling

This agreement acts as a contract between the Region 7 Education Service Center and WASKOM ISD regarding Guidance and Counseling Contracted. This agreement begins September 1, 2012, and ends August 31, 2013. The school district will maintain its membership throughout the period. Funds will be utilized for regional services if the arrangement dissolves the following year.

Dissolution of this agreement requires both the district superintendent and the Region 7 Executive Director's signature.

For clients, Region 7 Education Service Center shall:

- Provide four networking meetings/trainings
- Offer participation in the Counseling Academy at no cost
- Provide training for one staff member per campus for Creating a College Bound Culture
- Create an Action Plan for districts in Creating a College Bound Culture
- Offer unlimited participation in Guidance and Counseling professional development
- Provide updates through a Counselor listserv
- Facilitate online networking opportunities
- Provide a Counselors' website to share program information and resources
- Provide participation in the Bullying Conference at no cost

For Region 7 Education Service Center, each client shall:

- Provide Counselor Contact information including name, phone number, email address
- Provide release time for Counselors to attend network meetings
- Offer Counseling and Guidance services to students
- Submit Needs Assessment information upon request

Service	Fee
Guidance and Counseling Contracted	\$1000.00

Contact Information

Sharon Lusk 903-988-6908 slusk@esc7.net



On-line Internet Safety

On-line Internet Safety Course for Students K-5 and 6-12

This agreement acts as a contract between the Region 7 Education Service Center and WASKOM ISD regarding On-line Internet Safety. This agreement begins September 1, 2012, and ends August 31, 2013. The school district will maintain its membership throughout the period. Funds will be utilized for regional services if the arrangement dissolves the following year.

Dissolution of this agreement requires both the district superintendent and the Region 7 Executive Director's signature.

For clients, Region 7 Education Service Center shall:

- Provide online education for students to meet requirements found in the Broadband Data Improvement Act / Protecting Children in the 21st Century Act for e-Rate including lessons on:
 - Cyberbullying
 - Social Networks
 - Hacking
 - ID Theft
 - Cyberstalking
 - Harassment
 - Chat Room Etiquette
 - Downloading Music and Copyright
 - E-mail
 - Pornography
 - Free Speech
 - Privacy
 - Scam and Spam
 - Texting

- Provide activities for students to assess knowledge and understanding of internet safety issues
- Provide certificate for successful completion of internet safety training to provide proof of necessary training for e-Rate

For Region 7 Education Service Center, each client shall:

- Maintain course registration codes
- Provide students access to computers to complete the course
- Provide necessary student registration information such as name, student ID, campus, district, teacher
- Provide a contact person at each campus and allow them to attend training

Service	Fee
On-Line Internet Safety	\$275.10

Note: This agreement provides access to internet safety training for all students in the district

Contact Information

Jay Olson 903-988-6962 jolson@esc7.net

Personnel Services Cooperative

Provide a Variety of Human Resources Services to Assist with Recruitment, Certification and Permits, TExES (certification training), and NCLB "Highly Qualified" Personnel Services.

This agreement acts as a contract between the Region 7 Education Service Center and WASKOM ISD regarding Personnel Services Cooperative. This agreement begins September 1, 2012, and ends August 31, 2013. The school district will maintain its membership throughout the period. Funds will be utilized for regional services if the arrangement dissolves the following year.

Dissolution of this agreement requires both the district superintendent and the Region 7 Executive Director's signature.

For clients, Region 7 Education Service Center shall:

Provide:

- Recruiting Services:

- Attend university job fairs to recruit teachers and administrators
- Host a job fair for member districts (at no additional fee)

- Online Services (Non-Consortium):

- Ability to post, edit, or remove job openings
- Access to Personnel Services Cooperative (PSC) database to search for applicants holding specific certifications or qualifications

- Certification and Permit Services

- Technical assistance and support for all certification and permit issues
- PDAS New Teacher Orientation workshop (no fee for coop members)
- Workshops pertinent to federal and state certification/personnel rules and requirements

Assistance, upon request, in:

- Preparing district personnel files for the annual No Child Left Behind/"Highly Qualified" Report
- Preparing for the Performance Based Monitoring System desk audit by comparing teaching certificates with assignments

Additional Opportunity: Online Application Consortium

- This added optional service includes an online universal application system for professionals, administrators, and hourly wage personnel.
- An additional cost not covered by this agreement is the one time training cost for campus and district administrators.

Service	Fee
Online Application Consortium	\$1489.00
Personnel Cooperative	\$1400.00

Note: The Online Application Consortium is available to Personnel Services Cooperative members only. The fee is based on a set number of software licenses per district.

Contact Information

Beth Nelms 903-988-6841 bnelms@esc7.net



Purchasing Cooperative

To Reduce Costs of Purchasing Operations by Consolidating Efforts in Adherence to State and Federal Competitive Bid Law

This agreement acts as a contract between the Region 7 Education Service Center and WASKOM ISD regarding Purchasing Cooperative. This agreement begins September 1, 2012, and ends August 31, 2013. The school district will maintain its membership throughout the period. Funds will be utilized for regional services if the arrangement dissolves the following year.

Dissolution of this agreement requires both the district superintendent and the Region 7 Executive Director's signature.

For clients, Region 7 Education Service Center shall:

- Implement categories of bid items that meet TEA Audit Division and the Attorney General's Anti-Trust Office requirements
- Maintain the purchasing software for easy access by districts and vendors
- Gather data from all participants as to what goods and/or services are needed, and what timelines need to be met
- Maintain a current vendor file
- Prepare bid specifications (38 categories) in such a manner that does not limit bids to specific vendors or items
- Prepare a grocery bid, free-of-charge, for districts that would like to participate
- Establish procedures for bid openings and tabulations as required by law

Fee Structure:

Annual Fee - Membership fees are .50 per enrollment (capped at 20,000) plus a \$400.00 administration cost for anticipated expenditures.

Required Legal Documentation: In adherence to bid law requirements, the following legal document(s) must be returned in order to participate in the Region 7 Purchasing Cooperative. **IMPORTANT:** Please return signed *originals* of the Inter-Local Agreement and/or Resolution, at the same time the Region 7 eAgreements contract signature page is returned.

- **Inter-Local Agreement:** **MUST** be returned by all participating members
- **Resolution:** Return **only** if you are a 'New Member' (renewing member's resolutions are kept on file)

For Region 7 Education Service Center, each client shall:

- Needs Assessments - Submit online estimated expenditures and/or 'good faith' quantities for bid categories member participates in
- Assign Contacts - designate a person who will act as a point of contact for the Purchasing Cooperative, as well as for awarded vendors

Service	Fee
Purchasing Cooperative	\$793.00

Contact Information

Brent Taylor (903) 988-6845 Katie Chenoweth (903) 988-6778



Rosetta Stone

A Technology-Based Solution for Learning Languages

This agreement acts as a contract between the Region 7 Education Service Center and WASKOM ISD regarding Rosetta Stone. This agreement begins September 1, 2012, and ends August 31, 2013. The school district will maintain its membership throughout the period. Funds will be utilized for regional services if the arrangement dissolves the following year.

For clients, Region 7 Education Service Center shall:

- Offer limited time periods for districts to purchase Rosetta Stone language licenses at volume pricing
- Provide an **initial opportunity** to place orders through **September 7, 2012**
- Provide a **second opportunity** to order licenses between **January 7, 2013 through January 18, 2013**
- Provide a training opportunity in the use of Rosetta Stone software to be conducted by a Rosetta Stone representative
- Coordinate purchases with Rosetta Stone representatives

NOTE:

- Orders received by August 31, 2012 will be submitted to Rosetta Stone by the end of August.

For Region 7 Education Service Center, each client shall:

- Provide the name, telephone number, and email address of the person responsible for Rosetta Stone purchases at the district
- Order the number of licenses through the eAgreement system
- Provide user information when requested to be used for input of information into the Rosetta Stone system

Service	Fee
Rosetta Stone	\$40.00

Note:

This eAgreement is dependent upon a minimum of 1,000 licenses being ordered by ESC 7 on behalf of contracted districts by August 26, 2012. ****Please note that this contract is associated with a 3rd party vendor and contract dissolution is not permitted.**

Contact Information

Sharon Lusk (903) 988-6908 slusk@esc7.net



Superintendent Academy

Providing a Network of Opportunities for Practicing and Aspiring Superintendents in Order to Help Meet Training Requirements

This agreement acts as a contract between the Region 7 Education Service Center and WASKOM ISD regarding Superintendent Academy. This agreement begins September 1, 2012, and ends August 31, 2013. The school district will maintain its membership throughout the period. Funds will be utilized for regional services if the arrangement dissolves the following year.

Dissolution of this agreement requires both the district superintendent and the Region 7 Executive Director's signature.

For clients, Region 7 Education Service Center shall:

Benefit of Services:

- Academy open to Region 7 superintendents only
- Formation and maintenance of a professional network of superintendents
- Training designed to meet the state requirement of 200 clock hours of CPE over a 5-year period
- Numerous Continuing Professional Education (CPE) hours offered each year
- Training focused on professional growth needs of the superintendent, as well as improving leadership skills
- Training sessions conducted at Region 7 Education Service Center, regional/state host sites and the Superintendents' Fall Retreat

Training Services:

- Conduct annual Needs Assessment in order to design Professional Development activities to best meet the needs of the membership
- Three to five training sessions per year
- CPE credit for training scheduled in conjunction with regularly-scheduled TASA activities
- CPE credit for Superintendents' Fall Retreat (Room & Board included)
- No additional fee for members to attend Superintendents' Fall Retreat
- CPE credit for Region 7 Superintendents' Academy Breakfast at Mid-Winter Conference - 2 hours
- Designation of completed CPE hours on Certificates of Completion and/or Service Record

For Region 7 Education Service Center, each client shall:

- Designate the superintendent who will attend

Note: Non-member district superintendents may attend workshop sessions for \$100/session

Service	Fee
Superintendent Academy	\$600.00

Contact Information

Ronnie Homann (903) 988-6834 rthomann@esc7.net



Title I, Part A - Contracted

Provide Professional Development, Technical Assistance, and Services to Support a NCLB Compliant Title I Program. Purchase options include total package or individual components.

This agreement acts as a contract between the Region 7 Education Service Center and WASKOM ISD regarding Title I, Part A - Contracted. This agreement begins September 1, 2012, and ends August 31, 2013. The school district will maintain its membership throughout the period. Funds will be utilized for regional services if the arrangement dissolves the following year.

Dissolution of this agreement requires both the district superintendent and the Region 7 Executive Director's signature.

For clients, Region 7 Education Service Center shall:

Title I, Part A Contracted Services (Complete Package)

This package includes all components described below.

Consolidated Application/Compliance Services (Component)

- * Provide technical assistance in the completion of the Applicant Designation and Certification (ADC) form
- * Assist/complete 2012-2013 Consolidated Application for Federal Funding as requested
- * Assist/complete negotiations to 2012-2013 Consolidated Application as requested
- * Assist/complete amendments to Consolidated Application as requested
- * Assist/complete 2012-2013 Compliance Reports as requested
- * Offer a NCLB Series for Success at reduced fee
- * Provide updates through Title I Contracted member listserv
- * Provide customized training as requested

Continuous School Improvement Support (Component)

- *Train School Support Team
- *Adequate Yearly Progress (AYP)
- *NCLB Performance Based Monitoring Analysis System (PBMAS)
- *Highly Qualified (HQ)
- *Parental Involvement Policy Development
- *Homeless (McKinney-Vento Act)
- *Comprehensive Needs Assessment/Campus Planning
- *Title I Series for New District and Campus Administrators
- *Provide updates through Title I Contracted member listserv
- *Attend LEA board meeting to present a plaque in recognition of distinguished performance
- *Provide data-driven, research-based staff development opportunities at Region 7 ESC and through distance learning to support schools in serving students that receive services through Title I
- *Provide technical assistance as requested

Highly Qualified Paraprofessional Institute (Component)

Provide 3-day institute including assessment necessary for paraprofessionals to meet requirements of highly qualified under No Child Left Behind (NCLB).

****BEST VALUE****

Complete Title I Services package that includes all three components described above.

For Region 7 Education Service Center, each client shall:

- Designate a Title I Contact including name, telephone number, and email address to Region 7 ESC
- Provide email addresses for Title I personnel to receive communication including program updates
- Provide adequate release time for personnel to attend staff development sessions
- Provide ESC staff with necessary data for application completion
- Provide ESC Contact eGrant access through TEASE with status of "project manager" for working with LEA Consolidated Application and Compliance Reports

continued

- Certify and Submit Consolidated Application for Federal Funding no later than September 1, 2012
- Comply with Title I grant requirements

Service	Fee
Title I, Part A Complete Services Package	\$4275.00

Contact Information

Sharon Lusk 903-988-6908 slusk@esc7.net



Video Conference Bridging Service

Bridge TETN Meetings, College Classes and Student Projects to Remote Locations

This agreement acts as a contract between the Region 7 Education Service Center and WASKOM ISD regarding Video Conference Bridging Service. This agreement begins September 1, 2012, and ends August 31, 2013. The school district will maintain its membership throughout the period. Funds will be utilized for regional services if the arrangement dissolves the following year.

Dissolution of this agreement requires both the district superintendent and the Region 7 Executive Director's signature.

For clients, Region 7 Education Service Center shall:

Connect up to two video conference endpoints within the district. Additional endpoints will be \$500 each.

- Provide access to TETN video conferences for allowed meetings
- Provide access to state-wide student video conference projects
- Provide bridging services for college classes
- Provide connections to content providers
- Provide state and regional meetings and workshop connections
- Troubleshoot video conference connections

Receive streaming access to select videoconference meetings and programs (availability determined by host)

Receive reduced pricing for DVD requests of programs (availability of DVD determined by host)

For Region 7 Education Service Center, each client shall:

- Provide contact information of scheduler contact to manage the account for online scheduling (Renovo)
- Provide adequate notification and information for video conference connections
- Follow video conference etiquette guidelines, ESC7 and TETN policies
- Label district end point to begin with district name
- Monitor video conferences and set to mute on auto-answer
- Provide local technical support for district network and video conferences
- Utilize videoconference equipment that is compliant with current videoconference standards of H.263 and higher
- Maintain appropriate photo release information for students involved in video conferences
- Abide by federal copyright laws

Service	Fee
Video Conference Bridging Service 2013	\$2000.00

Contact Information

Jay Olson 903-988-6962 jolson@esc7.net



Title III Bilingual/ESL - SSA

Assisting Districts in Meeting the Academic Needs of the English Language Learners

This agreement details the member services and requirements of the Region 7 Education Service Center Title III Bilingual/ESL - SSA. This agreement begins July 1, 2012 and ends June 30, 2013. As a member of this Shared Service Arrangement, WASKOM ISD will send its entire entitlement to Region 7 Education Service Center via the 2012/2013 Consolidated Application for Federal Funding in return for services listed below.

For clients, Region 7 Education Service Center shall:

- Provide analysis of Bilingual/ESL program effectiveness and assistance in evaluating program design through: Classroom Observation, Data Analysis and Customized Technical Assistance.
- Analyze data and offer guidance and resources in best practices and researched-based instruction to support campus and district Bilingual/ESL program goals as requested
- Provide unlimited participation in professional development at no charge, including but not limited to: Fall and Spring LPAC, Chapter 89, Assessments, TExES Exam Prep, and BTLPT Assessment.
- Offer professional development in Sheltered Instruction and Sheltered Instruction TOT at no cost to the district. This training is available only to Bilingual/ESL SSA agreement members.
- Offer unlimited attendance to the Bilingual/ESL Summer Institute at \$40 per participant. This institute includes presenters from the regional, state, and national levels.
- Analyze data and offer on-site guidance and training as requested to support the LEA in meeting state and federal accountability standards, including AEIS, PBM, AYP, and AMAOs.
- Facilitate networking meetings for coordinators; Summarize Bilingual/ESL Updates provided via TETN.
- Prepare the Title III Consolidated Application, serve as Fiscal Agent, ensure Compliance with grant terms, and Submit required fiscal and compliance reports.
- Facilitate an Advisory Council Meeting to conduct a Needs Assessment for program enhancement. Provide on-site/clustered professional development upon request.

For Region 7 Education Service Center, each client shall:

- Designate a Title III District Contact including name, telephone number, and email address to Region 7 ESC. Indicate Region 7 ESC as the Fiscal Agent on the Applicant Designation and Certification (ADC) form through eGrants
- Comply with Title III grant requirements, including providing Region 7 with the requested data required for the completion of the Title III Compliance Report
- Consult with officials of Private Nonprofit Schools regarding Equitable Services under Title III
- Provide release time for personnel to attend staff development sessions and Advisory Council Meetings; Provide training for LPAC members

Service	Fee
Title III Bilingual/ESL - SSA	\$0.00

Note: District allocation is not indicated in this agreement.

Contact Information

Sharon Lusk (903) 988-6908 slusk@esc7.net



Title I, Part C - Migrant Education Program SSA

Providing Professional Development, Technical Assistance and Services to Support a NCLB Compliant Title I Part C Migrant Education Program

This agreement details the member services and requirements of the Region 7 Education Service Center Title I, Part C - Migrant Education Program SSA. This agreement begins July 1, 2012 and ends June 30, 2013. As a member of this Shared Service Arrangement, WASKOM ISD will send its entire entitlement to Region 7 Education Service Center via the 2012/2013 Consolidated Application for Federal Funding in return for services listed below.

For clients, Region 7 Education Service Center shall:

- Prepare the Title I Part C Migrant Education Program Standard Application, serve as Fiscal Agent, ensure compliance with grant terms, and submit required fiscal reports
- Facilitate an advisory committee meeting to conduct district annual Needs Assessment and Program Evaluation
- Provide technical assistance, including on-site at district, for Title I Part C Migrant Education Program to meet the identified needs of the SSA
- Provide staff development on the Migrant Education Program requirements, and effective program design and implementation, through Region 7 ESC, distance learning, or on-site
- Pay registration and travel fees for 1 district staff member and/or parent of a migrant student (more than 1 as funds allow) to attend Migrant State Conference, Parent Conference, or any approved State Conference that relates to the Migrant Education Program

For Region 7 Education Service Center, each client shall:

- Indicate Region 7 ESC as the Fiscal Agent on the Applicant Designation and Certification (ADC) form through eGrants
- Designate a Title I, Part C Migrant Education Program Contact, including name, telephone number, and email address to Region 7 ESC
- Provide adequate release time for district staff to attend required training
- Provide data as requested for New Generation System (NGS)
- Comply with Title I, Part C Migrant Education Program grant requirements

Service	Fee
Title I, Part C - Migrant Education Program SSA	\$0.00

Note: District allocation is not indicated in this agreement.

Contact Information

Sharon Lusk (903) 988-6908 slusk@esc7.net

Region 7 ESC Head Start / ISD Cooperative Agreement

Ensuring Quality Interventions Through Comprehensive Services for Early Childhood Education

This agreement represents a commitment between Region 7 Education Service Center and WASKOM ISD regarding Region 7 ESC Head Start / ISD Cooperative Agreement. This agreement begins September 1, 2012 and ends August 31, 2013.

For clients, Region 7 Education Service Center shall:

Coordinate all Head Start components, including:

- Provide training opportunities.
- Complete the annual Program Information Report.
- Facilitate formation of the Region 7 ESC Head Start Policy Council and provide necessary training and technical assistance.
- Provide the necessary information for the Policy Council to be effective in its role in the project's decision making process as described in Head Start regulation 45 CFR Part 1304, Appendix B, "The Parents."
- Involve the Policy Council in completing the Annual Self-Assessment.
- Evaluate project compliance with Performance Standards and all other Head Start regulations and policies.
- Provide feedback to teaching staff and principals regarding Head Start operations on each campus through regular contact with Head Start staff.
- Provide the school district with information concerning Head Start Performance Standards.
- Employ and supervise Region 7 ESC Head Start Family Service Workers at each partner site.

Assume the fiscal responsibility for the Head Start portion of the project, including:

- Purchase of developmentally appropriate supplies and materials that may be needed to supplement those of the district.
- Manage funds disbursement.
- Assure fiscal accountability, including property control/inventory.
- Complete all applications, amendments, and expenditure reports.
- Work cooperatively with local school districts and the Policy Council to provide services as mandated in the Head Start federal regulations and performance standards.
- Reimburse school districts for agreed upon improvements and/or expenditures, with appropriate documentation, incurred during this agreement fiscal year to maintain Head Start Standards.

The following is an estimate of the amount of funds Region 7 ESC Head Start proposes to provide the district for the provision of full-day Head Start services to eligible children in the district.

Salary and Benefits:

Region 7 ESC Head Start shall:

- Teacher's Salary: Reimburse the district \$14,000 per Head Start teacher.
- Teacher Assistant: Reimburse school districts the entire amount of salary/benefit package.
- Reimbursements from Region 7 ESC Head Start to the district for salaries and benefits will be based on amounts submitted by the district in the Proposed Reimbursement Agreement.

Substitute Reimbursement:

Region 7 ESC Head Start shall:

- Teacher Substitute Reimbursement: Reimburse for up to two days for teachers to attend approved Head Start training and up to four days to complete home visits. Additional days must be approved for reimbursement by the Head Start director or designee.
- Teacher Assistant Substitute Reimbursement: Reimburse at the approved daily rate for up to five days for personal/sick leave and one additional day for teacher assistants to attend approved Head Start training.
- All teacher and teacher assistant substitute reimbursements will be made for substitute pay only. Region 7

ESC Head Start will not reimburse for benefits paid to substitutes by the district.

Other:

Region 7 ESC Head Start will provide funding for the cost of teacher assistants to meet the credentialing requirements in order to comply with Section 648 of the Head Start Act as funds permit. In order for Head Start funds to be accessed for this purpose, all costs related to coursework or other activities must be approved by the Head Start director or designee. Payment of these costs will be made directly to the accrediting institution.

Materials/Supplies:

Region 7 ESC Head Start shall:

- Work in cooperation with the district to insure that a new classroom is equipped with materials, furniture, and equipment as designated in the Region 7 ESC Head Start Basic Classroom Setup list.
- Provide consumable supplies for instructional purposes in addition to what is purchased by the district in order to meet Head Start standards. Items on this list are typically found on school supply lists.
- Provide up to \$8.00 per child to be used for field trip entrance fees for Head Start enrolled children for field trips. (For instance: The Discovery Place, Fish Hatchery, Planetarium, etc. charge an entrance fee to participate).

Food Services:

Region 7 ESC Head Start shall:

- Reimburse each school district at the federal rate per day per child served for snacks. The district will invoice Region 7 ESC Head Start costs for snacks monthly. Snack items shall be purchased by the district Food Service Department.
- Reimburse the district at least \$20.00 per classroom per month for up to 9 months for parent meeting refreshments. These expenses should be invoiced to Region 7 ESC Head Start according to the Proposed Reimbursement Agreement.
- Reimburse for adult meals as follows:
 1. For lunch: 2 adults per day for staff who are eating with the children in accordance with Performance Standards (this includes sitting with, engaging children, and modeling appropriate nutritional practices and eating habits for children). The amount of reimbursement invoiced should be for the amount of an adult meal charged by the district.
 2. For lunch: for parents and community members who volunteer in the Head Start classroom 2 or more hours during the day. These individuals are expected to eat with the children and follow the same Performance Standards as staff.
 3. For lunch: Region 7 Site Staff shall notify Food Service Personnel in advance of additional persons planning on eating with the children.

For Region 7 Education Service Center, each client shall:

- Employ and supervise teachers with professional credentials in early childhood education as Pre-K Head Start teachers and teacher assistants to work in classrooms located both on elementary campuses and/or community buildings.
- Assure that Head Start teachers follow procedures outlined in the Region 7 ESC Head Start Teacher Handbook
- Assure that Head Start teachers use a Region 7 ESC Head Start approved assessment instrument to measure child outcomes as required by Head Start Performance Standards.
- Assure that Head Start teachers attend at least 15 hours of professional development related to early childhood education (Region 7 ESC Head Start will provide at least 15 hours at no charge).
- Require Head Start teacher assistants to comply with Section 648 of the Head Start Act regarding required credentials.
- Assure a conscientious effort to maintain teaching assistant personnel who have received Head Start financial support toward required credentialing.
- Require Head Start teachers and teacher assistants to comply with Head Start Performance Standards

concerning physical examinations, TB screens/tests, and criminal background checks.

- Conduct criminal background checks on teachers and teacher assistants prior to hire date and parent volunteers prior to volunteering to comply with Head Start Standards.
- Require ISD staff to comply with Head Start Performance Standards concerning verification of teacher and teacher assistant personnel evaluations.
- Conduct annual evaluations on teachers and teacher assistants and provide a copy of each to Region 7 Head Start to comply with Head Start Performance Standards.
- Use other district staff and support systems to maintain compliance with all Head Start Performance Standards, including custodial, building and playground maintenance, food service and nursing (medical) services.
- Provide necessary technology equipment and use district technology staff as the initial contact for problems and simple repairs for computers purchased and/or used by Head Start staff or children and assist Region 7 ESC in supporting internet connectivity
- Provide classroom materials for Head Start classrooms that is equitable to that provided for non-Head Start prekindergarten classes.
- Work cooperatively with Region 7 ESC Head Start and Policy Council to provide Head Start services as described in the Project's Application for Funding and in the Head Start Performance Standards.
- Abide by all Head Start regulations concerning the expenditure of Head Start funds including the provision that these funds may be spent for Head Start services only. All expenditure of Head Start funds may be made only by Region 7 ESC Head Start employees and teachers and must have prior written approval by the Head Start administrative staff.
- Invoice Region 7 ESC Head Start monthly for reimbursement for substitute teachers in Head Start classrooms within 30 days of service using the designated Region 7 ESC substitute reimbursement form.
- Comply with 45 CFR 92.36(i): Cooperate in the repossession or payment of fair market value to the Region 7 ESC of any capital outlay (facilities and/or equipment) upon any event of default by the district or upon termination of this Agreement by either party. Assure access by the Region 7 ESC, Administration for Children and Families, U.S. Department of Health and Human Services, the Comptroller General of the United States, or duly authorized representatives to any books, documents, papers, and record of the client which are directly pertinent to this specific contract for the purpose of making audit, examination, excerpts, and transcriptions. Retain all required records for three years after Region 7 ESC makes final payments to the client and all other pending matters are closed.
- Ensure an easement or right-of-way for Head Start modulars located on ISD property to allow sufficient access to the modular unit as required by 1309.31(b).
- Abide by all Head Start regulations including required adult child/ratios.
- Assure the non-Federal share donation has not already been counted towards a match for another Federal award.

Food Services:

The district Food Service Staff shall:

- Invoice Region 7 ESC Head Start monthly for child snacks.
- Invoice Region 7 ESC Head Start monthly for reimbursement for adult meals according to the Proposed Reimbursement Agreement.
- Invoice Region 7 ESC Head Start monthly for parent meeting refreshments according to the Proposed Reimbursement Agreement. A copy of the receipts are required to be attached for reimbursement.
- Above reimbursement requests must be submitted using the designated Region 7 reimbursement form.
- Monitor health and safety issues for all sites – both on campus and off (this includes temperatures for transported food, proper serving tools and methods and storage according to Texas Department of Health standards).
- Adhere to posted monthly snack menus as prepared by Region 7 ESC Head Start for program participants.

Disability Services:

continued

- Region 7 ESC Head Start and ISD staff dedicated to Head Start shall be trained in Head Start Standards related to serving children with disabilities.
- Region 7 ESC Head Start staff shall assure that at least 10% of the total enrollment of the children served by the Region VII ESC Head Start program shall be children with disabilities as defined in the Head Start Performance Standards (HSPS).
- District and Region 7 ESC Head Start staff shall cooperate to ensure appropriate referrals to local Special Education Departments of children who are suspected of having a disability.
- District and Region 7 ESC Head Start staff shall participate jointly in Assessment Review and Dismissal (ARD) meetings and Individualized Educational Program (IEP) development.
- District and Region 7 ESC Head Start staff shall collaborate to implement the IEP's of children in Head Start as developed by the ARD Committee.
- District and Region 7 ESC Head Start staff shall provide notification of and offer joint staff development and training opportunities relating to children with disabilities.
- District and Region 7 ESC Head Start staff shall collaborate on a system to collect individual student information to facilitate the provision of services for children with disabilities (RTI).
- Region 7 ESC Head Start shall share Individuals with Disabilities Education Act Part B (IDEA-B) child count information and participate in and share Child Find activities and information.

Service	Fee
Head Start	\$0.00

Contact Information

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