

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: September 29, 2022



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**Recognition:**     Students                       Staff                       Parents  
**Information:**     Building Report               Old Business               Superintendent's Report  
**Action:**         Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State               Travel In State               Approvals  
                     Termination                       Legal Matters               Other: \_\_\_\_\_  
                    This action request pertains to     Elementary (only)               High School/District Wide

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**Date:**        9/20/22

**To:**            **Corrina Guardipee-Hall**  
                    Superintendent

**From:**        John Salois  
                    Title:        Human Resources Director

**Subject:** **Contract Service Agreement -Wellness Coach 2022-2023 AY**

**Description:** The following Wellness coach is being recommended for a contract service agreement to help staff and students with physical, emotional, social, spiritual and cultural aspects of wellness. The wellness coach will also help address the needs of rural schools and other departments within the district.

 Ross DeRoche, Wellness Coach

**Financial Impact:** **\$2,000.00** (per Temporary Compensated Agreement)

**Funding Source (Budget/grant, etc.):** ESSER III 115.90.775.1700.120.632

**Attachment(s):** CSA

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**     N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
 (406) 338-2715 • (406) 338-2708

**Date:** 9/28/2022 **Board Approval:** September 28, 2022  
**Contractor:** Ross Deroche **Phone:** \_\_\_\_\_  
**Address:** P.O. Box Browning, MT 59417  
 P.O. Box or Street Address City State Zip

**Type of Project/Service** (be specific): Contractor will work in coordination with the district wellness committee, and wellness coaches under the direction of the Wellness Coordinator to evaluate needs in order to plan, and implement wellness activities that address student and staff physical, emotional, spiritual, and cultural aspects of wellness.

**Contracted Dates:** 9/29/2022 through 6/8/2023  
 Rate per hour/per day: \$2,000.00/AY = \$2000.00  
 Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = N/A  
 Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile = N/A  
 Other costs (explain): Not to exceed total amount = N/A  
**Total Project Cost** = \$2,000.00

**Contract to be paid from:**  
115.90.775.1700.120.632

**Independent Contractor:**  
 Submit invoice on completion  
 Other \_\_\_\_\_

**Employee:**  
 Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

Dennis Juneau  
**Principal/Supervisor**

\_\_\_\_\_  
**SSN/Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

**White – Contractor**

**Yellow – Business Office**