

Facilities Report
April 2025

1. Had to make copies of keys
2. Replaced ceiling tiles in the band hallway
3. Replaced ceiling tiles in and by kindergarten room
4. Andy cut brush around playground
5. Fixed PCCC toilet and put new flusher unit in
6. Repaired blinds in the library
7. The electrician came and we got the two air handlers back working like they are supposed to, please don't let Jamar touch them without me knowing again
8. Replaced bad T8 light bulbs in two hallways
9. Replaced flags, swept outside steps and sidewalks
10. Fixed the damper actuator in boiler room that runs the boilers
11. Walked with Fire Chief to look for any issues 5pm-6:45pm, I have attached the list
12. Fixed shop door in penthouse so now it can lock
13. Worked on the list of issues from the fire chief
14. Put two toilet paper dispenser in the boys High School bathroom after they trashed the bathroom and broke both dispensers
15. Changed three ballasts in the hall light fixtures
16. Swept snow with the skid steer
17. Sweeping salt and grit off of the sidewalks with a blower

ROOM NUMBER	ISSUE / DEFECT	CRITICAL FIX?
	<i>all staff reminder</i>	<i>who must fix</i>
303 - UNDER BLEACHER	ENTRY HALLWAY HAD SOME CLUTTER FROM THE BAND CONCERT GOING ON - SHOULD REMAIN CLEAR	Teacher ✓
366 - PCCC PLAY ROOM	TOTES STACKED IN FRONT OF THE EXTINGUISHER IN HALLWAY	missy
PENTHOUSE "A"	CEILING JUNCTION BOX MISSING COVER - LOW VOLTAGE SENSOR LAYING ON PIPE INSTEAD OF INSTALLED	Jamar done
378 - CLOSET IN 377	FOAM INSULATION COULD BE COVERED WITH STUCCO OR SIMILAR	AL
218 - KITCHEN	SOME CLUTTER AROUND "K" EXTINGUISHER	3/8 Cook done
PENTHOUSE "B"	LOW VOLTAGE VALVE BEING WORKED ON LEFT UNCOVERED	3/8 Jamar done
201 HOME EC	NOT SURE IF GAS STOVE NEEDS TO BE VENTED DIFFERENTLY THAN IN A HOUSE?	
239 - PAINT ROOM	FLAMMIBLE CABINET DOOR WAS WIDE OPEN	Joe
216 - ART ROOM CLOSET	CART IN FRONT OF ELECTRICAL PANEL	Art Teacher
242 - AUTO SHOP	WELDING BOOTHS HAD A COUPLE OF WELDERS WITH RODS LEFT IN STINGERS	Joe
243-240 - UPSTAIRS	NEEDS TO BE CLEANED UP SO NOTHING IS BETWEEN THE ELECTIRCAL CABINETS AND THE BLOCK WALL	Joe
ABOVE 241 - UPSTAIRS	HALF HEIGHT DOOR OVERLOOKING THE AUTOSHOP DOES NOT LATCH - NEEDS TO BE SECURE	3/8 done AL
157 - SCIENCE ROOM	FLAMABLES TRASH CAN HAD HAND TOWELS IN IT - SHOULD BE EMPTIED EVERY NIGHT	Teacher
MECHANICAL MEZZ	OPEN EXPOSED LOW VOLTAGE WIRES FOR SUPPLY FAN 5	3/8 Jamar done
EXIT AT 390	BOILER ROOM DOOR TO OUTSIDE LATCH STICKS OPEN	3/31 AL done

NOT A BAD VISIT AT ALL. THE FEW ITEMS THAT WE DID COME ACROSS ARE ALL PRETTY MINOR IN NATURE AND PRETTY EASY TO CORRECT.

