

Purchase Request #9
Regular Board Meeting June 28, 2016
Consideration of Approval to Renew
Contract for Roofing Repairs and Services

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve a renewal of the contract for roofing products, inspections, repairs and preventive maintenance services from WTI, a subsidiary of Tremco, Inc., for the Spring Creek Campus.

BACKGROUND

The District utilizes WTI/Tremco for roofing products, inspections, repairs and preventive maintenance services to assist in protecting, maintaining and extending the useful life of the roof system and to ensure that roof repairs are made in a timely manner. Reference Number 3160 was issued to track the volume of spend for roofing products, inspections, repairs and preventive maintenance services.

Tremco, Inc. has a contract through The Cooperative Purchasing Program (TCPN) to provide roofing products and services, Contract Number 132205, and is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

WTI/Tremco, Inc. has provided great customer service, quality products and professional services to the District for the last fifteen (15) years.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure for this request is \$75,000.00. This expenditure will be funded by the Spring Creek Campus Facility Plant Operations 2015-2016 operating budget and subsequent year's budget, subject to Board approval.

MONITORING AND REPORTING TIMELINE

The term of contract will be June 23, 2016 through August 31, 2017.

RESOURCE PERSONNEL

Ken Lynn	Acting VP of Administrative Services/CFO	972-758-3831
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