

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
WORK SESSION MEETING AUGUST 13, 2024**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 12:00 p.m. by Ms Katherine McGregor, board president.

Board members present: Ms. Katherine McGregor, Ms. Susan Grisel, Ms. Diann Scroggins, Mr. Mark Lukert, Mr. Jim Johnson and Ms. Sandra Camp. Ms. McGregor noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Ms. Dayna Hardaway, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Leah Horton, Chief Financial Officer, Ms. Keli Sims, Administrative Assistant- HR Department, Ms. Vanessa Dishman, Administrative Assistant to the Superintendent, Mr. Scot Hafley, Executive Director of Operations, Mr. Grant Freeman, Director of Athletics, Ms Denise Brown, Director of Finance, Ms Deb Dipprey, Executive Director of School Administration, Ms. Marchuetta Matthews, Administrative Assistant to the Assistant Superintendent, Mr. Shannon Troester, Risk and Contract Manager, Ms. Trish Potts, Internal Auditor, Ms. Lauren Zotz, Director of Purchasing, Ms. Michelle Wood, Director of CTE, Mr. Larry Menefee, Director of School Personnel and Chief Anthony Smith, WFISD Police Department.

Also present: Mr. David Potter, Architect with DP4 Consult and Huckabee, Inc.

INVOCATION:

Mr. Mark Lukert gave the invocation.

PUBLIC COMMENT:

None

REPORTS OR SPECIAL DISCUSSION ITEMS:

CONSTRUCTION UPDATE ON WF LEGACY HIGH SCHOOL AND WF MEMORIAL HIGH SCHOOL:

Mr. David Potter, Architect with DP4 Consult and Huckabee, Inc, gave a detailed report using photo slides on the construction at Wichita Falls Legacy High School and Wichita Falls Memorial High School. Temporary Occupancy Permit approved through the City of Wichita Falls. Mr. Potter stated that the auditoriums as well as the Bistros at both campuses will not be ready for the first days of school.

FINANCIAL SERVICES:

JUNE 2024 FINAL BUDGET AMENDMENTS

Mr. Mark Lukert, seconded by Ms. Susan Grisel, motioned that the Wichita Falls Independent School District Board of Trustees approve the June 2024 final budget amendments as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 6-0

JULY 2024 AMENDMENTS

Ms. Diann Scroggins, seconded by Ms. Sandy Camp, motioned that the Wichita Falls Independent School District Board of Trustees approve the budget amendments to the July 2024 budgets as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 6-0

ONE TIME PAYMENT

Ms Susan Grisel, seconded by Mr. Jim Johnson, motioned that the Wichita Falls Independent School District Board of Trustees approve a one-time payment to WFISD full time staff in the amount of \$1,014.00 and substitutes in the amount of \$253.50 for the 2024-2025 school year as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 6-0

PURCHASE OF NWEA MAP GROWTH K-12

Mr. Mark Lukert, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve the renewal purchase of MAP Growth K-12 and MAP Reading Fluency PK-3 from Northwest Evaluation Association (NWEA) for a total of \$110,364.50 as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 6-0

PURCHASE OF POLICE VEHICLES

Mr. Jim Johnson, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve the purchase of eight (8) used police vehicles, not to exceed \$160,000, for WFISD Police Vehicles procured on RFP 2425-08-C-25 as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 6-0

REGION 9 EDUCATION SERVICE CENTER CONTRACT FOR 2024-2025

Mr. Mark Lukert, seconded by Ms. Sandy Camp, motioned that the Wichita Falls Independent School District Board of Trustees accepts the recommendation to approve the multiple contracts for Fiscal Year 2024-2025 between Region 9 Service Center and Wichita Falls ISD for a total of \$417,877.84 as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 6-0

SCHOOL ADMINISTRATION

INNOVATIVE COURSE OFFERING

Ms Diann Scroggins, seconded by Ms. Susan Grisel, motioned that the Wichita Falls Independent School District Board of Trustees approve the proposed agenda item as submitted by Michelle Wood, Director of Career and Technical Education, and as recommended by Dr. Donny Lee, Superintendent of Schools

Carried unanimously by a vote of 6-0

DISTRICT OPERATIONS

RESOLUTION REGARDING EXTRACURRICULAR STATUS OF 4-H ORGANIZATIONS

Ms. Sandy Camp, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approves the proposed resolution that sanctions the Archer County and Wichita County Texas 4-H Organizations as an extracurricular activity as well as the Adjunct Faculty Agreements as submitted by Scot Hafley, Assistant Superintendent and approved by Dr. Donny Lee, Superintendent of Schools. This resolution recognizes the Archer County Texas 4-H Organization and the Wichita County 4-H Organization as board approved for recognition and eligible for extracurricular status consideration under 19 Texas Administrative Code, Chapter 76.1, pertaining to extracurricular activities. Participation by 4-H members under provisions of this resolution is subject to all rules and regulations set forth under the 19 Texas Administrative Code as interpreted by the WFISD Board of Trustees and designated officials of WFISD whose rulings shall be final.

Archer County and Wichita County requests the agents listed on the Adjunct Faculty Agreements to be considered awarded adjunct staff member status for the period of time indicated in the agreement to allow for students to be considered "in attendance" when participating in off campus activities with an adjunct staff.

Carried unanimously by a vote of 6-0

JUNIOR FFA EXTRACURRICULAR STATUS

Ms. Diann Scroggins, seconded by Mr. Jim Johnson, motioned that the Wichita Falls Independent School District Board of Trustees approve that FFA teacher advisors to be considered teachers of record allow for Junior FFA students to be considered “in attendance” when participating in off campus activities with an FFA teacher advisor.as submitted by Michelle Wood, Director of Career and Technical Education, and as recommended by Dr. Donny Lee, Superintendent of Schools.

A junior FFA member as eligible for extracurricular status consideration under 19 Texas Administrative Code, Chapter 76.1, pertaining to extracurricular activities. Participation by junior FFA members under provisions of this resolution is subject to all rules and regulations set forth under the 19 Texas Administrative Code as interpreted by the WFISD Board of Trustees and designated officials of WFISD whose rulings shall be final.

Carried unanimously by a vote of 6-0

ADULT BREAKFAST AND LUNCH PRICE INCREASE FOR THE 2024-2025 SCHOOL YEAR

Mr. Scot Hafley, Assistant Superintendent of Schools, recommended that the Wichita Falls Independent School District Board of Trustees approve the adult breakfast and adult lunch price increase for the 2024-25 school year as submitted by Scot Hafley, Assistant Superintendent, and as recommended by Dr. Donny Lee, Superintendent of Schools.

This item will be placed on the consent agenda for the regular meeting on August 20, 2024

ANNUAL REVIEW OF LOCAL POLICIES-1ST READING

Mr. Scot Hafley, Assistant Superintendent of Schools, recommended that the Wichita Falls Independent School District Board of Trustees review the (LOCAL) policies that were recommended by TASB Policy Services for consideration and according to the Annual Review of Key Policies: 2024-25 School Year submitted by Scot Hafley, Assistant Superintendent of Operations, and as recommended by Dr. Donny Lee, Superintendent of Schools. Changes in law, districts practice, staffing or other factors can require changes in district policy. The Policy Alert Annual Review of Key Policies: 2024-25 School Year resulted in minimal recommendations to (LOCAL) policies. These policies are for review currently.

LOCAL policies recommended from TASB Annual Review of Key Policies: 2024-25 School Year to be revised are:

DM (LOCAL)

EHBAF (LOCAL)

EIE (LOCAL)

FDA (LOCAL)

FL (LOCAL)

FM (LOCAL)

This item will be placed on the consent agenda for the regular meeting on August 20, 2024

STUDENT CODE OF CONDUCT

Ms. Susan Grisel, seconded by Ms. Sandy Camp, motioned that the Wichita Falls Independent School District Board of Trustees review and adopt the annual update of the 2024-2025 Student Code of Conduct as approved by the District Advisory Committee as submitted by Scot Hafley, Assistant Superintendent, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 6-0

HUMAN RESOURCES:

PERSONNEL REPORT

Ms. Dayna Hardaway, Director of Human Resources, reported to the Wichita Falls Independent School District Board of Trustees a review of employee resignations/retirements that have been submitted since the last board meeting. The resignations/retirements have been accepted by Dr. Donny Lee, Superintendent of Schools, in accordance with the requirements of Policy DFE (LOCAL).

TEACHER APPLICANT POOL

Mr. Mark Lukert, seconded by MS. Diann Scroggins, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool.

Carried unanimously by a vote of 6–0

BOARD MATTERS:

CONSIDER AND ADOPT ORDER OF ELECTION FOR THE NOVEMBER 5, 2024 ELECTION FOR BOARD OF TRUSTEES REPRESENTING SINGLE MEMBER DISTRICT 2, DISTRICT 4 AND AT-LARGE POSITION:

Ms. Susan Grisel seconded by Mr. Jim Johnson, motioned that the Wichita Falls Independent School District Board of Trustees approve an Order of Election to be held on November 5, 2024 for the purpose of electing School Trustees to District 2, District 4, and At-Large Positions as recommended by Dr. Donny Lee, Superintendent of Schools. Deadline for filing to be August 19th.

Carried unanimously by a vote of 6-0

BOARD MINUTES:

Minutes of a work session, July 8, 2024 and regular meeting July 15, 2024

These items will be placed on the consent agenda for the regular meeting on August 20, 2024

CONSIDER AND APPROVE MOVING THE AUGUST 19TH BOARD MEETING TO AUGUST 20TH:

Ms. Sandy Camp, seconded by Mr. Jim Johnson, motioned that the Wichita Falls Independent School District Board of Trustees approve the movement of the August 19th regular board meeting to August 20th as submitted by Dr. Donny Lee, Superintendent of Schools.

Carried unanimously by a vote of 4-0

UPCOMING EVENTS:

Ms. Ashley Thomas, Communications Officer, informed the Board of Trustees on the events happening around the district such as; New Teacher Orientation on August 2, 2024, Project Back to School, August 3, 2024, Orientations at new High schools, Meet the Teacher for Elementary August 13, First Day of School August 15th, Memorial Ribbon Cutting August 19th at 5:30pm and Meet the Mavs following, Tuesday August 20th Board of Trustees Regular Meeting and Legacy Ribbon Cutting August 22, 2024 at 6:00.

RECESS:

Ms. Katherine McGregor, board president, recessed the work session to go into closed session at 1:01 pm.

CLOSED SESSION:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (*Pursuant to Texas Government Code 551.074*)
2. Deliberations on Nonrenewal of Term Contract Teacher Gene Silverstrand (*Pursuant to Texas Government Code 551.074*)

OPEN SESSION:

Ms. Katherine McGregor, board president, recessed the closed session to go back into open session at 1:27pm to act on the following:

NONRENEWAL OF TERM CONTRACT OF TEACHER GENE SILVERSTRAND

Having heard all the evidence and arguments presented regarding the proposed non-renewal of the employment contract of Gene Silverstrand, and that the preponderance of the evidence supports the Superintendent's recommendation to non-renew Mr. Silverstrand's term contract; Ms. Sandy Camp, seconded by Ms. Susan Grisel, motioned that the Board non-renew the term contract of Gene Silverstrand, effective at the end of this school year

(2023-2024), for the reasons set forth in the notice letter. She further moved to authorize the Superintendent or his designee to deliver notice of the Board's action to non-renew Gene Silverstrand's term contract.

Carried unanimously by a vote of 4-0 (2 abstained)

ADJOURNED:

Ms. Katherine McGregor, board president, adjourned the meeting at 1:30pm.

President, Board of Trustees

Secretary, Board of Trustees