



## *Devine Independent School District*

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Dr. Todd Grandjean, Superintendent

### OFSDP Appendix 3 (2024-2025)

#### I - Program Goals and Objectives

The Optional Flexible School Day Program (OFSDP) allows districts to provide flexible hours and days of attendance for students who meet at least one of the requirements of the Texas Education Code §29.0822(a). The goal of the program is to improve graduation rates for students who are in danger of dropping out of school, have dropped out, or are behind in core subject courses.

#### II - Proposed Schedule

The Devine Learning Academy hours of operation are Monday – Friday 8:00 a.m. – 3:30 p.m. Individual student schedules will be flexible based on the student’s course requirements and obligations outside of school. Students will be required to attend a minimum of 20 hours per week. Student failing to regularly meet the 20-hour minimum will be subject to probationary status and possibly removed from the program if attendance does not improve.

#### III - Staff Positions and Resource Personnel

The Devine Learning Academy is served by two full-time staff members. A campus administrator/certified teacher and a paraprofessional. The paraprofessional will be available to provide students with Special Education Inclusion if services are required by an IEP. Counselors from the main campus and a contract LPC will be available as needed.

#### IV - Identifying Students, Eligibility, and Consent

A student is eligible to participate if they meet one of the following conditions:

- Student is at-risk of dropping out of school, as defined by TEC 29.081 or
  - The student, because of attendance requirement under TEC 25.092, was denied credit for multiple courses in which the student was enrolled.
- AND
- Agreement in writing to the student’s participation
    - By the student, if the student is over 18 years of age; or
    - By the student and the student’s parent or person standing in parental relation to the student, if less than 18 years of age, and not emancipated by marriage or by court order

The campus administrator will review the following documents: At-risk profile with supporting documentation, parental information, student's transcript, and reporting period grades.

#### V – Estimated Number of Students

The Devine Learning Academy estimates 22-27 students per teacher.

#### VI – Special Programs

The Devine Learning Academy will provide special education services and English learner education services. Inclusion services will be provided by a paraprofessional under the guidance of an educator certified in these programs. The Special Education Director/English Learner Coordinator will coordinate with the teacher and campus administrator. The PEIMS Coordinator will verify coding in compliance with the specification outlines in the Student Attendance Accounting Handbook (SAAH).

#### VII – Instructional Minutes Documentation Procedures

- a. The classroom teacher will document the instructional minutes with a daily log.
- b. At the end of each week, the campus administrator will review the daily logs and enter the cumulative minutes for students who attended the minimum 45 minutes on each given day.
- c. The district will ensure that students do not generate more than one ADA and will not exceed the 10,800 minutes per course by diligent monitoring by the campus administrator and district PEIMS Coordinator.
- d. The district will carefully monitor admission to the OFSDP program to ensure that students do not receive attendance in the traditional program while accumulating instructional minutes in the OFSDP.
- e. The district PEIMS Coordinator will hold trainings with the campus administrator, teacher, and paraprofessional. The PEIMS Coordinator will conduct periodic review to ensure accurate reporting.
- f. At the end of each six weeks the PEIMS Coordinator will review the log sheets and print reports to be reviewed and signed by the teacher and administrator.
- g. At this time, the credit recovery program is not offered in the summer.
- h. The district is not offering a community-based dropout recovery education program.