

TRAVEL EXPENSES

Name	Elvia Villalobos	Department	District Office
Position	ELL Coordinator	Approved by	JC & MBK
Purpose	International Book Fair, Guadalajara, Mexico		

TRIP DATES

Dates November 24, 2017 – November 29, 2017

EXPENSES

Category	Dates	Details	Amount
Airfare Travelocity, Aeromexico and United Airlines			501.36
11/24/17-11/29/17			

Note: Registration and Hotel Fees Paid for by American Library Association

TOTAL	501.36
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