

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES  
WFISD ADMINISTRATION BUILDING – BOARD ROOM  
SPECIAL SESSION MEETING MARCH 22, 2016**

***CALL TO ORDER AND OPENING STATEMENT:***

The Board of Trustees of the Wichita Falls Independent School District met in a special session meeting on the above date. The meeting was called to order at 12:05 p.m. by Mr. Trey Sralla, board president.

Board members present: Mr. Trey Sralla, Mr. Dale Harvey, Mr. Robert Payton, Rev. Reginald Blow, Mr. Bill Franklin and Ms. Elizabeth Yeager. Mr. Trey Sralla, board president, noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law. Mr. Kevin Goldstein was absent.

Staff members present: Mr. Michael S. Kuhrt, Superintendent of Schools, Mr. Peter Griffiths, Associate Superintendent, Ms. Jan Arrington, Chief Financial Officer, Ms. Debby Patterson, Executive Director of School Administration, Ms. Denise Williams, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Ann Work Goodrich, Communications Specialist, Ms. Janet Powell, Director of Operations and Support Services, Mr. Frank Murray, Assistant Director of Technology, Ms. Alefia Paris-Toulon, Director of State and Federal Programs and Ms. Denise Brown, Director of Food Service.

Also present were Ms. Lana Sweeten-Shults, reporter for the *Times Record News* and Ms. Samaria Terry, reporter for KFDX Channel 3.

***INVOCATION:***

Rev. Reginald Blow gave the invocation.

***ADMINISTRATIVE SERVICES:***

**LOCAL CHARTER APPLICATION:**

Ms. Debby Patterson, Executive Director of School Administration, recommends that the Wichita Falls Independent School District Board of Trustees complete a form to inform TEA that Premier High Schools are planning on opening a new campus in the Wichita Falls area.

This item will be placed on the action agenda for the Board of Trustees regular meeting on March 28, 2016.

**FEBRUARY 2016 BUDGET AMENDMENTS:**

Mr. Robert Payton, seconded by Mr. Dale Harvey, moved that the Wichita Falls Independent School District Board of Trustees approve the attached budget amendments to the 2015-2016 budgets.

Carried unanimously by a vote of 6 – 0

**LUNCH PRICE INCREASE FOR SCHOOL YEAR 2016-2017:**

Ms. Jan Arrington, Chief Financial officer, recommends that the Wichita Falls Independent School District Board of Trustees approve the proposed a lunch price increase for elementary schools and adults for school year 2016-2017.

This price increase is mandated by the United States Department of Agriculture to ensure the School District stays in compliance with the National School Lunch Program. The Paid Lunch Equity Tool was created by USDA to help schools calculate their paid lunch require and d non-federal source contribution to meet Section 205 of the Healthy, Hunger-Free Kids Act of 2010. The paid lunch price set by the federal mandate is \$2.78. We are recommending a \$0.10 increase for both elementary and secondary students bringing the prices to \$2.55 (elementary) and \$2.65 (secondary). This option will bring the district into compliance for the 2016-2017 school year because the USDA

has provisions to ease the burden of the \$2.78 requirement all at one time. Under this provision, we will consider increasing at least \$0.10 for 2017-2018 school year.

The Administrative Review Manual created by the Texas Department of Agriculture helps schools calculate the yearly adult price increase requirement. According to the calculation, adult meals need to increase by \$0.40 to \$2.50 for an adult breakfast meal and to \$3.60 for an adult lunch meal.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on March 28, 2016.

**RFQ #16-28 ANNUAL AUDIT SERVICES FOR A THREE YEAR PERIOD WITH THREE (1) YEAR OPTIONS:**

Ms. Jan Arrington, Chief Financial Officer, recommends that the Wichita Falls Independent School District Board of Trustees accept information regarding ranking of firms for RFQ #16-28, Audit Services for Annual Financial Review.

Request for qualifications for Audit Services were sent to 6 vendors and 5 responded. The proposal was advertised twice in the *Times Record News*, posted on the district website as well as Public Purchase. Jan Arrington, Chief Financial Officer, Sheryl Dixon, Director of Finance and the Purchasing Department evaluated this proposal. The firms submitting qualifications were listed in order with the highest preference first:

- Weaver (Dallas, TX)
- McConnell, Jones, Lanier & Murphy, LLP (Addison, TX)
- Edgin, Parkman, Fleming and Fleming, PC (Wichita Falls, TX)
- Whitley Penn (Dallas, TX)
- Patillo, Brown & Hill, LLP (Waco, TX)

Negotiations will begin with the highest ranked firm after receiving approval at the Wichita Falls Independent School District Board of Trustees regular monthly meeting scheduled March 28, 2016.

This item will be placed on the action agenda for the Board of Trustees regular meeting on March 28, 2016.

**DISTRICT LOGO:**

Ms. Ashley Thomas, Communications Officer, recommends that the Wichita Falls Independent School District Board of Trustees approve one of the three options for a new district logo to be used for district marketing.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on March 28, 2016.

**RFP #16-22 STUDENT PASSENGER BUSES, HEAD START BUS AND ACTIVITY BUSES:**

Ms. Jan Arrington, Chief Financial Officer, recommends that the Wichita Falls Independent School District Board of Trustees award the Student Buses, Head Start Bus and Activity Buses RFP #16-22 to various vendors listed below.

<b>Vendor</b>	<b>Bus Type</b>	<b>\$ w/o Belts</b>
Thomas Bus Gulf Coast GP	Route Bus	\$171,500.00
Thomas Bus Gulf Coast GP	Head Start	\$ 84,055.00
Rush Truck Centers of TX	Activity Bus	\$593,460.00
<b>TOTAL</b>		<b>\$894,015.00*</b>

\*Total does not include the \$90,126.00 for Special Needs bus. Total amount will be \$939,141.00

This item will be placed on the action agenda for the Board of Trustees regular meeting on March 28, 2016.

**RFP #16-25 FURNITURE FOR NEW 6<sup>th</sup> GRADE ADDITIONS:**

Ms. Jan Arrington, Chief Financial Officer recommends that the Wichita Falls Independent School District Board of Trustees award the specified furniture to Troxell Communications Inc. of Fort Worth, TX (teacher desks only, including installation) for \$16,460.40 and the classroom furniture plus the teacher chair to Lone Star Furniture from Carrollton, TX for \$346,761.20.

This item will be placed on the action agenda for the Board of Trustees regular meeting on March 28, 2016.

**CSP #16-30 DIGITAL CLASSROOM 2.0:**

Mr. Robert Payton, seconded by Ms. Elizabeth Yeager, moved that the Wichita Falls Independent School District Board of Trustees award #16-33 Digital Classroom 2.0 for ChromeBooks and Installation will be award to Global Asset.

Carried unanimously by a vote of 6 – 0

**CSP #16-31 CORE NETWORK HARDWARE:**

Mr. Dale Harvey, seconded by Mr. Bill Franklin, moved that the Wichita Falls Independent School District Board of Trustees award #16-31 Core Network Hardware to Netsync in the amount of \$210,679.40.

Carried unanimously by a vote of 6 – 0

***HUMAN RESOURCES:***

**PERSONEL REPORT:**

Ms. Denise Williams, Director of Human Resources, recommended that the Wichita Falls Independent School District Board of Trustees approve the employee resignations/retirements (listed below) submitted since the last board meeting. The resignations/retirements have been accepted by Mr. Michael S. Kuhrt, in accordance with the requirements of Policy DFE (LOCAL).

**LETTERS OF RETIREMENT SINCE THE SUBMISSION OF THE LAST BOARD AGENDA:**

**Professionals**

Barham, Mary – Speech Language Pathologist, Ed Center (5/28/16)  
Brown Pamila – Teacher, Rider (5/28/16)  
Brox, Thomas – Teacher, Southern Hills (5/28/16)  
Carruthers, Robin – Teacher, Southern Hills (5/28/16)  
Deaver, Nikki – Teacher, Scotland Park (5/28/16)  
Dewitt, Karen – Teacher, Cunningham/NTSH (3/31/16)  
Francis, Doug – Teacher, Jefferson/Lamar (5/28/16)  
Francis, Mechelle – Teacher, Haynes (5/28/16)  
Gibson, Linda – Diagnostician, Barwise (6/3/16)  
Herron, Terrye – Teacher, Jefferson (5/28/16)  
Hodge, Linda – Teacher, Sheppard (5/28/16)  
Kirkland, Cynthia – Teacher, Crockett (5/28/16)  
Kuhl, David – ROTC Instructor, Rider (6/30/16)  
Lawson, Barry – Teacher/Coach, Kirby/Wichita Falls High School (5/28/16)  
Menasco, Judy – Teacher, Haynes (5/28/16)  
Merrick, James – Teacher, Fowler (5/28/16)  
Montemayor, Lisa – Teacher, Franklin (5/28/16)  
Murphy, Lori – Teacher, Southern Hills (5/28/16)  
Novak, Kevin – Teacher, Jefferson (5/28/16)

Orr, Jana – Teacher, Burgess (5/28/16)  
Ray, Billy – Teacher, Hirschi (5/28/16)  
Rogers, Rebecka – Teacher, Sheppard (5/28/16)  
Seman, Rosa Lynn – Teacher, Kirby (5/28/16)  
Schnuelle, Doni – Teacher, Franklin (5/28/16)  
Sison, Lisa – Teacher, Burgess (5/28/16)  
Stallcup, Barbara – Teacher, Farris/Rosewood (5/28/16)  
Stevenson, Penny – Teacher, Franklin (5/28/16)  
Travis, Sharon – Teacher, Cunningham (5/28/16)  
Twining, Janet – Teacher, Brook Village (5/28/16)  
Wilson, Ronnie – Teacher, Sheppard (5/28/16)  
Winn, Linda – Nurse, Ed Center (5/28/16)  
Wuthrich, Glenn – Teacher, Harrell (5/28/16)

**Clerical/Auxiliary/Support**

Bridges, Dortha – Child Nutrition, Franklin (5/27/16)  
Gray, Linda – Child Nutrition, Lamar (5/27/16)  
Tucker, Frances – Aide, Scotland Park (2/12/16)

**LETTERS OF RESIGNATION SINCE THE SUBMISSION OF THE LAST BOARD AGENDA:**

**Professionals**

Barton, Carol – Teacher, Cunningham (5/28/16)  
Brown, Shara – Teacher, Fowler (5/28/16)  
Canterbury, Lance – Teacher/Coach, Kirby (5/28/16)  
Curry, Louise – Teacher, McNeil (5/28/16)  
DuFour, Meagan – Teacher, Crockett (5/28/16)  
Garcia, Stephanie – Teacher, Wichita Falls High School (5/28/16)  
Gill, Laura – Teacher, Fain (5/28/16)  
Goldburg, Lisa – SPED Homebound, Ed Center (6/3/16)  
Griffith, Melanie – Teacher, West Foundation (5/28/16)  
Hicks, Shannon – Teacher, Fain (5/28/16)  
Hughes, Pamela – Teacher, Scotland Park (5/28/16)  
Irish, Chrys-Ann – Teacher, Rider (5/28/16)  
Jones, Tracie – Teacher, Wichita Falls High School (5/28/16)  
Mayfield, Jason – Teacher, Rider (5/28/16)  
Perry, Travis – Teacher, Hirschi (2/26/16)  
Phillips, Stephanie – Principal, Washington/Jackson (6/10/16) (May consider retirement.)  
Renfro, Dawn – Teacher, Zundy (3/11/16)  
Robinson, Robbie – Teacher, Carrigan (2/26/16)  
Russell, Robert – Campus Athletic Coordinator/Head Football Coach, WFHS (3/11/16)

**Clerical/Auxiliary/Support**

Gauthier, Belinda – Aide, Fowler (3/11/16)  
Gipson, Janice – Child Nutrition, Barwise (2/26/16)  
Kubala, Shanana – Child Nutrition, Rider (2/5/16)  
Kuykendall, Laura – Child Nutrition, Wichita Falls High School (2/19/16)  
Purvis, Felicitas – Child Nutrition, Haynes (3/1/16)  
Rhine, Brett – Worker/Driver, Warehouse (3/11/16)  
Standley, Debbie – Child Nutrition, Rider (3/11/16)  
Stubblefield, Danielle – Aide, Sheppard (4/7/16)  
Teel, Ashley – Child Nutrition, Lamar (2/26/16)  
tinBrink, Samantha – Aide, Southern Hills (2/22/16)  
Webb, Apryl – Aide, Fain (3/4/16)

This item will be placed on the consent agenda for the Board of Trustees regular meeting on March 28, 2016.

**INCENTIVE PAY FOR EARLY RETIREMENT OR RESIGNATION NOTICE:**

Ms. Denise Williams, Director of Human Resources, presented to the Wichita Falls Independent School District Board of Trustees a report on incentive pay for early retirement/resignation notices.

**TEACHER APPLICANT POOL:**

Mr. Dale Harvey, seconded by Mr. Bill Franklin, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool. (Exhibit A)

Carried unanimously by a vote of 6 – 0

***POLICIES:***

**COMPENSATION AND BENEFITS – COMPENSATION PLAN POLICY DEA (LOCAL):**

Ms. Debby Patterson, Executive Director of School Administration, recommended that the Wichita Falls Independent School District Board of Trustees revise (LOCAL) policies.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on March 28, 2016.

**STUDENT ACTIVITIES – COMMENCEMENT POLICY FMH (LOCAL):**

Ms. Debby Patterson, Executive Director of School Administration, recommended that the Wichita Falls Independent School District Board of Trustees discuss revisions or suspension of local policy.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on March 28, 2016.

***BOARD MATTERS:***

**UPDATE ON BOARD ELECTION PROCESS:**

The Wichita Falls Independent School District Board of Trustees talked about the Board of Trustees Election process.

***ADJOURNMENT:***

Mr. Trey Sralla adjourned the meeting at 1:44 p.m. to go into Closed Session.

**CLOSED SESSION:**

Closed Session: Pursuant to Texas Government Code Section 551.074, Deliberations regarding Superintendent's Recommendation Concerning the Renewal of One-Year Contracts of Employment as Noted on the List Provided by Administration for Certified Administrators, Non Certified Administrator/Professionals, Professional Educator Contracts, and One-Year Probationary Contracts and Term Teacher Contracts (Information)

No further action was taken and the meeting was adjourned at 1:44 p.m.

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President, Board of Trustees

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Secretary, Board of Trustees

