

DRAFT

**Board of Trustees
Special Meeting Minutes
Wednesday, April 27, 2022**

1. **Call to Order** - The special meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Vice Chairman OJ Barber at 3:19 p.m. in the agency board room.

a. **Quorum** - Following persons were in attendance:

Dr. Jeff Dillon	Superintendent	Wilder
Tana Kellogg	Superintendent	Notus
Sara Bartles	Trustee/Chairman	Parma
Stoney Winston	Superintendent	Parma
OJ Barber	Trustee	Marsing
Norm Stewart	Superintendent	Marsing
Rob Sauer	Superintendent	Homedale
Patricia Frahm	COSSA Interim CEO/Superintendent	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Brittney Josoff, Wilder Trustee; John Baldazo, Notus Trustee and Shane Muir, Homedale Trustee.

Guests: Catherine Bates, ISBA Communications and Program Manager, and Quinn Perry, ISBA Deputy Director & Government Affairs.

Interview Process – Idaho Code 74-206 (1)(a) – CEO/Superintendent Applicant Interviews

Sara Bartles arrived at this and took over running the meeting as Board Chairman.

2. **Executive Session - Idaho Code 74-206(1)(a) – CEO/Superintendent Interviews** - Chairman Bartles announced that the next order of business would be Executive Session to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need, unless a vacancy in an elective office is being filled. After a full and complete discussion upon motion duly made by OJ Barber and seconded by Rob Sauer the following resolution was presented: Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency will recess from a public meeting into executive session pursuant to Section 74-206 Idaho Code, hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need, unless a vacancy in an elective office is being filled. as allowed by Idaho Code 74-206(1)(a). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and

foregoing resolution and the same having been counted and found to be as follows: Wilder- Aye Notus – Aye, Parma – Aye, Marsing- Aye, Homedale- Aye, Chairman Bartles declared said resolution adopted. The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 74-206 Idaho Code, directly thereupon convened into an executive session at 3:31 p.m. on the 27th day of April 2022 at the COSSA Board Room, Wilder, Idaho to consider executive session issues as authorized by Section 74-206(1)(a), Dr. Jeff Dillon, Tana Kellogg, Sara Bartles, Stoney Winston, OJ Barber, Norm Stewart, Rob Sauer, Shane Muir, Catherine Bates, Quinn Perry, and Dawnita Tincher were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held. There being no further discussion concerning the subject matter of the Executive Session, at 7:45 p.m. Chairman Bartles reconvened into open session.

Shane Muir arrived during executive session at 6:49 pm and left at 7:43 pm

Executive Session - Action Items- Pursuant to Idaho Section 74-206 (1)(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need, unless a vacancy in an elective office is being filled.

- CEO/Superintendent candidate reference calls were reported and discussed.
- CEO/Superintendent candidate interviews were conducted.
- CEO/Superintendent candidate qualifications were discussed.
- Review and discussion of comment cards from finalist staff forum were discussed.

Norm Stewart moved to offer Scott Poncy the CEO/Superintendent position for Canyon-Owyhee School Service Agency. Rob Sauer seconded the motion. Motion carried.

Rob Sauer moved to designate Chairman Bartels to call and offer the position of CEO/Superintendent to Scott Poncy and have her discuss and negotiate terms of a contract.

- 3. Adjournment** – Tana Kellogg moved to adjourn the meeting at 8:19 p.m. Dr. Jeff Dillon seconded the motion. Motion carried.