## Browning Public Schools **Board Agenda Request**

**Action:** Resignations

**Recognition:** 

**Information:** 

Date:

Meeting To Be Held: September 11, 2018

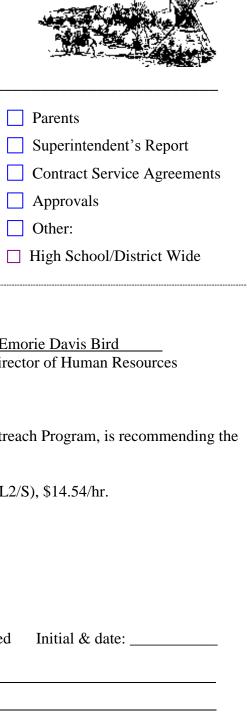
Students

Travel Out-of-State

Termination

September 4, 2018

Building Report



То:	Corrina Guardipee-Hall Superintendent of Schools	From: Title:	Emorie Davis Bird Director of Human Resources			
Subject:	Hiring: Child Care Aide II					
_	tion: Julia Hannon, Director of the Parent Cog for hire for the 2018-2019 school year:	ommunity	Outreach Program, is recommending			
<b>♣</b> Z	ita Ottersbach, Child Care Aide II, Child Ca	re Prograi	m, (L2/S), \$14.54/hr.			
Financia	Financial Impact: 2018-2021 Classified Labor Agreement					
Attachm	nent(s): Hiring Selection Report					
Superintendent Action: Approved Denied Deferred Initial & date:						
Comments:						
Board Action: N/A (Info) Approved Denied Tabled to:						

Staff

This action request pertains to  $\boxtimes$  Elementary (only)

Old Business

Travel In State

Legal Matters



## Browning Public Schools **Hiring Selection Report**

Position		Applicant Recommend	ed
Child Care Aide II		Zita Ottersbach	
Department/Location		Supervisor	
Child Care Program/Annex		Julia Nichole Hannon	
Type of Position Starting Date			Term
Classified	06/4/2018		2018-2019 school year

Recruiting	Date Posted:	7/10/2018	Closing Date: Open Until Filled
Comments:			

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Hite, Tara	8/10/18	Yes	
	Ottersbach, Zita	8/10/18	Yes	
	Paskvan, Sarah	7/11/18	Yes	
	Racine, Brittney	8/6/18	Yes	
	Rattler, Jo Rae	8/13/18	Yes	

Interview Committee	Title	Name	Title
Natasha Siliezar	Big Sky Principal		
Nikki Hannon	Childcare Director		
Bristen Belcourt	Childcare Aide		
Heidi Hannon	Childcare Aide		

**Recommendation**: Zita has the experience and education in Early Childhood to serve as an effective lead Child Care Aide. Her extensive management experience will be very beneficial as well.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	yes	Ok
State & Federal Criminal background check	On file	yes	Ok
Tribal Background check	On file	yes	Ok
TB documentation	On file	yes	Ok

Salary: \$14.54/hr.	Placement: L2/SP		Contract Days: 189	
Prepared by: Sherie Blue	Date 09/04/2018	Approved by:	Date:	