

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
REGULAR SESSION MEETING SEPTEMBER 15, 2025**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a work session meeting on the above date. The meeting was called to order at 6:00 p.m. by Ms. Susan Grisel, board vice president.

Board members present: Ms. Susan Grisel, Mr. Jim Johnson, Ms Diann Scroggins, Ms. Katherine McGregor and Ms. Sandy Camp. Board Members absent: Mr. Mark Lukert and Mr. John Barnard. Ms. Grisel noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law.

Staff members present: Dr. Donny Lee, Superintendent of Schools, Ms. Deb Dipprey, Executive Director of School Administration, Ms. Leah Horton, Chief Financial Officer, Ms. Denise Williams, Director of Human Resources, Ms. Vanessa Dishman, Executive Assistant to the Superintendent, Ms. Ashley Thomas, Communications Officer, Mr. Jeff Hill, Director of School Administration, Chief Anthony Smith, WFISD PD, Mr. Larry Menefee, Director of Student Services, Ms Lauren Zotz, Director of Purchasing and Mr. Shannon Troester, Risk and Contract Manager.

Also present: Mr. Steve Wood and Mr. Dick Bundy, Bundy, Young, Sims and Potter, Mr. Anthony Inman, Inman Construction, two Chartwell employees and media

PRESENTATION OF COLORS:

Legacy High School JROTC

INVOCATION:

Ms. Sandy Camp gave the invocation.

PUBLIC COMMENT:

None

SUPERINTENDENT'S REPORT:

Dr. Donny Lee, Superintendent of Schools, gave a report on the following:

- 12,484 Day 23 student enrollment (12,397 last day 24/25) ADA 94.84%
- Purposeful Campus Visits
 - Rider
 - Crockett
 - Milam
 - Fain
 - Jefferson
 - Fowler
 - Sheppard
 - CEC
 - Denver
- First Report:
 - Priority 4: Stewardship
 - Finance 4.1--Ensure Strong and Transparent Financial Systems
 - FIRST Rating: "A" Superior (Highest)
 - Stewardship 4.2—Systematic, Long Range Facility Planning
 - New high schools' athletic areas almost completed in full
 - Faculty 4.3.1—Staffing Commensurate with Student Enrollment
 - Reduction in FTEs at Jefferson, Burgess and Fain
 - Priority 1: Students
 - Safety and Well-Being 1.2
 - 11 rattlesnakes have been found at Memorial High School football field/area
 - Signs will be posted
 - Public service announcement will be made
 - Haynes Head Start
 - Campus neighbor's erratic behavior
 - Seems that he is moving

- Every Student Grows Academically Every Year 1.1
 - HB 8
 - STAAR Bill: replaces or more accurately “modifies” the STAAR test in 26/27
 - BOY, MOY, EOY format
- Priority 3: Stakeholders
 - Community Partnerships 3.3
 - Ten Commandments posters
 - Faith Baptist Church associate pastor reached out to post
 - Senator Hagen stated that the state will do it. Dr. Lee waiting to see outcome of suit
 - 900 posters will be sent to WFISD from the state
 - Parent and Family Satisfaction and Engagement 3.1
 - Hilltop Hangout Tailgate before Legacy Homecoming game
- Team of Fifteen Training 9.16.25
- Principal Meeting with Wink/PLC 9.18.25
- Future Ready Superintendent Leadership Network (FRSLN) October 28-30
- High Schools bands are on pace to raise the monies needed for the London New Year’s Event

CONSENT AGENDA:

Minutes from August Meetings
Third Party Worker’s Compensation Administration

Mr. Jim Johnson, seconded by Ms. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve items placed on the Consent Agenda at the September 8, 2025 meeting.

Carried unanimously by a vote of 5 – 0

FINANCIAL SERVICES

MCNIEL ELEMENTARY SCHOOL RENOVATION CONTRACTOR

Ms. Diann Scroggins, seconded by Mr. Jim Johnson, motioned that the Wichita Falls Independent School District Board of approve the recommendation to award construction services for the McNiel Elementary School Renovation Project to Cunningham Clark Construction in the amount of \$9,839,100.00, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools. On April 14, 2025, the Board of Trustees approved CSP (per Policy CVB) construction method for the McNiel Renovation Project. The two-step solicitation RFQ/CSP 2526-15-S-26 was advertised twice in the Times Record News and published on WFISD’s electronic solicitation platform in a two-step process. A total of (116) vendors received the bid information by commodity code identification or direct invitation, thirty-seven (37) vendors viewed the solicitation, and six (6) vendors submitted complete proposals. One (1) vendor was disqualified due to the limitation of vendor goods and services. The recommended respondent of the two-step process (total scoring of qualifications and price) is Cunningham Clark Construction, as outlined below. The evaluation team consists of Scot Hafley, Assistant Superintendent, Jeff Hill, Director of Elementary Education, Maintenance Supervisors Johnnie Ozee, Kenneth Callahan and Larry Mastalz, and Alvin Dorsman, Energy Manager. The procurement was facilitate by Lauren Zotz, Director of Purchasing. Steve Wood, Architect of BYSP provided specifications and project guidance. The project outlined a base bid plus ten (10) alternate projects, of which all are included in this recommendation. The solicitation scoring of the submitted bids is attached.

Approved by a vote of 4-1
In Favor: Mr. Jim Johnson, Ms. Diann Scroggins, Ms. Susan Grisel & Ms. Sandy Camp
Against: Ms. Katherine McGregor

PURCHASE OF WEST FOUNDATION ROOF RESTORATION

Ms. Katherine McGregor, seconded by Ms. Sandy Camp, motioned that the Wichita Falls Independent School District Board of Trustees award West Foundation Elementary School roof restoration project to TREMCO CPG (dba, Weatherproofing Technologies, Inc-“WTI”) in the amount of \$479,740.00 as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools. West Foundation Elementary School roof in its entirety (a total of ~57,800 square feet) plus adjacent parapet walls (estimated 750 sf) are in need

of restoration. After careful consideration of options to solve the damaged and aging roof issues with the best, cost-effective method, Chris Fain, Director Maintenance, recommends the purchase and installation of The Alphaguard Bio® Restoration roof coating. As shown on the attached Proposal, TREMCO will first make necessary repairs as needed, then prepare and wash the surface of the roof, and through a two-step application of Alphaguard base and top coat®, will coat the entire surface of the roof indicated. The coating is long-lasting, and includes 12-year full warranty coverage. In the twelfth year, reapplications are offered at approximately 30% of the original cost and extends the warranty coverage for an additional seven years. The proposed roofing solution not only serves as full coverage leak protection, but also protects and extends the life of the roof, and because it lowers roof surface temperatures, energy use is decreased. In comparison, the estimated cost of a complete tear-off and single-ply replacement of the ~57,800 sq. ft. is \$1,140,000.00 (approximately \$19.72/sf) and would also incur additional expenses related to removing and replacing electrical units and conduit lines, gas line reset, and other costs estimated at over \$100,000. The restoration solution proposed purchase will utilize TexBuy cooperative award IFB #025-D, which was advertised twice in the Amarillo Globe-News and made available on TexBuy electronic bid platform. The purchase utilizes will result in a rebate between \$1,439.22 to \$2,399.00, depending on completion of the project.

Carried unanimously by a vote of 5 – 0

HUMAN RESOURCES:

TEACHER APPLICANT POOL

Ms. Katherine McGregor, seconded by Mr. Diann Scroggins, motioned that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool and addendum.

Carried unanimously by a vote of 5 – 0

BOARD MATTERS:

RECESS:

Ms. Susan Grisel, board vice president, recessed to go into closed session at 6:39 pm.

CLOSED SESSION:

1. Personnel Matters Including the Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees (Pursuant to Texas Government Code 551.074)

ADJOURNMENT:

No further action was taken and Ms. Susan Grisel, board vice president, adjourned the meeting at 7:40 pm.

President, Board of Trustees

Secretary, Board of Trustees