

**COLLIN COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Meeting Minutes
January 23, 2018**

The Collin County Community College District (“Collin College,” “Collin,” or “District”) conducted a Work Session and its Regular Monthly Board of Trustees meeting on January 23, 2018, at the Collin Higher Education Center, with Chairman J. Robert Collins presiding. Trustees in attendance were Dr. Collins, Dr. Stacey Donald, Mr. Andy Hardin, Mr. Mac Hendricks, Dr. Raj Menon, Mr. Fred Moses, Mr. Jim Orr, and Mr. Adrian Rodriguez. Trustee Place 2 is currently vacant.

WORK SESSION CALL TO ORDER

Chairman Collins called the January 23, 2018, Work Session of the Board of Trustees of Collin County Community College District to order at 5:30 p.m., in the Board Conference Room 135 at the Collin Higher Education Center, 3452 Spur 399, McKinney, Texas 75069. In addition to board members listed above, attendees included District President Neil Matkin, Executive Vice President Brenda Kihl, Sr. Vice President of Organizational Effectiveness Kim Davison, Sr. Vice President of Academic, Workforce, and Enrollment Services Sherry Schumann, Chief Financial Officer Ken Lynn, and Chief Public Relations Officer Tom Delamater. Other attendees included David Medanich of Hilltop Securities and Jeffrey Leuschel from McCall, Parkhurst, and Horton LLP.

CERTIFICATION OF NOTICE

Shirley Harmon, Executive Assistant to the District President/Secretary to the Board of Trustees certified that the meeting was posted according to Article 551.001 of the Texas Government Code.

DISCUSSION ITEMS

Discussion items included the following:

1. Discussion of Bond Issue Process

No formal action was taken.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chairman Collins recessed the meeting to executive session at 6:17 p.m. in the Board Conference Room 135, as authorized by Article 551.001, Texas Government Code, Sections 551.071 Consultations with Attorney; 551.072 Deliberations about Real Property; and 551.074 Personnel Matters.

The Executive session adjourned at 7:03 p.m. There being no further discussion, the Work Session also adjourned at 7:03 p.m.

REGULAR MONTHLY MEETING CALL TO ORDER

Chairman Collins reconvened the regular monthly meeting of the Board of Trustees of Collin County Community College District at 7:09 p.m. in Boardroom 139 and welcomed those in attendance. Trustees in attendance were Dr. Bob Collins, Dr. Stacey Donald, Mr. Andy Hardin, Mr. Mac Hendricks, Dr. Raj Menon, Mr. Fred Moses, Mr. Jim Orr, and Mr. Adrian Rodriguez. Trustee Place 2 is currently vacant. Other attendees included District President Neil Matkin, Collin College administrators, faculty, staff, vendors, and community members.

Chairman Collins called on Shirley Harmon, Executive Assistant to the District President/Secretary to the Board of Trustees, to certify posting of the notice of the meeting.

CERTIFICATION OF THE NOTICE OF THE JANUARY 23, 2018, MEETING OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Ms. Harmon certified the notice of the January 23, 2018, Collin County Community College District Board of Trustees regular meeting was posted according to Article 551.001 of the Texas Government Code.

PLEDGES OF ALLEGIANCE

Mr. Hendricks led the pledge of allegiance to the American flag and Dr. Donald led the pledge to the Texas flag.

APPROVAL OF THE MINUTES OF THE DECEMBER 12, REGULAR MEETING OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

On motion of Mr. Moses, second of Mr. Orr, the Board of Trustees of Collin County Community College District unanimously approved the minutes of its December 12, 2018, regular meeting.

PUBLIC COMMENTS

No public comment was presented.

PRESENTATION

1. Recognition of Retirees on the Occasion of their Retirement. The service of seven retirees was recognized by the Board of Trustees. Chairman Collins presented gifts, and photos were taken as President Matkin read the following information about each retiree:

Rodney Coltman began as an Associate Professor at Collin in 1992 and became a full-time Professor of Philosophy in 1999. In 2002, he was named the college's Professor of the Year as well as the Communications and Humanities Division Professor of the Year. Dr. Coltman also served as an Assistant Coach of the Men's Tennis team at Collin, where he helped coach the team to the 2010 NJCAA National Championship. He was named Intercollegiate Tennis Association Region II Assistant Coach of the Year in 2012 and 2013 and was the 2013 National Intercollegiate Tennis Association Assistant Coach of the Year. Rodney was unable to attend the board meeting.

Nanette Gaskey served as Admissions Records Assistant at the Preston Ridge Campus for 11 years. Throughout her employment, she worked closely with thousands of Collin College students, helping them on their educational journey. In addition, Nanette was an important member of the Student and Enrollment Services team. When asked what she enjoyed most about working for Collin College, she spoke of the fun she had while working with students and what a pleasure it was to work alongside her college colleagues.

Ron Grotti moved to Texas in 1964 working for Texas Instruments. An electrical engineer by trade, Ron developed a passion for service to his community by joining the Lucas Volunteer Fire Department where he was later named Chief and Fire Marshal. In February 1999, Ron joined the Fire Science program at Collin College as a full-time “Fire Instructor.” During his service to Collin College, Ron has been integral in the opening of the Live-Fire Training Complex at the Central Park Campus. Ron was instrumental in the development of the Volunteer Firefighter Certification program offered as continuing education. During his 19 years of service to Collin College, he has contributed to student success, not only in the classroom, but also in service to his community.

Sandra Marton discovered 32 years ago that there was no place she would rather be than Collin when she started work at the Spring Creek Campus Library in 1986. During her three decades at Collin, Sandy has served the students, faculty, staff, and community as a library cataloger. She has literally served thousands of Collin students over the years but met very few of them face to face. Sandy also administered the InterLibrary Loan program and obtained items from as far away as Australia to support learning and research at Collin. She has three grown daughters and is the grandmother of two teenagers. In retirement, Sandy and her husband plan to travel and perfect her Hungarian.

Susan Paulson started at Collin College in IT Programming in 1992. For the last 26 years, she has worked as Programmer Analyst for the Student Information System and Human Resources. She was instrumental in the college’s conversion to Sungard’s Plus System for Students, and Ellucian’s Banner HR/Payroll systems. Susan has been involved in the startup of the TouchNet Registration Phone System, TimeClock Plus, Cornerstone HR Applicant Tracking, and support of Payroll and Human Resources systems. Her supervisor describes Susan as a dedicated and excellent problem solver, team player, and a teacher at heart.

Opal Wright began her career at Collin College in June 1999. She was hired as a Bookstore Manager, and she worked on both the Central Park and Preston Ridge Campuses. Opal was known as the “clean up woman,” who was often called upon to assist with getting other locations on track. Whenever there was a problem to be fixed, it was Opal that was called on to fix it. In October 2016, Opal joined the newly created in-house Food Service department where she managed the Preston Ridge Campus Cougar Den until her retirement in December 2017. Opal was always dependable, courageous, and determined to do the best job possible, which she did with excellence.

Julie Youngblood began her career as a Technology Support Analyst in 1995. She has provided support for the Student System, customer service for Banner users, third party application security, and has organized Banner updates. Julie has been involved in all the major upgrades from SCT to Plus, and Plus to Banner as well as many other functions during her 22 years at Collin. In 2006, she received the Unsung Heroine Award. She has also been nominated for the ROSE Award. Julie’s supervisor said she demonstrated outstanding poise, patience, dedication, and excellent and effective customer interaction skills in her role.

2. Presentation of Collin College Technical Campus Schematic Design – Tylor Murph, Senior Architect with Perkins+Will gave an overview of the schematic design under development for the Technical Campus. The plan includes three parallel buildings for technical classes, a perpendicular building that would contain student services, classrooms, and dual credit programs, underground and surface parking, and other facilities. A separate conference center is also proposed. Mr. Murph discussed building materials, visibility along Highway 121, green spaces, bridge connections so students can move from one building to another easily, and more. In answer to Trustee Orr’s question, Mr. Murph said the design includes flexibility inside so that the configuration can be moved without having to do major construction. He said there are also areas for expansion such as the parking areas and green spaces that allow multiple ways to expand. The design also allows water to be collected off roofs to be brought into certain zones; some will go into the creek to the north and some off to the south.

2018-1-1 Personnel Report for January 2018

Discussion: The Personnel Report for January 2018 included one administrative appointments, nine staff appointments, one promotion/change, and 10 resignations/ terminations.

On motion of Dr. Menon, second of Mr. Rodriguez, the Board of Trustees of Collin County Community College District unanimously approved Items 1a through 1d of the Personnel Report for January 2018.

2018-1-1a Approval of Administrative Appointments

By action stated above, the Board of Trustees of Collin County Community College District approved the following administrative appointments:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Stephen Craig Leverette	Dean of Academic Affairs	02/01/18	Academic Affairs	Replacement Don Weasenforth

President Matkin introduced Mr. Leverette as the new Dean of Academic Affairs at the Spring Creek Campus.

2018-1-1b Approval of Staff Appointments

By action stated above, the Board of Trustees of Collin County Community College District approved the following staff appointments:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Shannon Burkett	Lab Assistant	01/03/18	Academic Affairs	New position
Deborah Day	Payroll Coordinator	12/04/17	Finance and Budgeting	Replacement Judy Ayres
Scott Donaldson	Director, Law Enforcement	02/05/18	Law Enforcement Academy	Replacement Bryon Todd Eubanks
Robyn Eichorn	Administrative Assistant	01/03/18	Academic Affairs	New position
Tiffany Heitz	Program Manager, Veterinary Assistant	01/03/18	Continuing Education Health Sciences	New position
Beenah Moshay	Director Effectiveness Analytics	01/03/18	Institutional Research	Repurposed
Yolanda Patton	Veteran Services Specialist	01/03/18	Financial Aid	New position
Kristine Smith	Accountant	01/03/18	Finance and Budgeting	Replacement Mary Jordan
Ron Thompson	Food Services Supervisor	01/03/18	Auxiliary Services	New position

2018-1-1c Approval of Promotion/Changes

By action stated above, the Board of Trustees of Collin County Community College District approved the following promotions/changes:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Lori Haberberger	N: Assistant to the Associate Provost Instruction O: Administrative Assistant	01/01/18	Associate Provost Instruction	Reclassification

2018-1-1d Approval of Resignations/Terminations

By action stated above, the Board of Trustees of Collin County Community College District approved the following resignations/terminations:

<u>EMPLOYEE</u>	<u>LAST DAY</u>	<u>SERVICE</u>	<u>TITLE</u>	<u>DEPARTMENT</u>
Rodney Coltman	12/30/17	18	Professor, Philosophy	Academic Affairs
Nanette Gaskey	01/03/18	10	Admissions Records Assistant	Admissions and Advising
Ron Grotti	01/31/18	16	Fire Science Instructor	CE - Emergency Medical Services
Rebecca "Beckey" Hargett	01/31/18	13	Secretary	Instructional Office

Mary "Beth" Kasprisin	01/18/18	7	Director, Nursing	Nursing
Sandra Marton	01/31/18	29	Library Technical Services Assistant	Library Technical Services
Meagan McKeeman	12/21/17	3	Professor, Communication Design	Academic Affairs
Susan Paulson	01/31/18	26	Programmer Analyst	Administrative Programming
Opal Wright	12/31/17	18	Auxiliary Services Assistant	Auxiliary Services Administration
Julie Youngblood	01/31/18	22	Technical Support Analyst	Administrative Programming

President Matkin said the college would start to see more resignations due to the age of the college and the number of years employees have served. He announced that Shirley Harmon, Executive Assistant to the District President/Secretary to the Board of Trustees had submitted her resignation with plans to retire on August 31, 2018.

2018-1-2 Approval of Academic Calendar for 2018-2019

Discussion: The Academic Calendar is developed and reviewed by the College calendar committee, with representatives from Faculty, Academic Deans, Curriculum Office, Dual Credit, Financial Aid, Public Relations, Student and Enrollment Services, Human Resources, Institutional Research, Payroll and Bursar. The dates are set in accordance with the state mandated start dates and in consultation with the ISDs. The Academic Calendar was sent forward from the committee to the Executive Leadership Team for final review.

President Matkin said the Calendar Committee works hard to coordinate the college's calendar with the ISDs, regarding spring breaks and other times. He said it is not always easy to do, but we do work to coordinate.

On motion of Mr. Orr, second of Dr. Menon, the Board of Trustees of Collin County Community College District unanimously approved the Academic Calendar for 2018-2019 as presented.

2018-1-3 Report Out of the Finance and Audit Committee and Ratification of a Contract for Consulting and Professional Services with University Professional & Continuing Education Association

Discussion: The College sought to engage the consulting services of Ray Schroeder, a pioneer and nationally recognized expert in distance learning, through the University Professional & Continuing Education Association (UPCEA) to help foster strategic and organizational initiatives associated with Collin College's distance and on-line learning programs. University Professional & Continuing Education Association is a non-profit corporation organized exclusively for education, scientific, research, mutual improvement, and professional purposes. UPCEA promotes quality in professional and continuing higher

education and enables professional and continuing higher education leaders to serve the needs of diverse publics effectively. The Finance and Audit Committee will discuss ratification of a contract engaging Ray Schroeder/UPCEA in support of the design and development of expanded and enhanced technology, programs, and services in the College's distance and online educational efforts.

The Finance and Audit Committee discussed this item at its January 16, 2018, meeting. Finance and Audit Committee Chair Fred Moses said that the contract with University Professional & Continuing Education Association for consulting and professional services regarding distance learning had some services and campus visits added after the original contract was discussed. When President Matkin recognized that the contract as executed was above his authority, he brought it to the Finance and Audit Committee for recommendation and to the Board for ratification. Dr. Matkin said that procedures have been put in place so that this will not happen again.

On motion and second out of the Finance and Audit Committee, the Board of Trustees of Collin County Community College District unanimously approved the ratification of the contract for consulting and professional Services with University Professional & Continuing Education Association.

2018-1-4 Report Out of the Finance and Audit Committee and Adoption of an Order Authorizing the Issuance of Limited Tax Bonds, Series 2018; Delegating the Sale of the Bonds to the Designated Financial Officer Named in this Order; Establishing Parameters Regarding the Sale of the Bonds; and Approving and Authorizing Instruments and Procedures Relating Thereto

Discussion: Staff has been working with the college's financial advisor, Hilltop Securities, to develop a financing plan for the bond program. After reviewing cash flow needs, and in an effort to minimize the number of bond issues, Hilltop Securities is recommending the College sell \$250 million of Limited Tax Bonds in March 2018 with the remainder of the authorized bonds to be sold in two additional series in 2020 and 2022.

The Finance and Audit Committee discussed this item at its January 16, 2018, meeting. Finance and Audit Committee Chair Fred Moses said that in order to facilitate entry into the market when deemed most beneficial to the College, Hilltop Securities and staff are recommending that the Board delegate the timing of the bond sale and the final terms of the bond sale to the District President and/or the Chief Financial Officer (each a "Designated Financial Officer") subject to certain parameters specified in the Bond Order being satisfied. This delegation process is permitted under Chapter 1371 of the Texas Government Code and is commonly utilized by other eligible governmental entities. By delegating the timing and terms to a Designated Financial Officer, the College will maximize its flexibility with respect to market timing because the bond sale is not required to be scheduled on a Board meeting date.

The Bond Order that is presented for the Board's consideration includes delegation authority subject to the following parameters:

- The Bonds authorized to be sold by the Bond Order shall be sold through a competitive bid sale
- The maximum principal amount of the Limited Tax Bonds cannot exceed \$250 million
- The maximum borrowing cost as (measured by the True Interest Cost) cannot exceed 4.25%
- The final maturity of the Limited Tax Bonds must be on or before August 15, 2038

Delegation of the pricing authority expires on December 31, 2018. If all the above parameters cannot be satisfied, the bonds may not be issued, and further Board action to amend the Bond Order parameters would be required to complete the bond sale.

After approval of the Bond Order by the Board of Trustees, no additional action is required by the Board to effect the bond sale.

On motion and second out of the Finance and Audit Committee, the Board of Trustees of Collin County Community College District unanimously approved the adoption of an order authorizing the issuance of limited tax bonds, series 2018; delegating the sale of the bonds to the designated financial officer named in the order; establishing parameters regarding the sale of the bonds; and approving and authorizing instruments and procedures relating thereto.

Chairman Collins thanked David Medanich of Hilltop Securities and Jeffrey Leuschel of McCall, Parkhurst, & Horton, LLP for leading the board through the bond process during its Work Session.

2018-1-5 Approval of Course Fees, Special Fees, and Exam Fees Effective Fall 2018

Discussion: Executive Vice President Brenda Kihl presented this request to approve course fees, special fees, and exam fees effective fall 2018. Course fees (less than \$25) and special fees (more than \$25) are being proposed for courses offered in the new HVAC and Welding programs. The proposed fees will cover the cost of consumable materials and supplies that students will utilize in the indicated courses.

An exam fee of \$25 is proposed for the EPA Recovery Certification exam. The exam fee will be charged to the student upon enrollment in the course and used to pay the cost of the exam on behalf of the student.

The Fire Science Department is responsible for scheduling state certification exams for students successfully completing courses leading to state certification by the Texas Commission on Fire Protection. The Collin College Testing Center is an approved testing site for these state exams, which cost \$85 each. The proposed exam fee will be charged to the student upon enrollment in the course and used to pay the cost of the exam on

behalf of the student. Fee collection and scheduling through the college assures prompt and accurate exam results by cohort. Exam scores and pass rates are critical to the program's annual reporting process.

On motion of Mr. Rodriguez and second of Mr. Moses, the Board of Trustees of Collin County Community College District unanimously approved course fees, special fees, and exam fees effective fall 2018 as presented.

Course Fees:

Course	Title	Fee	Effective Term
HART 1256	EPA Recovery Certification Preparation	\$24	Fall 2018
HART 1301	Basic Electricity for HVAC	\$24	Fall 2018
HART 1307	Refrigeration Principles	\$24	Fall 2018
HART 1403	Air Conditioning Control Principles	\$24	Fall 2018
HART 1441	Residential Air Conditioning	\$24	Fall 2018
HART 1445	Gas and Electric Heating	\$24	Fall 2018
HART 2449	Heat Pumps	\$24	Fall 2018
HART 2436	Air Conditioning Troubleshooting	\$24	Fall 2018
HART 2438	Air Conditioning Installation and Startup	\$24	Fall 2018
HART 2442	Commercial Refrigeration	\$24	Fall 2018
HART 2268	Practicum – Heating, Air Conditioning and Refrigeration Technology/Technician	\$24	Fall 2018
HART 2345	Residential Air Conditioning Systems Design	\$24	Fall 2018
HART 2431	Advanced Electricity for HVAC	\$24	Fall 2018

Special Fees:

WLDG 1408	Metal Sculpture	\$50	Fall 2018
WLDG 1471	Intro to Foundry	\$50	Fall 2018

Exam Fees:

HART 1256	EPA Recovery Certification Preparation	\$25	Fall 2018
FIRS 1433	Firefighter Certification VII	\$85	Fall 2018
FIRS 2044	Driver/Operator – Pumper	\$85	Fall 2018
FIRT 1002	Plan Examiner I	\$85	Fall 2018
FIRT 1003	Fire & Arson Investigation I	\$85	Fall 2018
FIRT 1008	Fire Inspector I	\$85	Fall 2018
FIRT 1040	Fire Inspector II	\$85	Fall 2018
FIRT 1042	Fire Officer II	\$85	Fall 2018
FIRT 1043	Fire Officer I	\$85	Fall 2018
FIRT 1442	Fire Officer I	\$85	Fall 2018
FIRT 1443	Fire Officer II	\$85	Fall 2018
FIRT 2003	Fire & Arson Investigation II	\$85	Fall 2018
FIRT 2005	Fire Instructor I	\$85	Fall 2018
FIRT 2007	Fire Instructor II	\$85	Fall 2018
FIRT 2011	Incident Safety Officer	\$85	Fall 2018
FIRT 2056	Fire Officer III	\$85	Fall 2018
FIRT 2057	Fire Officer IV	\$85	Fall 2018
FIRT 2305	Fire Instructor I	\$85	Fall 2018
FIRT 2307	Fire Instructor II	\$85	Fall 2018

2018-1-6 Report Out of the Campus Facilities and Construction Committee and Authorization for the District President or his Designee to Monitor Pricing Offered by Certain Retail Electric Providers and Execute an Electricity Supply Contract Deemed in the Best Interest of the District

Discussion: On January 1, 2002, deregulation of the electricity markets in the State of Texas became effective. Since that time residential and commercial electricity consumers have had the right to choose their electricity supplier (known as Retail Electricity Providers or REPs) based on the economics of the contract offer. The REPs generate or procure electricity that energizes the transmission and distribution system (the “grid”) managed and controlled by the Electric Reliability Council of Texas (“ERCOT”).

Collin College has engaged the services of an electricity consultant, Energy Edge, to assist in the evaluation of open-market electricity offers. Currently, the College contracts with the Texas General Land Office (“GLO”) for the purchase of electricity to supply electricity for all of the College campuses. The contract with the GLO expires on April 30, 2019.

At this time it appears that forward contract pricing for fixed price electricity deliveries to begin May 1, 2019, are very favorable compared to the current contract price of \$0.03931 per kWh.

Because of the uninterrupted change in electricity pricing, contracts offered by the REPs have a very short window for acceptance. For that reason, this request is to authorize the District President, or designee, in consultation with Energy Edge, to monitor electricity pricing and execute an electricity supply contract beginning May 1, 2019, if such a contract is deemed to be in the best interest of the District.

The Campus Facilities and Construction Committee discussed this item at its January 16, 2018, meeting. Committee Chair Andy Hardin said that negotiating electricity rates is one of the good things the college does and that it is big enough to be able to negotiate and save money for the college and the taxpayers.

On motion and second out of the Campus Facilities and Construction Committee, the Board of Trustees of Collin County Community College District unanimously approved authorization for the District President, or his designee, to monitor pricing offered by certain Retail Electric Providers and execute an electricity supply contract deemed in the best interest of the District.

2018-1-7 Approval of Private Offers to Purchase Struck Off Properties

Discussion: Chief Financial Officer Ken Lynn presented private offers made on the struck off properties in Collin County.

On motion of Mr. Moses, second of Dr. Menon, the Board of Trustees of Collin County Community College District unanimously approved the private offers made on struck off properties in Collin County as follows:

Lake Side Estates, Lot 8A, Collin County, TX	\$7,700.00
Wolfe St./908 Hamilton, McKinney, TX	\$7,000.00

2018-1-8 Approval of Bid Report for January 2018

Discussion: Chief Financial Officer Ken Lynn presented the Bid Report for January 2018 with two new solicitations and two contract renewals.

On motion of Dr. Menon, second of Mr. Rodriguez, the Board of Trustees of Collin County Community College District unanimously approved the Bid Report for January 2018 as presented.

I. NEW SOLICITATIONS

Purchase Request # 1		
Purchase of Promotional Products	\$	600,000.00
Purchase Request # 2		
Purchase of Dental Supplies and Equipment		690,000.00
TOTAL OF NEW SOLICITATIONS		<u>1,290,000.00</u>

II. CONTRACT RENEWALS

Purchase Request # 3		
Approval of Furniture Contract		600,000.00
Purchase Request # 4		
Approval of Web Content Management System		96,500.00
TOTAL OF CONTRACT RENEWALS		<u>696,500.00</u>
GRAND TOTAL	\$	<u>1,986,500.00</u>

2018-1-9 Approval of CIP Bid Report for January 2018

Discussion: Chief Financial Officer Ken Lynn presented the January 2018 Bid Report for the Capital Improvement Program (CIP) containing one new solicitation.

On motion of Mr. Orr, second of Dr. Menon, the Board of Trustees of Collin County Community College District unanimously approved the January 2018 Bid Report for the Capital Improvement Program (CIP) as presented.

INFORMATION REPORTS

CFO Ken Lynn presented the following reports for the Board's information:

- Statement of Net Position 12/31/17
- Summary of Revenue and Expenses as of 12/31/17
- Quarterly Investment Report as of 11/30/17
- Monthly Investment Report as of 12/31/17

Executive Director of Facilities Bill King presented the following report:

- Public Safety Training Center Construction Update for December 2017

AECOM Project Manager David Dailey presented the following report:

- AECOM Monthly Report for December 2017

DISTRICT PRESIDENT'S ANNOUNCEMENTS:

President Matkin shared the sad news of the passing of former Associate Professor Julie Ann Hietschold. He said Julie taught part-time for Collin beginning in 2001 and at Richland College for more than 25 years. In 2006, she was honored as Collin's Associate Professor of the Year. Professor Hietschold worked full-time under Collin's Department of Labor grant until her retirement in 2015. Dr. Matkin said he hoped that everyone would join him keeping Julie's family and friends in thoughts and prayers.

President Matkin announced the following:

1. Seven Collin College employees have been honored with a 2017 John & Suanne Roueche Excellence Award from the League for Innovation in the Community College. The awards recognize employees who demonstrate excellence in their job duties, promote positive morale, have improved themselves and developed others, and have exhibited initiative, creativity, and innovation in their positions at Collin College. Award-winners include Gregory S. Cox, Dr. Amy Gainer, Dr. Nirisha Garimella, Dr. Alicia Huppe, Judy James, Dr. Dustin Potter and Traci Ramsey.
2. Bo Cross, a Frisco firefighter/paramedic, will be recognized as Firefighter of the Year by the American Legion of Texas. Cross graduated from Collin College Fire Academy Class No. 19 in May 2001 and began his career with the Frisco Fire Department in 2002. The award is given to a well-rounded firefighter who has performed above and beyond the duty requirements of his/her position, who exemplifies the virtues of professionalism and dedication, and who has demonstrated a distinct pattern of community service to his/her community, state, or nation; and has also proven his/her personal dedication to community security and protection.
3. Dr. Tom Martin, Associate Vice President of Institutional Research, has been reappointed to the Metrics Committee of the Texas Association of Community Colleges. The committee will focus on conducting a thorough assessment of the current success points system, individual metrics and weights, and development of a set of recommendations.
4. Dance Professor Tiffanee Arnold has been elected to the National Board of Directors of the American College Dance Association for the South-Central region. Professor Arnold's three-year term of service extends through June 2021.
5. Collin College now has two high-ranking representatives on state public safety curriculum committees. Scott Donaldson, the incoming Director of the Collin Law Enforcement Academy, is the chair of the Texas Commission on Law Enforcement Curriculum Committee for the Basic Peace Officer Course. Pat McAuliff, Collin College's Director of Fire Science and EMS, is the Chair of the Curriculum and Testing Committee for the Texas Fire Commission.

6. The Collin College Foundation raised \$140,646 for scholarships and achieved 58 percent participation in the 2017 Lift Up! Employee Giving Campaign. This exceeds last year in both funding and participation. All the funds raised during the campaign will support scholarships for deserving students attending Collin. Thank you to Vice President of Advancement Lisa Vasquez, Director of Development Patricia Gregory, Special Projects Coordinator Kim Dalfonso, and Advancement Services Coordinator Darlene Weingart for organizing the campaign. A special thank you goes to everyone who donated to the campaign to help our students.

Dr. Matkin reminded Ms. Harmon to include an announcement next month regarding an engineering student involved with Keith Urban.

President Matkin presented the Best and Brightest Award that Collin College received for the Board of Trustees and audience to see.

The Board announced the following:

Trustee Rodriguez reminded everyone of the Stetson and Stiletto fundraising that will take place on February 17. He thanked all who participated in the Dr. Martin Luther King Power Leadership Breakfast with special thanks to Chairman Collins and Trustee Moses for attending and to Dr. Matkin for emceeding.

Trustee Donald said she is giving a sad face to Ms. Harmon on the news of her retirement. She congratulated Craig Leverette on his new position as Dean of Academic Affairs. Dr. Donald thanked Mr. Lynn and his team for the management of the bond funds and for being “tirelessly” patient with the board and said she is proud to be part of the process. She reminded everyone that February 6 is the last day to register to vote in the upcoming primary election.

Trustee Menon seconded the comments made by Dr. Donald. He congratulated Dean Leverette and thanked the retirees for their service and all for attending the meeting.

Trustee Orr said he pities the person following Ms. Harmon in the job because she does the work of many. He said if anyone knows a “superwoman” looking for an opportunity, to let her know about the position. Mr. Orr congratulated Mr. Leverette. He also reminded everyone about the Stetson and Stiletto’s fundraiser and warned that his winning trivia team has been reconstituted and is ready for a challenge.

Trustee Hardin acknowledged the retirees that were recognized earlier. He thanked Ms. Harmon and said the college has seven months left to “talk about” or roast her.

Trustee Hendricks said the good news was that the board has seven months to talk Ms. Harmon out of retiring, but the bad news is that every month will be a month less with a countdown of 6 months, 5 months, 4 months, etc. He said the first thing that came to

mind when talking about getting someone to do the job is that Ms. Harmon is not replaceable. Mr. Hendricks said he knows someone can do the job and will, but Shirley Harmon is just not replaceable. He said he was not speaking just for himself, but even others from the past such as former Board Chair Sam Roach and others who have known her forever say the same thing. Trustee Hendricks told Ms. Harmon that she has plenty of time to get ready to leave or plenty of time to decide she wants to stay for a while.

Trustee Moses echoed the comments about Ms. Harmon saying she is an extraordinary person and a part of the trustees' lives. He said the Dr. Martin Luther King, Jr., Power Leadership Breakfast was extraordinary and commented on the meaning to the community in what the college does by hosting the Breakfast. He noted that elected and city officials were there, joked about Mayor Hogue's humorous and enthusiastic pitch for Wylie, Texas, and thanked President Matkin for being exceptional as emcee.

Chairman Collins echoed the comments about Ms. Harmon and thanked everyone for attending the meeting.

ADJOURNMENT

There being no further business, Chairman Collins adjourned the January 23, 2018, meeting of the Board of Trustees of Collin County Community College District at 8:42 p.m.