



Banner ID # @	Last Name Vallejo, Arthur	First	Middle Initial	Telephone
Address		City		State Zip

Part I: Check all that apply

Classification: <input type="radio"/> Administrative/Professional Staff <input checked="" type="radio"/> Faculty <input type="radio"/> Support Staff <input type="radio"/> Temporary <input checked="" type="radio"/> Regular	<input checked="" type="radio"/> New Employee <input type="radio"/> Extension <input type="radio"/> Salary Adjustment <input type="radio"/> Separation (date: _____)	<input type="checkbox"/> Other (explain)
<input checked="" type="radio"/> Full-Time <input type="radio"/> Part-Time		

Part II: Assignment/Accounting Number of months/weeks below notes how the position is funded; it does not guarantee employment status for a person. All Administrative/Professional and Faculty (Contract) and Support Staff (Non-Contract) employees are employed according to WCJC Policies and Procedures. Support Staff employees are at-will employees.

CURRENT Division/Unit:

Job Title/Position:	Job Vacancy No.: (if applicable)
Budgeted Position? <input type="radio"/> Yes <input type="radio"/> No	Specialized Area
Budget Number:	Funded in which FY?
Compensation: \$	Position No. (NBAPOSN):
<input type="radio"/> Annual <input type="radio"/> Hourly <input type="radio"/> Other (explain)	Hourly Rate: (Part-time only) \$ _____ per hr x _____ hrs/wk x _____ wks = \$ _____ per year
Start Date:	<input type="radio"/> At-will-employee <input type="radio"/> Per contract
End Date:	If temporary, anticipated termination date:
Position is funded for the following number of months/weeks: <input type="radio"/> 9 months <input type="radio"/> 10 1/2 months <input type="radio"/> 12 months <input type="radio"/> Other (specify)	

PROPOSED Division/Unit:
Social and Behavioral Science

Job Title/Position: Instructor of Psychology	Job Vacancy No.: (if applicable) 1802 F 017
Budgeted Position? <input checked="" type="radio"/> Yes <input type="radio"/> No	Specialized Area: Psychology
Name of Replaced Employee:	Funded in which FY? FY18
Budget Number: 1210-14704-6091-100	Position No. (NBAPOSN): PSY009
Compensation: \$ 45,050	<input checked="" type="radio"/> Annual <input type="radio"/> Hourly <input type="radio"/> Other (explain)
Start Date: 08/20/2018	<input checked="" type="checkbox"/> At-will-employee <input checked="" type="checkbox"/> Per contract
Hourly Rate: (Part-time only) \$ n/a per hr x n/a hrs/wk x n/a wks = \$ n/a per year	
Position is funded for the following number of months/weeks: <input checked="" type="radio"/> 9 months <input type="radio"/> 10 1/2 months <input type="radio"/> 12 months <input type="radio"/> Other (specify)	
If temporary, anticipated termination date: n/a	

Explanation of Action:

Part III: Position/Budget Authorization

Recommended by Supervisor/Department Head <i>Rebecca McElroy</i>	Date 05/03/18	Approved by Dean	Date
Approved by Division Chair <i>Amanda Shelton</i>	Date 5-4-18	Approved by Vice President <i>JLV</i>	Date 5-18-18
Approved by Cabinet Level Supervisor	Date	Reviewed by Human Resources <i>Jeffman</i>	Date 5-18-18
Budget Approval <i>B. Stocian</i>	Date 5/14/18	Approved by President <i>Betty McElroy</i>	Date 5-14-18

RECEIVED
Vice President of Instruction
Date 5/8/18

DR