



ALPENA COUNTY SHERIFF'S OFFICE

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March 24, 2022

To: Alpena County Finance Ways & Means Committee

From: Erik Smith, Undersheriff

Earlier this year, the Sheriff's Office and Jail budgets were split to better track expenses. At this time, "Equipment Maintenance" line items do not exist in either the Sheriff's Office or Jail budgets. (These would cover furnace filters, etc.) To continue properly tracking these expenses to the proper department, Maintenance Supervisor Wilder, Treasurer Ludlow, and myself request the following line items be created and budgeted for the 2022 budget.

Sheriff's Office

"Equipment Maintenance" \$1,500.00

Jail

"Equipment Maintenance" \$2,500.00

Additionally, the Jail Building Maintenance line item is currently over budget and Maintenance Supervisor Wilder has additional Jail Building Maintenance invoice to present to accounts payable. At this time \$100.00 is needed in the Jail building Maintenance line item. Supervisor Wilder has indicated he feels an additional \$5,000.00 needs to be added to the Jail Building Maintenance line item for this year.

Respectfully,

A handwritten signature in black ink, appearing to read "Erik Smith", written over a horizontal line.

Erik Smith, Undersheriff