

## **ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approves the expenditure of additional funds for the purchase of custodial services for the Plano Campus from D&A Building Services.

## **BACKGROUND**

This contract provides all labor, equipment, and materials needed to perform custodial services at the Plano Campus and Student Housing Clubhouse. D&A Building Services has been providing custodial services for over five years at this campus.

A Request For Proposal (RFP) Number 4385 was issued to procure custodial services for the Plano Campus.

## **IMPACT OF THIS ACTION**

Student Housing was added to the contract in August 2021 increasing the monthly rate. This increase will allow the District to cover the additional cost until the contract can be rebid.

## **BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The Board has approved a total spend authorization of \$2,590,000. This purchasing request is for spend authorization for an additional \$115,000 which is budgeted in the Plano Campus Facility Plant Operations' and Student Housing Departments' FY24 operating budget, subject to Board approval. The current contract spend is \$2,397,195.

## **MONITORING AND REPORTING TIMELINE**

The contract term is January 1, 2021, through December 31, 2023.

## **RESOURCE PERSONNEL**

Melissa Irby, Chief Financial Officer  
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