

Minutes of Regular Meeting

The Board of Education Mahtomedi Public Schools

A **Regular** meeting of the Board of Education of Mahtomedi Public Schools was held **Thursday, May 11, 2017**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Meeting called to order at 7:00 p.m. by Chair Lucy Payne.

2. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Kevin Donovan; Julie McGraw; Lucy Payne; Judy Schwartz; Stacey Stout; Superintendent Mark Larson, ex officio and Student Representative Audrey Anfang.

3. APPROVAL OF THE AGENDA

Schwartz moved, Stout seconded, approval of the agenda. Carried 6-0.

4. APPROVAL OF THE CONSENT AGENDA - See #16 for Consent Agenda Items

School Board Chair Lucy Payne noted the \$4,268.86 in donations and expressed the school board/district's formal thank you. Schwartz moved, Donovan seconded, approval of the actions recommended on the consent agenda. Carried 6-0.

A. Approval of Donations/Grants Totaling \$4,268.86

All donations and grants are greatly appreciated. The use of these funds will be to further the mission of the school district and are used towards the wishes of the donor.

1. From Mahtomedi School Board & Superintendent to Mahtomedi High School Celebration of Excellence - \$500.00
2. From Mahtomedi Parent Teacher Organization to Wildwood Elementary Music Program - \$1,000.00
3. From Mahtomedi Parent Teacher Organization to Wildwood Elementary Field Trip Plantmobile Presentation - \$1,000.00
4. From Mahtomedi Parent Teacher Organization to Wildwood Elementary Field Trip Orchestra Hall - \$641.08

5. From Mahtomedi Parent Teacher Organization to Wildwood Elementary Field Trip Pine Tree Apple Orchard - \$627.78
6. From 3M Foundation to Wildwood Elementary Student Supplies - \$250.00
7. From Gary T. Mulcahy Sr. to Mahtomedi High School Celebration of Excellence - \$200.00

5. PRESENTATIONS/RECOGNITION

A. Student/Staff/Community Recognition

1. The following students were recognized by the school board and administration:

2017 Write Now Winners: Creative Non-Fiction - Not Present: Lucy Ward - Honorable Mention: "A Rocky Trail to Self Discovery" (Grades 9-10) and Elysia Utech - Award of Merit: "Turning Seventeen and Realizing How Society Views Me" (Grades 11-12). One Act Play - Gianna Pals-Award of Excellence: "Clubs and Diamonds" (Grades 11-12). Not Present: Preston Zalesky.

2. School Board Student Representative - Audrey Anfang

Superintendent Mark Larson presented school board student representative Audrey Anfang with a bell and thanked Anfang for her year of service as student representative.

B. O.H. Anderson Elementary Nature Trail

Kirsten Bouwens, O.H. Anderson Elementary Principal, recognized Julie McGraw for her years of work on the O.H. Anderson Elementary nature trail, prairie and forest and expressed the school district's gratitude.

C. Mahtomedi Area Educational Foundation (MAEF) Update

Mike Connolly, MAEF President, and Catherine Sawyer, MAEF Operations Director, updated the school board on the disbursement of over \$ 87,000 in teacher grants this year with an additional \$48,000 in student scholarships presented to 31 Mahtomedi High School students at the May 10, 2017 Scholarship Night. Connolly and Sawyer reported the MAEF's Legacy Night fundraiser on April 8, 2017 raised \$226,000 which will help fund a new ninth grade orientation program "Link Crew" teacher training; a middle school teacher reading and writing workshop at Columbia University; provide materials for reading activity centers at O.H. Anderson Elementary and point-of-view cameras at Wildwood Elementary.

D. Outdoor Learning Space

Acadia Hegedus, Mahtomedi High School Senior, presented to the school board on the benefits of outdoor classrooms which include increased student engagement, creativity and physical activity. Studies show it also reduces stress and enhances memory. Hegedus conducted her own student stress survey in the Environmental Science course she took at Mahtomedi High School, which is one of the few courses to utilize the outdoor classroom. Hegedus asked school board members to recommend increased outdoor activities into curriculums and consider having an expert in Environmental Education conduct workshops for Mahtomedi teachers.

6. PUBLIC COMMENT

None.

7. REPORT FROM STUDENT REPRESENTATIVE

School Board Student Representative Audrey Anfang reported on the following events at Mahtomedi High School: Spring Play-Legally Blonde, Prom “A Walk in Central Park”, advance placement testing, spring sports, Students Against Destructive Decisions (SADD) promotion for students to PROMise to make good decisions over prom weekend, upcoming finals and the senior send off.

8. APPROVAL OF MINUTES

A. April 13, 2017 - Regular Meeting

Chevalier moved, Schwartz seconded, approval of the minutes from the April 13, 2017, regular school board meeting. Carried 6-0.

B. April 18, 2017 - Special Meeting

Chevalier moved, Schwartz seconded, approval of the minutes from the April 18, 2017, special school board meeting. Carried 6-0.

C. April 27, 2017 - Study Session

Chevalier moved, Schwartz seconded, approval of the minutes from the April 27, 2017, school board study session. Carried 6-0.

9. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

The calendar of events was reviewed.

B. Equity Curriculum Review

Lynne Viker, Director of Learning and Accountability, updated the school board on the current curriculum reviews which include: Math, Student Support, Gifted & Talented and continuing with the Language Arts review through the lens of equity. Viker reviewed the curriculum improvement cycle and goals which include aligning the curriculum with new standards and incorporating best practices that support student learning and staff development with a focus on growth mindset and creativity. Research included: book studies, research on tracking/grouping and variables impacting student achievement. Next steps include elementary and secondary implementations plans and professional development.

10. ACTION ITEMS

A. Personnel

Presenter: Mark Larson

1. Approval of Resolution to Terminate and Nonrenew Probationary Teaching Contracts

a. Anderson, Rebecca

Schwartz moved, Donovan seconded, approval of Resolution to Terminate and Nonrenew the Probationary Teaching Contract of Rebecca Anderson. Carried 6-0.

b. Coberly, Tarin

Schwartz moved, Donovan seconded, approval of Resolution to Terminate and Nonrenew the Probationary Teaching Contract of Tarin Coberly. Carried 6-0.

2. Recommendation to Approve Contract Status for Licensed Personnel Moving from Probationary Status to Continuing Contract Status for the 2017-2018 School Year

a. Giuliani, Lisa

b. Harlane, Hans

c. Horihan, Beth

d. Israel, Jennifer

e. Johnson, Bethany

f. Kizaur, Daniel

- g. Packard, Holly
- h. Sansgaard, Jeffrey
- i. Schnyders, Erin
- j. Stellmach, Maija
- k. Turner, Amy
- l. Weber, Brittni

McGraw moved to amend Item 10.A.2. by removing 2.d Jennifer Israel. Stout seconded. Carried 5-1. Item 10.A.2.d was moved to Item 10.D.1 for discussion. Schwartz moved, Donovan seconded, approval of the amended contract status for licensed personnel moving from probationary status to continuing contract status for the 2017-2018 school year. Carried 5-1. Donovan, McGraw, Payne, Schwartz and Stout voted in in favor of each motion. Chevalier voted against each motion.

3. Recommendation to Approve Employment for Licensed Personnel Who will Continue to be on Probationary Status for the 2017-2018 School Year

- a. Ahrens, Katie
- b. Boskovich, Jennina
- c. Chamberlain, Jamie
- d. Cole, Ellen
- e. Fastner, Katherine
- f. Guse-Humphrey, Devyn
- g. Harelstad, Laura
- h. Josen, Kelsey
- i. Ritchie, Amy
- j. Sienko, Elyse
- k. Tantt, Jennifer
- l. Thorson, William
- m. Vail, Carly
- n. Walker, Dawn
- o. Wilke, Kelly

Payne moved to remove Item 10.A.3.n Dawn Walker to Item 10.D.2 for discussion. Donovan seconded. Carried 5-1. McGraw moved, Donovan seconded, approval of the amended employment for licensed personnel who will continue to be on probationary status for the 2017-2018 school year. Carried 5-1. Donovan, McGraw, Payne, Schwartz and Stout voted in in favor of each motion. Chevalier voted against each motion.

B. Approval of the Gifted and Talented Assessment Plan

Jennifer Israel, Gifted, Creative and Talented Coordinator, presented on the new gifted and talented assessment plan which is required by Minnesota Department of Education to be part of the district's World Best Workforce documentation. Israel explained the identification process: all grade 1 students will take the CogAt (Cognitive Ability Test); all students in grade 1 and 2 will take the Primary Education Thinking Skills Assessment (PETS) and the Formative Assessments for Students and Teachers (FAST); all students in grade 2 will take the Math and Reading Students Measures of Academic Progress (MAP) tests; all achievement data is collected along with parent and teacher input and reviewed; those scoring in the 98th-99th percentiles will be identified as a gifted learner; communication to families will be sent in the Spring of second grade. Identification after 2nd grade: all grade 4 students will take the CogAt; grades 3-5 will take the MAP and Measures of Academic Progress (MCA); all achievement data is collected along with parent and teacher input and reviewed; those scoring in the 98th-99th percentiles will be identified as a gifted learner; communication to families will be sent in the Spring of fourth grade. Teachers or parents can also request an individual student be tested and new students will be given the CogAT if they have not previously taken the test. The annual cost of the CogAT will be about \$4,000. The school board requested information on gifted and talented services be presented at the May or June study session. Chevalier moved, Stout seconded, approval of the gifted and talented assessment plan. Carried 6-0.

C. 2017-2018 O.H. Anderson Elementary Open Enrollment and Recommended Budget Reductions

Superintendent Mark Larson reviewed with the school board current enrollment numbers and what is being projected for the 2017-2018 school year at O.H. Anderson Elementary (Grades 3-5). Larson recommended approval of 13 first priority students in grades 3-5. Larson stated the current FY 2017-2018 budget deficit is \$60,000 and adding 4 students in Grade 3 would generate roughly \$42,000 in additional revenue, but put projected class sizes at 26.6 which is above the 2015-16 metro average of 24.5; adding 4 students in Grade 4 would generate roughly \$42,000 in additional revenue, but put projected class sizes at 25.2 which is below the 2015-16 metro average of 25.9; adding 5 students in Grade 5 would generate roughly \$52,500 in additional revenue, but put projected class sizes at 27.2 which is above the 2015-16 metro average of 26.6. Schwartz moved, Chevalier seconded, approval of 13 first priority students in grades 3-5. Failed 2-4. Chevalier and Schwartz voted in favor of the motion. Donovan, McGraw, Payne and Stout voted against the motion. The school board will review open enrollment again in June.

D. Contract Discussions

1. Israel, Jennifer – Gifted and Talented Coordinator (District-wide)

Schwartz moved, Chevalier seconded approval of contract status for Jennifer Israel moving from probationary status to continuing contract status for the 2017-2018 school year. Failed 3-3. Chevalier, Payne, and Schwartz voted in favor of the motion. Donovan, McGraw and Stout voted against the motion.

2. Walker, Dawn – School Psychologist (Wildwood Elementary)

Payne moved, McGraw seconded, approval of employment for Dawn Walker who will continue to be on probationary status for the 2017-2018 school year. Carried 6-0.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

School Board Director Mike Chevalier reported on the AMSD board meeting which included an update on the Ad Hoc Committee on Integration and Equity and the World Café meetings and the MN Education Equity Partnership's strategic plan and goals.

B. Integration District: Educational Equity Alliance (EEA)

School Board Treasurer Kevin Donovan reported on the EEA meeting with the North St. Paul School District which included program updates on the Youth Leadership Council, the Midwest Winner of the Scholastic Art and Writing Award and the Grade 8 to 9 Transition Program.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Treasurer Kevin Donovan reported that MSBA is lobbying for a two percent increase in funding over the next two years and encouraged board members to email/tweet their legislators. The MSBA Summer Seminar is August 7, 2017.

D. Northeast Metro 916 Board 5-3-17

School Board Director Judy Schwartz stated the 916 Education Foundation provided several scholarships to Mahtomedi seniors and the Foundation's Annual Golf Tournament and Dinner is June 13. School board members discussed sponsoring a hole. The 916 Talking Points were included in the packet.

E. Other Items/Reports

PTO Meeting – School Board Director Stacey Stout reported on the concerns parents expressed regarding the gifted and talented program. School Board Chair Lucy

Payne stated the board will discuss the whole picture of the gifted and talented program, the school district's budget and enrollment at a study session in May or June.

12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the following: the many terrific May programs at the schools, the almost sold out performances of the High School Spring Play, Scholarship Night, Grandparents Day and the quality of the Mahtomedi Community.

15. ADJOURNMENT

Schwartz moved, Donovan seconded, adjournment. Meeting adjourned at 9:18 p.m.
Carried 6-0.

16. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval of Treasurer's Report

B. Approval to Pay Bills

1. Check Register 02 - Check No.394976 to 395234 and 80008349 to 80008454

2. Check Register 05 - Check No. 50000458 to 50000463

C. Approval of Wire Transfer Transactions

D. Personnel

1. Approval of Contracts and Work Agreements

a. Custodial Contract (2016-2018)

b. David Donohoe - Behavior Specialist - Long Term Substitute -
Mahtomedi Middle School (4/10/2017-6/9/2017)

c. Kathryn Marchant - ELL Teacher - Long Term Substitute - Wildwood
Elementary (4/13/2017-6/9/2017)

d. William Menozzi - Director of Business Services - Mahtomedi School
District Office (7/1/2017)

e. Poonam Samtani - Paraprofessional - Mahtomedi Middle School
(4/19/2017)

2. Approval of Resignations/Retirements/Terminations

a. Dawn Barrette - Paraprofessional - Wildwood Elementary (6/9/2017)

b. Deborah Hogan - Receptionist/Secretary - Mahtomedi District Office
(7/31/2017)

c. Judy Karel - Paraprofessional - Mahtomedi High School - (6/9/2017)

d. Adam Schafer - Social Studies Teacher - Mahtomedi High School
(6/9/2017)

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e. Regina Buresh - Media Specialist - Mahtomedi High School and Middle School (6/9/2017)

E. Approval of Mr. Tumbleson's First Grade Class Overnight Field Trip to Rural Farms.

JULIE MCGRAW, CLERK