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## TO: Members, Board of Education Dr. Carol Kelley, Superintendent of Schools

- FROM: Jeanne Keane, Senior Director of Buildings & Grounds
- RE: Disposal of Longfellow Library Books
- DATE: June 11, 2019

## Summary

In an effort to create space and remove outdated books, Longfellow staff is weeding books from the library and the classrooms. Attached is the most recent list of books that need to be disposed.

Administration will be seeking board approval for the donation and/ or disposal of these books on July 9th, 2019.