

## **Mid-Valley Special Education Cooperative**

Executive Advisory Board Meeting

Wednesday, January 8, 2014

1304 Ronzheimer Avenue

St. Charles, IL 60174

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday January 8, 2014 at the Mid-Valley Special Education Cooperative, Administration Building.

### **Call to Order**

Dr. Schlomann, Board Chairman called the meeting to order at 9:04 a.m.

### **Roll Call**

Upon roll call the following members were also present: Dr. Hichens, Superintendent D101, Dr. Stirn, Superintendent D301, Dr. Schuler, Superintendent D302, and Dr. Mutchler, Superintendent D304.

Also present: Special Education Administrative Liaisons/Designees from the member districts; Dr. Carla Cumblad, Mid-Valley Executive Director; Nancy Sporer, Mid-Valley Director of Business and Human Resources; and Bonnie Carlson, Mid-Valley Executive Assistant.

### **Approval of Agenda**

Dr. Schlomann called for the Approval of the Agenda. Dr. Mutchler moved and Dr. Stirn seconded the motion. Approval of Agenda was confirmed by unanimous roll call vote.

### **Public Comment**

None

### **Consent Agenda**

- 4.1 Approval of Minutes, Executive Board Meeting, December 4, 2013
- 4.2 Approval of Closed Session Minutes, December 4, 2013
- 4.3 Approval of Bills, December, 2013
- 4.4 Approval of Payroll, December, 2013
- 4.5 Financial Report, December, 2013

Dr. Schlomann called for Approval of the Consent Agenda. Dr. Mutchler moved and Dr. Stirn seconded the motion. Approval of the Consent agenda was confirmed by unanimous roll call vote.

### **Information**

#### **5.1 Student and Staff Enrollment, December, 2013**

Dr. Cumblad shared the student enrollment with the Board. Enrollment for New Directions elementary program continues to rise and the addition of a new teacher has been recommended. Staffing is where it is expected to be.

#### **5.2 Administrative Liaison Meeting Minutes, December 16, 2013**

Dr. Cumblad shared the minutes of the liaison meeting on December 16, 2013. Highlights included discussion of the shared professional development on February 28 and facilitated IEP training with the assistance of IAASE Region I and II. Discussion also included the enrollment trends in the Mid-Valley programs and PARCC accommodations.

#### **5.3 Attorney General complaint/Response**

Nancy Sporer updated the Board regarding a complaint to the Attorney General made by Patti Lopuszanski on August 26, 2013 regarding Mid-Valley's response to one of her Freedom of Information requests. The Attorney General replied to Ms. Lopuszanski that Mid-Valley had complied with her original FOIA and was exempt from action.

**5.4 Fee for Service Report**

Nancy Sporer shared information with the Board regarding the funds that MVSEC employees have collected for the districts under Fee for Service. Funds are anticipated to decrease in the next few years due to fewer OT's and PT's. These differences should be picked up by the districts.

**5.5 Annual Comprehensive Needs Assessment**

Dr. Cumblad informed the Board that the Annual Comprehensive Needs Assessment is completed and will be sent to the administrative liaisons for distribution. Parent and staff surveys will be sent directly from Mid-Valley and posted on the website.

**5.6 Program Location Reminder: March 1<sup>st</sup> Deadline**

Dr. Cumblad reminded the Board that if they are going to need any of the classrooms currently occupied by Mid-Valley programs for the 2014-15 school year, that the notification deadline is March 1.

**5.7 Notification of Program Withdrawal**

Dr. Cumblad shared with the Board that D303 is still in discussion and may create its own primary program for students with emotional or behavioral disabilities for next year. Final decisions about programming will be presented to the Board in February.

**5.8 Reminder of Special Board Meeting, January 15, 2014, 5:00**

Dr. Cumblad reminded the Board that a Special Board Meeting will be held on January 15, 2014 at 5:00. The agenda will be posted to Board Book.

**5.9 Reminder of Change of Board Meeting Date, January 29, 2014, 9:00**

Dr. Cumblad reminded the Board that the February 5 Board Meeting has been changed to Wednesday, January 29, 2014, 9:00.

**For Discussion**

**6.1 Executive Directors Goals**

Previous and new goals were presented to the Board. The Board expressed satisfaction with the progress being made by Dr. Cumblad on the Director's goals.

**6.2 Non-Member Student Enrollment**

Dr. Cumblad discussed with the Board non-member student enrollment. Due to the increase in student enrollment, it was decided that no out of district students will be enrolled the remainder of the year. Decisions to return students to their home district would be on a case by case decision

**6.3 Administrator Breakfast Update**

Dr. Cumblad shared with the Board that the Administrator Breakfasts have been cancelled for this year. The liaisons are discussing a full-day session to be held in the summer.

**For Action**

**7.1 Approval of the Personnel Report, December, 2013**

Dr. Stirn motioned and Dr. Hichens seconded to approve the Personnel Report, December, 2013. Motion was passed with unanimous roll call vote.

**Adjourn to Closed Session**

*(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1)*

Motion to move to Closed Session: Motion was made by Dr. Stirn and seconded by Dr. Hichens at 9:37a.m.

**Closed Session**

Dr. Schuler called for a motion to return to Open Session.

**Return to Open Session**

Open Session began at 10:07. Motion made by Dr. Mutchler and seconded by Dr. Hichens. By consensus the motion carried 5-0 Ayes.

**Action Possible**

None

**Adjournment**

Motion made by Dr. Stirn and seconded by Dr. Schuler. By consensus the motion carried 5-0 Ayes.

The meeting was adjourned at 10:08 a.m.

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Chair of the Mid-Valley Board