



River Forest
Public Schools

Administration Building
7776 Lake Street
River Forest, IL 60305
708-771-8282

April 12, 2021

Heidy Holloway

Communicated via email to: heidyh@citywideinc.com

Dear Ms. Holloway:

This letter is in response to your electronic *Freedom of Information Action* (FOIA) request received in my office on April 8, 2021.

Request: 1) "RECORDS REQUESTED:

1. *Requesting the previous bid proposal results for the custodial services-Bid results need to specify bidders name and prices*

Response: All custodial services are in-house employees.

2. *Requesting the current monthly and annual cost*

Response: Not Applicable

3. *Requesting a copy of the current custodial contract*

Response: We do not have contracts for custodial services.

As Superintendent of the District, I am responsible for granting and denying the requests for records under the Freedom of Information Act. Please be aware that this response to your request is pursuant to my understanding of your FOIA request.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Edward J. Condon, Ph.D.
Superintendent

From: **Heidy Holloway** heidyh@citywideinc.com
Subject: FOIA Request-Custodial Services-River Forest SD 90
Date: April 8, 2021 at 9:02 AM
To: concon@wrjstuc90.org

HH

Good Morning Dr. Condon,

I hope you are doing well; I am submitting a FOIA Request on behalf of Citywide Building Maintenance. We are inquiring the following information about your custodial services. Please read below the information that is being requested:

- Requesting the previous bid proposal results for the custodial services-Bid results need to specify bidders name and prices
- Requesting the current monthly and annual cost
- Requesting a copy of the current custodial contract

If any questions, please feel free to email me back.

Thank you in advanced for your help!

Heidy Holloway
Sales Support Specialist

Citywide Building Maintenance Inc.
1555 Industrial Dr. Suite A
Itasca, IL 60143

P (847) 228-1111 | F (847) 228-1191
www.abscitywide.com | heidyh@citywideinc.com

For cleaning concerns, please email cleaning_concerns@citywideinc.com.



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FOIA Request

****Note to Requester: Retain a copy of this request for your files. If you eventually need to file a Request for Review with the Public Access Counselor, you will need to submit a copy of your FOIA request. ****

Name and Address of Public Body Receiving Request:

Citywide Building Maintenance, Inc.
1555 Industrial Dr. Itasca, IL 60143

Date Requested: 04/08/2021

Request Submitted By: ☒ E-mail ☐ U.S. Mail ☐ Fax ☐ In Person

Name of Requester: Heidi Holloway

Street Address: 1555 Industrial Dr

City/State/County Zip (required): Itasca, IL 60143

Telephone (Optional): 847-228-1111 E-mail (Optional): heidyh@citywideinc.com

Fax (Optional):

Records Requested: *Provide as much specific detail as possible so the public body can identify the information that you are seeking. You may attach additional pages, if necessary.

~~Requesting the previous bid proposal results for the custodial services-Bid results need to specify bidders name and prices.~~

~~Requesting the current monthly and annual cost.~~

~~Requesting a copy of the current custodial contract-Contract needs to include specifications~~

Do you want copies of the documents? YES or NO

--Do you want Electronic Copies or Paper Copies? Electronic Copies

--If you want Electronic Copies, in what format? PDF

Is this request for a Commercial Purpose? YES or NO

(It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. 5ILCS140.31(c))

Are you requesting a fee waiver? YES or NO

(If you are requesting that the public body waive any fees for copying the documents, you must attach a statement of the purpose of the request, and whether the principle purpose is to access or disseminate information regarding the health, safety, and welfare or legal rights of the general public. 5 ILCS 140/6@).