



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

**DATE OF MEETING:** May 11, 2021

**TITLE:** Approval of Out of State Travel

**BACKGROUND:**

**STAFF**

Todd Jaeger, Susan Zibrat, Scott Baker, Deanna Day, and Matthew Kopec from the District Offices request permission to attend the Model Schools Conference 2021 in Nashville, Tennessee, June 26-July 1, 2021. Approximate cost of travel is \$16,816 and will be paid for by maintenance and operations funds designated for staff development.

**BUDGET CODE KEY**

001-00-100-2579-6360-501/502-0000	M&O	Training, Wetmore, registration
001-00-100-2579-6582-501/502-0000	M&O	Training, Wetmore, staff travel

**RECOMMENDATION:**

It is the recommendation of the administration that the above travel be approved.

**INITIATED BY:**

Michael Bejarano  
Associate Superintendent for Secondary Education

Date: April 28, 2021

Todd A. Jaeger, J.D., Superintendent

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Todd A. Jaeger \_\_\_\_\_ SCHOOL: District Offices  
Susan Zibrat Scott Baker Department (opt.): Superintendent/Governing Brd  
Deanna Day Matthew Kopec DATE(S): June 26- July 1, 2021

ACTIVITY/EVENT: Model Schools Conference 2021

LOCATION: Nashville, TN

ABSENCE: # Days 6 Sub Required:  Yes  No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$4,725.00</u>		<u>001-00-100-2579-6360-501/502-0000</u>
Transportation	<u>\$3,438.20</u>	Mode <u>Air</u>	<u>001-00-100-2579-6582-501/502-0000</u>
Rental Car	_____		_____
Meals	<u>\$1,402.50</u>		<u>001-00-100-2579-6582-501/502-0000</u>
Lodging	<u>\$7,250.00</u>		<u>001-00-100-2579-6582-501/502-0000</u>
Substitutes	_____		_____
TOTAL	<u>\$16,815.70</u>		

The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: Attend Model Schools National Conference in Education.

Outcomes and academic benefits to students and staff: Learn from industry experts, model schools, and innovative districts from across the nation as they share strategies for rapid improvement.

Submitted by: Todd A. Jaeger \_\_\_\_\_ 4/26/2021  
 Signature Date

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_  
Michael Bryan 4/28/2021  
 Associate Superintendent/Supervisor Date