



Geneva Community Unit School District 304

Donna V. Oberg - Assistant Superintendent - Business Services

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Memorandum

To: Kent Mutchler, Superintendent
CC: Board of Education
From: Donna Oberg, Assistant Superintendent – Business Services
Date: April 13, 2015
Re: Gifts, Grants and Bequests

In accordance with policy 7230, all gifts, grants or bequests having a value of more than \$500.00 shall be accepted by the Board of Education.

Below is a list of items approved by the Williamsburg School PTO for purchase at Williamsburg Elementary School.

- Good Morning Williamsburg Team
New camera, microphone, teleprompter and 3 SD cards (\$2,469.57)
 - Art
"How to Draw" books - continuation of current project to include kindergarten books (\$245.06)
 - Kindergarten Team
New incubators, etc. for 2 extra classrooms (\$550.86)
 - 1st grade team
Seven Habits project teaches leadership to students (\$1,029.12)
 - 3rd grade team
Continuation of Writing with Liberty Program (\$510.00)
 - 4th grade team
Purchase of Listening Centers so students can listen to books during language arts when not meeting with teachers (\$621.36)
 - 5th grade team
Sum Dog Math Program – supplements Eureka Math program and approved by District Math Coordinator (\$510.00)
 - LMC
Continuation of Birthday Book Club (\$350.00)
- TOTAL - \$6285.97

Please ask the Board of Education at its regularly scheduled meeting on Monday, April 13, 2015, to accept the donation from the Williamsburg School PTO.