

## **RESOLUTION 2017-01**

### **Pendleton School District 16R**

**Resolved: That all actions 3.01 - 3.28 that establishes the basis for conducting the District business be effective July 1, 2016 and be approved as listed.**

- 3.1 That Superintendent Andy Kovach be named the Clerk and Michelle Jones be named the Deputy Clerk and Custodian of Funds for Pendleton School District 16R.**
- 3.2 That the Clerk, Andy Kovach, and the Deputy Clerk, Michelle Jones be authorized to sign checks written on behalf of the Pendleton School District.**
- 3.3 That the Chairman and Vice Chairman of the Board, Superintendent/Clerk, and Director of Business Services/Deputy Clerk are authorized to execute legal documents on behalf of the District.**
- 3.4 That the Board of Directors of Pendleton School District 16R hereby authorizes the signatures of Michelle Jones and Andy Kovach on all checks or other orders for payment of money drawn in this District's name. The Board of Directors further authorizes the facsimile signature of Michelle Jones on checks.**
- 3.5 That approval be granted for payment of District payroll accounts when due, as governed by District fiscal policies.**
- 3.6 That approval be granted for payment of District fiscal accounts when due, as governed by District policies.**
- 3.7 That in accordance with ORS 328.260.2, the US Bank, Bank of America, Wells Fargo Bank, and the Oregon Local Government Investment Pool shall be designated as the depositories for the Bond Interest and Redemption Fund of District 16R for the year 2016-2017. Those funds so designated will be deposited into that account and irrevocably pledged for payment of principal and interest of the bonds or coupons thereto.**
- 3.8 That the Board of Directors of Pendleton School District 16R designates the following institutions as depositories for any and all funds received and/or disbursed on behalf of the District in 2016-2017.**

**US Bank  
Bank of the West  
State of Oregon-Local Government Investment Pool  
Community Bank of Pendleton  
Oregon First Community Credit Union  
Columbia State Bank  
Wells Fargo Bank  
Umpqua Bank**

- 3.9 That Michelle Jones is designated as the Authorized Agent for P.L. 874 and that the, Superintendent/Clerk Andy Kovach and Michelle Jones are authorized to sign federal applications and project forms on behalf of the District for projects authorized by the Board.
- 3.10 That Deputy Clerk, Michelle Jones be named the Budget Officer for the District.
- 3.11 That school district officials be authorized to invest surplus funds in time certificates or interest bearing accounts with and through institutions designated as depositories of District funds. All investments shall be made in accordance with and to the fullest extent allowable under O.R.S. Chapter 294, and in accordance with the Board's policy governing the investment of funds.
- 3.12 That Andy Kovach and Michelle Jones be authorized to secure a \$1,000,000 borrowing line of credit, with the condition the borrowing of funds not occur, in any amount, without prior Board of Directors' approval.
- 3.13 That the fidelity bonding of the Superintendent/Clerk and Deputy Clerk in the amount of \$100,000.00 is authorized as prescribed by Oregon law.
- 3.14 That the regular board meeting will be held at the Pendleton Early Learning Center through September, 2016 at 6:00 p.m. every second Monday of the month and a board work session will be held every Tuesday of the month preceding the board meeting at 8:00 a.m. Beginning October, 2016 regular board meetings will be held at the district office located at 107 NW 10<sup>th</sup>. One board meeting per year will be held on the Confederated Tribes of the Umatilla Reservation.
- 3.15 That for the 2016-2017 school year the appointment of Wheatland Insurance Company, as the District's insurance agent of record is confirmed.
- 3.16 That PBS Engineering & Environmental, Inc. to serve as the District's asbestos program managers during 2016-2017.
- 3.17 That the firms Corey, Byler, Rew, et.al., and the Hungerford Law Firm, LLP, be designated as legal representatives of the Pendleton School District during 2016-2017.
- 3.18 The firm of Cockburn and McClintock, LLP be designated as District Auditors of the Pendleton School District during 2016-2017.
- 3.19 That the Pendleton School District hereby authorizes the Superintendent and the Deputy Clerk to acquire surplus property from the Oregon State Agency for Surplus Property under those terms and conditions set forth by state and federal agencies.
- 3.20 That the following fees be charged for the use of the school facilities and staff for non-school organizations and events:
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|----------------------|---|
| 1. Gymnasium         | \$75.00 per day                                       |
| 2. Cafeteria/Commons | \$50.00 per session (4 hours)                         |
| 3. Auditorium        | \$100.00 per day                                      |
| 4. Kitchen           | \$30.00 per hour for an on-site food service employee |
| 5. Custodial         | \$35.00 per hour (when required)                      |

3.21 That it be resolved that inasmuch as the Pendleton Board of Education supports the proposition that it is imperative that all students of this school district be provided an excellent and equal educational opportunity, and that a part of the opportunity is to obtain at the lowest possible cost appropriate nutrition, the Board of Directors of Pendleton School District 16R endorses the participation of the Pendleton School District and its students in the free and reduced price meals segment of the Nutritional School Lunch Program. Be it further resolved that the Pendleton School Board supports the participation of the District in the offer versus serve programs at the elementary and junior high levels as specified by the USDA and the State of Oregon Nutritional Guidelines.

3.22 That it be resolved that the Board authorizes the attendance of Pendleton students in the Pilot Rock, Athena-Weston, Stanfield, Helix, Echo and Hermiston School Districts, when such attendance has been approved by the superintendent or designee, and

Resolved further, that Pilot Rock, Athena-Weston, Stanfield, Helix, Echo and Hermiston students will be accepted by the Pendleton School District when their attendance has been authorized by the superintendent and provided the home district accepts Pendleton students in the same manner.

3.23 Substitute Teacher Rates for 2016-2017 School Year

1. Basic Daily Rate - \$175.45 per day or \$22.64 per hour, as set by the State Department of Education.
2. Long Term Rate (10 consecutive days or more) - \$212.25 per day or \$27.39 per hour. This rate will also be the certified extended contract hourly rate.

3.24 Substitute Classified Rates for 2016-2017 School Year

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|----|-----------------------|------------------|
| 1. | Educational Assistant | \$9.75 per hour  |
| 2. | Courier/Printer       | \$9.75 per hour  |
| 3. | Secretary II/III      | \$9.75 per hour  |
| 4. | Bookkeeper II/III     | \$9.75 per hour  |
| 5. | Custodial/Maintenance | \$9.75 per hour  |
| 6. | Music Accompanist     | \$15.00 per hour |

3.25 Extra-Curricular Activity Rates

Announcer (varsity only)	\$30.00/game
Volleyball Lines (varsity only)	\$20.00/game
Scorekeeper	
Varsity	\$30.00/game
Frosh/JV	\$20.00/game
Ticket Taker	\$20.00/game
Football Chain-Gang	\$20.00/game
Game Management	
Varsity	\$50.00/game
Frosh/JV	\$30.00/game

**3.26      Per Diem for 2016-2017 School Year**

Mileage	Current IRS Allowable Rate
Lodging	To \$77 per night or upon prior approval, actual cost
Meals	Breakfast - \$7.00
	Lunch - \$11.00
	Dinner - \$23.00

**3.27      Athletic Fees:**

Resolved that an athletic fee be assessed to middle school and high school students. The fee for middle school will be \$55.00 per sport, with a family cap of \$165.00. The fee for high school will be \$90.00 per sport, with a family cap of \$270.00. Students who receive Free and Reduced Lunches are eligible to apply to the athletic director for a reduction in the fees. (This fee is the agreed upon "Pay-for-Play.")

**3.28      Fee Schedules for 2016-2017 School Year:**

**Sunridge Middle School**

**SIXTH GRADE:**

Registration	\$5.00
Daily Planner	\$5.00
P.E. Fee	\$1.00
Optional Health Center Fee (one-time fee)	\$10.00 payable at registration
Outdoor School	\$45.00
P.E. Uniform	\$20.00 (Shirt Only \$10.00/Shorts Only \$10.00)
Art Fee	\$5.00
Instrumental Rental Fee (optional)	\$25.00
Athletic Fee (applicable to Wrestling and Cross Country only)	\$55.00 per sport**
Parent Club (optional)	Donation
Yearbook (optional)	\$10.00
Student Tuition	\$434.50 + 10% administrative fee per class/per semester *

**SEVENTH GRADE:**

Registration	\$5.00
Daily Planner	\$5.00
P.E. Fee	\$1.00
Optional Health Center Fee (one-time fee)	\$10.00 payable at registration
P.E. Uniform	\$20.00 (Shirt Only \$10.00/Shorts Only \$10.00)
Art Fee	\$5.00
Instrumental Rental Fee (optional)	\$25.00
Athletic Fee	\$55.00 per sport**
7 <sup>th</sup> Grade Exploratory	\$6.00
Parent Club (optional)	Donation
Yearbook (optional)	\$10.00
Student Tuition	\$434.50 + 10% administrative fee per class/per semester *

### **EIGHTH GRADE:**

Registration	\$5.00
Daily Planner	\$5.00
P.E. Fee	\$1.00
Optional Health Center Fee (one-time fee)	\$10.00 payable at registration
P.E. Uniform	\$20.00 (Shirt Only \$10.00/Shorts Only \$10.00)
Art Fee	\$5.00
Instrumental Rental Fee (optional)	\$25.00
Athletic Fee	\$55.00 per sport**
8 <sup>th</sup> Grade Exploratory	\$6.00
Parent Club (optional)	Donation
Yearbook (optional)	\$10.00
Student Tuition	\$434.50 + 10% administrative fee per class/per semester *

\*Tuition will be charged to any student for whom the district cannot collect ADM.

\*\*Athletic fees for middle school students will be \$55.00 per sport. Students receiving free or reduced lunches may apply to the athletic director for a reduction in fees.

### **PENDLETON HIGH SCHOOL**

Registration	\$25.00
P.E. Uniform	\$15.00
P.E. Lock	\$5.00
Towel	\$3.00 (per semester, per class or athletic activity)
Art (visual, sculpture, graphic, studio)	\$15.00 per semester
Art I	\$15.00 per semester
Photo I	\$15.00 per semester
Photo 2	\$15.00 per semester
Digital Photo	\$15.00 per semester
Foods/Pro Start	\$25.00 per semester
Metals	\$15.00 per semester
STEM	\$15.00 per semester
Fall Sport	\$90.00 Pay to Play Per Sport **
Winter Sport	\$90.00 Pay to Play Per Sport **
Spring Sport	\$90.00 Pay to Play Per Sport **
Optional Health Center	\$10.00
Parking Permit	\$10.00
Yearling	\$55.00
Student Tuition	\$434.50 + 10% administrative fee per class/per semester *

\*Tuition will be charged to any student for whom the district cannot collect ADM.

\*\*Athletic fees will be \$90.00 per sport. Students receiving free or reduced lunches may apply to the athletic director for a reduction in fees.

**Lunch Prices: 2016-2017**

**Breakfast:**

Elementary	\$1.25
Sunridge Middle School	\$1.35
High School	\$1.50
Adult	\$1.50
Milk	\$ .60

**Lunch:**

Elementary	\$2.25
Middle	\$2.50
High School	\$2.80
Adult	\$3.50
Milk	\$ .60

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**Board Chair**

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**Date Approved**