



**Geneva Community Unit School District 304**  
227 North Fourth Street  
Geneva, IL 60134

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## **Board of Education Report-2022 Transportation Memo**

**To:** Dr. Kent Mutchler, Superintendent  
Board of Education

**From:** Todd Latham, Assistant Superintendent – Business Services

**Date:** Tuesday, October 18, 2022

**Meeting:** Monday, November 14, 2022

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**Agenda Item:**

*School Bus Bid*

**Policy Reference:** 4:60 – Purchases and Contracts

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The district conducted a bid opening, on October 11, 2022, for the purchase of gasoline and/or diesel engine buses with buy back/warranty options of multiple years.

The cost increased \$26,968 per gasoline buses and \$24,969 per diesel buses over the prior year. Although we made the bid document as attractive as possible only one company provided a bid. It should be noted the other two companies declined to bid due to supply chain issues.

The Business Services Office recommends the Board of Education reject all bids received on October 11, 2022, as they were not favorable to the district in respect to purchase price and delivery. Instead, we recommend the board accept our recommendation to move to a Fleet Management system. The system will allow the district to buy less buses per year and spread-out market vulnerabilities over time. A presentation will be made to the Finance Committee regarding this transition.

*ATTACHMENT(S): NA*

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*Recommendation: Motion to reject any and all bus bids and quotes of October 11, 2022.*