



UNITED TOWNSHIP

HIGH SCHOOL DISTRICT 30

To: Board of Education
From: Janice Roome, Comptroller
CC: Dr. Jay Morrow, Dave Bisby
Date: May 12, 2025
Re: Request permission to have the board electronically accept bids on tennis court resurfacing

Background Information

At the April 14, 2025 meeting the board granted permission to seek bids for repair and resurfacing of the tennis courts. Due to the timing of when the United States Tennis Association (USTA) grants came to our attention and the required timing of project completion (end of July), there was a very short turnaround time for the architects to complete the specifications and publish the request for bids.

Administrative Considerations

The request for bids was submitted for publication, but did not appear in the newspaper for the required 10 days prior to the initial bid opening date. For this reason, the notice had to be resubmitted for publication with a new bid opening date of May 19, 2025.

Options Considered

Waiting until the June 9, 2025 board meeting to award the bid will make it very difficult to insure that work can start as soon as possible and be completed by the end of July. If the bid is awarded electronically shortly after the bid opening date, approximately three weeks will be added to the project timeline.

Fund Source

The project will be paid for with USTA grants and County Facility Sales Tax Funds.

Recommendation

We recommend granting permission to have the board electronically accept bids on the tennis court resurfacing after the bid opening date of May 19, 2025.