

BP 3305 ELECTRONIC FUND TRANSACTIONS

The Craig School District, through resolution of the Board, shall be a party to an Automated Clearing House (ACH) arrangement. The Superintendent/Chief School Administrator, or designee, shall be responsible for the District's ACH agreements, including payment approval, accounting, reporting, and generally for overseeing compliance with the ACH policy. All ACH invoices are to be approved prior to payment.

Internal Accounting

The Superintendent/Chief School Administrator, or designee, shall be responsible for development and maintenance of appropriate accounting controls to monitor the use of ACH transactions.

(*cf.* BP 3110 – Transfer of Funds)

(*cf.* BP 3300 – Expenditures/Expending Authority)

Added 2/11

Reviewed 10/2014

Reviewed 2/2021

Reviewed 6/2024

Craig City School District