

**Office of Special Services**

Dr. Quintella Bounds, Director  
16001 Lincoln Avenue  
Harvey, Illinois 60426  
Phone 708-333-0300

June 20, 2016

To: Harvey School District 152 Board of Education  
Gloria Johnson, President; Dr. Kisha McCaskill, Vice President; Betty Johnson, Secretary; Linda Hawkins; Felicia Johnson; Janet Rogers; and Tyrone Rogers

**Ref: Indicator 5a: Corrective Action Plan**

*Moving our district from a more restrictive educational environment (EE03) to a least restrictive educational environment (EE01).*

**Overview**

On March 1 – 3, 2016 the ISBE, Division of Special Education Services (DSES) conducted an on-site Focus Monitoring visit, which consisted of a parent/guardian forum, on-site staff interviews with eleven (11) administrators, twenty-nine (29) general education teachers, nine (9) special education teachers, and one (1) related service provider.

**Area of Noncompliance – Finding 1 (Immediate Corrections):**

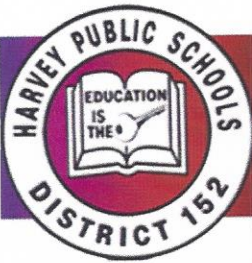
Based on the evidence the file review of IEP's and documentation for the selected student records revealed deficiencies in the development of student IEPs.

- An appropriate Parent/Guardian Notification of Conference was completed and sent 10 days prior to the date of the meetings.  
H7 H8 H13
- The appropriate team members were present at the IEP meeting, verified on the Conference Summary Report.  
H4 H7 H8 H9 H2
- When determining placement, the IEP team ensure annually.  
H2

*Submitted to ISBE, DSES Consultant on June 9, 2016*

**Area of Noncompliance – Finding II (Corrective Action Plan):**

Based on the evidence collected, synthesized, and analyzed, the file review of IEPs, and documentation for the selected student records revealed deficiencies in the development of student IEPs. The evidence supported that the student IEPs were noncompliant in the areas of: Notification of Conference; Mandatory Attendees on the IEP team meeting; Parent Participation; Annual Determination of Placement.



The district must address all areas of supporting evidence to ensure that educational placement decisions for students with disabilities are made in compliance with state and federal regulations. The district Corrective Action Plan should address the following areas:

- Initiate professional learning communities and provide training in the areas of supplementary aids and services in general education classes, differentiated instruction, and provision of student supports with follow-up mentoring and coaching to enable teachers to educate and support students with disabilities in the general education environment.
- Provide regularly scheduled collaboration time among general and special education teachers, and related service personnel.
- Review policies and practices to maximize the active participation of general education teachers during the entire IEP meeting.
- Review policies and practices to ensure general education teachers receive the necessary information in students IEPs so they can build on student strengths and provide the required accommodations for students with disabilities.
- Investigate the need for additional support in the general education environment (e.g. universal design).
- Ensure IEPs for students with disabilities are developed with all required components in accordance with federal and state regulations.

On May 2, 11, 12, and 17, 2016 a diverse district-wide team of administrators, principals, general and special educators, related service personnel, literacy coaches, parents, and paraprofessionals created the Corrective Action Plan to address the noncompliance findings. The Corrective Action Plan was divided into three segments: Student Centered; Professional Development; and Parental Involvement.

The ***Corrective Action Plan*** was submitted to the ISBE, DSES Consultant on ***May 18, 2016*** and officially approved with revisions on ***May 26, 2016***. The document was then uploaded electronically to Rising Star under the Focused Monitoring Corrective Action Report on ***May 31, 2016***.

***It is our plea that the Board of Education accepts the Focus Monitoring Corrective Action Plan.***

Sincerely,

Quintella Bounds, Ph.D.,

Director of Special Services of Harvey School District 152