

BOARD OF EDUCATION, NEW FAIRFIELD, CT
Business Operations/Resource Management Subcommittee Meeting

Name of Subcommittee: BO/RM Meeting type: Regular
Date of Meeting: 12/19/19 Place of Meeting: NF Community Room
Minutes submitted by: Kimberly LaTourette
Members present: Dominic Cipollone, Greg Flanagan, Ed Sbordone
Members absent: Kathy Baker
Other attendees: Rich Sanzo, Kimberly LaTourette

Meeting called to order: at 6:00 p.m.

II. Election of Chair – Greg Flanagan nominated Ed Sbordone. All in favor for Ed Sbordone as chair.

III. Approval of Minutes

A. November 21, 2019 – Regular

Motion: To approve minutes of the November 21, 2019, regular meeting as presented

Made by: Ed Sbordone

Seconded by: Greg Flanagan

Recording of vote: All in favor

III. Action Items - none

IV. Information Items

A. Summary of Budget vs. Actual Expenditure/Encumbrances Report for FY 2019-20 at November 30, 2019 -

The current percent committed is just over 50% of budget as compared to 42-43% from prior years. Dr. Sanzo explained how he has been trying to encumber large expenses early on, as it helps to give a more accurate reading of where we are. The following areas were discussed:
Payroll - 35% committed to payroll, 34.2% last year. We haven't had the turnover saving that we have traditionally had in past.

Special Education – This area needs to be monitored, and an update will be available next month. Dr. Sanzo continues to meet with Katherine Matz to discuss in and out of district student needs. There are no changes that were unpredictable from October to November. There are presently 19 students out-placed, and 70% of any expense in excess of \$90,000 per student is paid for by state, but these funds go to the town budget.

Transportation - EdAdvance has hired a new transportation coordinator and they are looking to hire more drivers. If we are unable to use them, we use First Student, which is a greater expense.

Regular Ed - Non-Payroll - 6400 line, \$12000 over that budget, being moved to SPED. We had to hire a LPN on a daily basis for a medically fragile student in district.

Central Office - Over expenditure - building projects, mailers to community.

Athletics - The participation fees have not been credited to this aspect of the budget yet. Greg Flanagan asked about money collected at games. \$12000 goes to town, and extra will go into athletic funds for activities. The Booster Club is separate.

Bus Situation – Our district received 15/18 new buses. There were two accidents yesterday due to weather conditions, and DPW did a great job taking care of the roads.

V. Other - none

Motion to adjourn: Made by: Ed Sbordone
Recording of vote: Aye – Unanimous

Seconded by: Greg Flanagan
Meeting adjourned at: 6:22 p.m.