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Michael Wilkes  
Director of Technology  
Geneva School District 304

To: Dr. Andy Barrett  
From: Michael Wilkes  
Date: February 24, 2025  
Re: Network Switch Purchase Recommendation

In accordance with the approved 2024-25 Technology Capital Plan, this recommendation seeks to award the purchase of network switch equipment to Data Center Warehouse, pending Board approval and the finalization of a purchase agreement. As this is an E-Rate eligible project, the district requested proposals by following the E-Rate 470 procurement process. This competitive process resulted in five (5) qualified proposals being submitted by the due date posted on the district website. Pricing for these proposals ranged from a low of \$90,482.80 to a high of \$105,065.20. This equipment will be installed and configured by district staff and will primarily support the district's wireless network at all locations.

Data Center Warehouse's proposal, totaling \$90,482.80 is significantly below the planned budget for this project. The summary of the recommendation is shown in Table 1.

**Table 1 – Equipment and Services**

Locations	Provider	Description of Equipment	Amount
All School Buildings	Data Center Warehouse	Ubiquiti USW-ENTERPRISE-48-POE Switch (Qty 61)	\$89,023.40
Transportation Building		Ubiquiti USW-ENTERPRISE-48-POE Switch (Qty 1)	\$ 1,459.40
<b>Total (Pre-Offset)</b>			<b>\$90,482.80</b>
Potential E-Rate Reimbursement		All School Buildings	\$(35,609.36)
Net Amount			\$54,873.44

One (1) proposal for this equipment was received after the posted deadline for responses and to ensure fairness in the process, the district recommends rejecting this proposal.

All agreements are pending Board approval and the finalization of contractual terms and conditions.