	Workshop	X Regular		Special
	Report Only			Recognition
Presenter	(s):			
Briefly de	scribe the subjec	t of the report or reco	gnition presen	tation.
X	Action Item			
x Presenter	(s): ISMAEL	MIJARES, DEPUTY SUPERI LEZ, PURCHASING DIRECT		USINESS AND FINAN
Presenter Briefly de	(s): ISMAEL LUIS VE escribe the action	MIJARES, DEPUTY SUPERI LEZ, PURCHASING DIRECT n required.	OR	
Presenter Briefly de CONSIDER CONSTRUE	(s): ISMAEL LUIS VE Escribe the action ATION AND POSSIF CTION MATERIALS	MIJARES, DEPUTY SUPERI LEZ, PURCHASING DIRECT Trequired. BLE ACTION TO ACCEPT T TO THE DISTRICT FROM T	OR HE SOLICITING C	OF DONATION OF
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MEMORANDUM

To: Ismael Mijares, Deputy Superintendent for Business and Finance

From: Luis A. Vélez, Purchasing Director

Digitally signed by Luis A. Vélez Date: 2016.06.23 14:14:14 -05'00'

Date: Wednesday, June 22, 2016

Subject: Donation of Construction Materials

As per board policy BAA and CDC, the school board of trustees has the power to receive donations or other moneys or funds coming legally to the district. A devise or bequest of property for the benefit of the public schools, if not otherwise directed by the donor, vests the property in the Board or their successors in office. All gifts or bequests shall be included in the total receipts of the District which are reported in the annual financial statement as per board policy.

Please contact me at the Purchasing Department should you have any questions regarding this.

CC: Eduardo Treviño, Deputy Superintendent for District Operations Pedro Felan, Maintenance Director

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