

SouthWest Metro Educational Foundation

Board Meeting

Tuesday, October 22, 2019 4:30 PM

Minutes

Present: Lesley Chester, Norma Timmons, William Thompson, Stephanie Erickson, Shannon Smith, Veronica Behlke, Mary Hanson, Ginger Gregory, John Weinand, Robin Dylla, Michael Sokol, Joyce Eissinger

Absent: Danelle Simenson, Melissa Carlson, Darren Kermes

1. CALL TO ORDER
Presenter: Norma Timmons

Meeting called to order at 4:36pm.

2. APPROVAL OF SEPTEMBER MINUTES
Board Vote Needed
Presenter: Norma Timmons

No edits suggested to September Minutes.

Board vote to approve September Minutes moved by John Weinand first with Stephanie Erickson second, followed by unanimous vote.

 [SWMEF Minutes 9-24-19.docx](#)

3. FINANCE REPORT - REVIEW OF JULY FINANCIALS
Board Vote Needed.
Presenter: Lesley Chester

Nothing to report for Good to Go Kids. During the September Meeting, the vote to approve July Financials was post poned until edits were made. Voting for the August and September Financials will be held at the November meeting.

Board vote to approve July Financials moved by John Weinand first with Stephanie Erickson second, followed by unanimous vote.

 [July 2019 Balance Sheet.pdf](#)

 [July 2019 Income & Expense.pdf](#)

 [July 2019 P & L.pdf](#)

 [July 2019 Bank Reconciliation.pdf](#)

 [July Bal Sheet by Class 10.17.19.pdf](#)

4. GALA COMMITTEE UPDATE

Presenter: Norma Timmons

The gala is Friday! Seating and meal choices have been sent to Hazeltine and may not be changed. There will be assigned seating this year to the four house tables and one headmaster table. Speakers will be located near the front of the hall. There are 127 attendees this year including speakers. There are 15 volunteers for the event not including faculty. An email was sent out to the school district which increased awareness of the gala and resulted in additional donations from those unable to attend.

The silent auction has about half as many items this year which is not a bad thing as it can increase competition and reduce the chances of items not selling. Live auction has three total items. Lesley will be emailing out a sneak peek of the auction items and is working on finishing the event script and volunteer assignments. Event checkout flow will be the same as last year but with one additional volunteer working the credit card table.

Board members are encouraged to continue seeking out wine and gift certificates for games in addition to any extra auction items. For those assisting with event setup, volunteers should meet at Hazeltine at 11:00am. Board members should be at Hazeltine by 5:00pm to take photos.

5. GRANT COMMITTEE - GRANT RECOMMENDATIONS

BOARD VOTE NEEDED

Presenter: Joyce Eissinger

Grant Committee presented the grant requests and made award recommendations based on scoring around a variety of factors. Requests for caps and gowns have been pre-approved. Traditional requests such as funding for gems, a kickball tournament, school stores, staff appreciation, and an end of November gratitude event have come in. The committee has worked to sort requests that may have alternate methods of acquiring funds. Over \$6,000 of requests came in with \$5,000 budgeted.

Board vote to approve proposed grant awards moved by John Weinand first with Stephanie Erickson second, followed by unanimous vote.

6. DIANE GRUNEWALD FOUNDATION

Presenter: Lesley Chester

The foundation is working to schedule their next meeting and have a potential grant request coming in.

7. UPDATES FROM TEACHERS AND SCHOOL BOARD

Update from Teachers - Stephanie Erickson

The second month of the new year is here. MAP STARS went on a team building field trip. Spirit Week is coming up. New Beginnings kids will be dressing up and visiting the 401 Building for trick or treating. There will be some faculty training in November prior to Thanksgiving.

Update from School Board - Joyce Eissinger

There has been a request from Bloomington to become an associate member district.

8. OTHER

Presenter: Lesley Chester

The annual board dinner will be in November after the meeting at Dangerfield's. Send RSVPs to Lesley.

9. ADJOURN

Presenter: Norma Timmons

Motion to adjourn October Meeting moved by Ginger Gregory first with Stephanie Erickson second.

October Meeting adjourned at 5:38pm.

Next Meeting is Tuesday, November 26th, 2019 at 4:30 pm.